

Defiance County Board of DD Meeting Minutes

August 25, 2026

5:15 pm

- The August regular board meeting of the Defiance County Board of Developmental Disabilities was held August 25, 2026 at the Defiance County Board of DD.
- The meeting was called to order by Ms. Beth Headley at 5:16 p.m. Board members present were Mr. Clayton Crates, Ms. Kim Hurtig, Ms. Stephanie Meyer, and Ms. Roberta Phlipot. Members excused were Ms. Jami Cameron and Ms. Ruby Schindler. Approximately 8 others, consisting of Board employees were also present.
- Motion was made by Ms. Meyer and seconded by Ms. Hurtig to approve the June 25, 2026 Board Meeting Minutes.
Motion approved unanimously.
- Motion was made by Ms. Phlipot and seconded by Mr. Crates to approve the June and July 2026 Financial Documents.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Mr. Crates to approve the updated Emergency Operations Plan.
Motion approved unanimously.
- Motion was made by Ms. Phlipot and seconded by Ms. Hurtig to approve the MOU between the Defiance County Board of DD and the Center for Child and Family Advocacy, effective September 1, 2026.
Motion approved unanimously.
- Resolution to dispose of county property per Section 307.12 of the Ohio Revised Code passed unanimously.
- Motion was made by Ms. Meyer and seconded by Mr. Phlipot to approve the Occupational Therapy Assistant Contract with Kim Puente from 8/18/2026 – 5/27/2027.
Motion approved unanimously.
- Motion was made by Ms. Hurtig and seconded by Ms. Meyer to increase the mileage reimbursement rate to \$.76/mile per the IRS and Defiance County Commissioners, effective July 1, 2026.
Motion approved unanimously.
- Motion was made by Ms. Phlipot and seconded by Ms. Hurtig to approve the Psychological Service Contract with Northeastern Local Schools from 9/1/2026 – 8/31/2028.
Motion approved unanimously.

- Motion was made by Mr. Crates and seconded by Ms. Philipot to approve the updates to Policy 5.3.7 – Service and Support Administration and Policy 4.21 – Wellness.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Hurtig to approve the Non-Medicaid Service Contract with We Are Limitless from 8/21/2026 – 12/31/2026.
Motion approved unanimously.
- Motion was made by Ms. Philipot and seconded by Ms. Hurtig to enter into executive session at 5:39 pm pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss collective bargaining and to consider the promotion and compensation of a public employee.
Motion approved unanimously via roll call vote.
- Motion was made by Ms. Hurtig and seconded by Ms. Meyer to exit executive session at 6:01 pm declaring that no action was taken during executive session.
Motion approved unanimously via roll call vote.
- Motion was made by Mr. Crates and seconded by Ms. Hurtig to approve the following position descriptions: Early Learning Service and Support Administrator, Maintenance Supervisor, Custodian/Maintenance.
Motion approved unanimously.
- Motion was made by Ms. Philipot and seconded by Ms. Meyer to approve the updated Table of Organization, which will take effect on September 1, 2026.
Motion approved unanimously.
- Motion was made by Ms. Hurtig and seconded by Ms. Philipot to adjourn at 6:02 p.m.

Roberta Philipot, Board Recording Secretary

Date