

Defiance County Board of DD Organizational Board Meeting Minutes

January 27, 2026

5:15 pm

- The January Organizational Board meeting of the Defiance County Board of Developmental Disabilities was held January 27, 2026 at the Defiance County Board of DD.
- The meeting was called to order by Ms. Jami Cameron, President, at 5:16 p.m. Board members present were Mr. Clayton Crates, Ms. Beth Headley, Ms. Roberta Phlipot, and Ms. Ruby Schindler. Board Members, Ms. Kim Hurting and Ms. Stephanie Meyer were present remotely via Zoom. Approximately 7 others consisting of Board employees and members of the public were also present.
- Motion was made by Ms. Schindler and seconded by Ms. Meyer to approve Ms. Beth Headley as Board President; Ms. Kim Hurting as Board Vice-President; and Ms. Roberta Phlipot as Board Recording Secretary. Ms. Headley then continued the meeting as President.
Motion approved unanimously via roll call vote.
- Motion was made by Ms. Cameron and seconded by Ms. Phlipot to appoint Ms. Jami Cameron, Mr. Clayton Crates, and Ms. Roberta Phlipot to the Ethics Council; to appoint Ms. Stephanie Meyer, and Ms. Kim Hurtig and Ms. Ruby Schindler to the Finance Committee.
Motion approved unanimously via roll call vote.
- Motion was made by Ms. Cameron and seconded by Ms. Hurtig to appoint Ms. Amanda Westrick as the Hearing Officer for the Free/Reduced Lunch Applications.
Motion approved unanimously via roll call vote.
- REVIEW AND COMPLETION OF FORMS:
 1. Board Member Responsibilities
 2. HIPAA & Confidentiality Verification
 3. Board Member Eligibility Declaration
 4. Abuser Registry Annual Notice
 5. Board Member Conflicts of Interest
 6. Board Code of Ethics
 7. DCBDD's Mission, Vision, and Core Values
 8. Ohio Ethics Law and Related Statues*
**Indicates form needs completed and returned*
- Motion was made by Ms. Phlipot and seconded by Ms. Schindler to adjourn at 5:25 p.m.
Motion approved unanimously via roll call vote.