

## Agenda

I. Call to order at \_\_\_\_\_ pm.

II. Roll Call

Ms. Cameron  Mr. Crates  Ms. Headley  Ms. Hurtig  
 Ms. Meyer  Ms. Phlipot  Ms. Schindler

III. Additions/Revisions to the Agenda

IV. Motion to approve the November 25, 2025 Board Meeting minutes.

\_\_\_\_\_ First \_\_\_\_\_ Second

Ms. Cameron  Mr. Crates  Ms. Headley  Ms. Hurtig  
 Ms. Meyer  Ms. Phlipot  Ms. Schindler

V. Expenditures

A. Approval of the November and December 2025 Financial Documents.

\_\_\_\_\_ First \_\_\_\_\_ Second

Ms. Cameron  Mr. Crates  Ms. Headley  Ms. Hurtig  
 Ms. Meyer  Ms. Phlipot  Ms. Schindler

VI. Petitioners/Guests

VII. Old Business

A. Program Updates

B. Informational Reminder: NOWAC Board Training is scheduled for March 11, 2026. Two hours of training will be held at the Defiance County Board of DD on June 23, 2026 at 3:15 pm, prior to the regular meeting.

VIII. New Business

A. Motion to approve the Resolution pertaining to the Required Medicaid Match Payment for the 2026 Calendar Year for \$1,278,420.00

\_\_\_\_\_ First        \_\_\_\_\_ Second

Ms. Cameron     Mr. Crates     Ms. Headley     Ms. Hurtig  
 Ms. Meyer         Ms. Phlipot         Ms. Schindler

B. Motion to approve the Resolution Declaring the month of March as "Developmental Disabilities Awareness Month."

\_\_\_\_\_ First        \_\_\_\_\_ Second

Ms. Cameron     Mr. Crates     Ms. Headley     Ms. Hurtig  
 Ms. Meyer         Ms. Phlipot         Ms. Schindler

C. Motion to approve revised ISS Policy.

\_\_\_\_\_ First        \_\_\_\_\_ Second

Ms. Cameron     Mr. Crates     Ms. Headley     Ms. Hurtig  
 Ms. Meyer         Ms. Phlipot         Ms. Schindler

D. Motion to authorize the Superintendent to adjust revenue estimates and appropriations during Calendar Year 2026 on an as needed basis.

\_\_\_\_\_ First        \_\_\_\_\_ Second

Ms. Cameron     Mr. Crates     Ms. Headley     Ms. Hurtig

E. Motion to approve the new mileage reimbursement rate of \$.725 per mile, effective January 1, 2026.

\_\_\_\_\_ First        \_\_\_\_\_ Second

Ms. Cameron     Mr. Crates     Ms. Headley     Ms. Hurtig  
 Ms. Meyer         Ms. Phlipot         Ms. Schindler

F. Motion to approve the revised Table of Organization and the following revised position descriptions: Communication and Community Engagement Manager to Communications Manager, Director of Community Services, Operations Manager, and Director of Business Operations.

\_\_\_\_\_ First        \_\_\_\_\_ Second  
 Ms. Cameron     Mr. Crates     Ms. Headley     Ms. Hurtig  
 Ms. Meyer         Ms. Phlipot       Ms. Schindler

G. Motion to approve the revised Record Retention Policy and the following Records Retention Schedules: Facilities, Human Resources, Lunch, School, and Transportation.

\_\_\_\_\_ First        \_\_\_\_\_ Second  
 Ms. Cameron     Mr. Crates     Ms. Headley     Ms. Hurtig  
 Ms. Meyer         Ms. Phlipot       Ms. Schindler

H. Motion to approve the updated Branding Guidelines for the agency.

\_\_\_\_\_ First        \_\_\_\_\_ Second  
 Ms. Cameron     Mr. Crates     Ms. Headley     Ms. Hurtig  
 Ms. Meyer         Ms. Phlipot       Ms. Schindler

I. Discussion about Proposed Resolution 2025-11-01: A Mandate for Change

J. Motion to adjourn at \_\_\_\_\_ p.m.

\_\_\_\_\_ First        \_\_\_\_\_ Second  
 Ms. Cameron     Mr. Crates     Ms. Headley     Ms. Hurtig  
 Ms. Meyer         Ms. Phlipot       Ms. Schindler