

Agenda

I. Call to order at _____ pm.

II. Roll Call

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig
____ Ms. Meyer ____ Ms. Philipot ____ Ms. Schindler

III. Additions/Revisions to the Agenda

IV. Motion to approve the November 25, 2025 Board Meeting minutes.

____ First ____ Second

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig
____ Ms. Meyer ____ Ms. Philipot ____ Ms. Schindler

V. Expenditures

A. Approval of the November and December 2025 Financial Documents.

____ First ____ Second

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig
____ Ms. Meyer ____ Ms. Philipot ____ Ms. Schindler

VI. Petitioners/Guests

VII. Old Business

A. Program Updates

B. Informational Reminder: NOWAC Board Training is scheduled for March 11, 2026. Two hours of training will be held at the Defiance County Board of DD on June 23, 2026 at 3:15 pm, prior to the regular meeting.

VIII. New Business

- A. Motion to approve the Resolution pertaining to the Required Medicaid Match Payment for the 2026 Calendar Year for \$1,278,420.00

_____ First _____ Second

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig

____ Ms. Meyer ____ Ms. Philipot ____ Ms. Schindler

- B. Motion to approve the Resolution Declaring the month of March as “Developmental Disabilities Awareness Month.”

_____ First _____ Second

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig

____ Ms. Meyer ____ Ms. Philipot ____ Ms. Schindler

- C. Motion to approve revised ISS Policy.

_____ First _____ Second

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig

____ Ms. Meyer ____ Ms. Philipot ____ Ms. Schindler

- D. Motion to authorize the Superintendent to adjust revenue estimates and appropriations during Calendar Year 2026 on an as needed basis.

_____ First _____ Second


____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig

- E. Motion to approve the new mileage reimbursement rate of \$.725 per mile, effective January 1, 2026.

_____ First _____ Second

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig

____ Ms. Meyer ____ Ms. Philipot ____ Ms. Schindler

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- F. Motion to approve the revised Table of Organization and the following revised position descriptions: Communication and Community Engagement Manager to Communications Manager, Director of Community Services, Operations Manager, and Director of Business Operations.

_____ First _____ Second

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig
____ Ms. Meyer ____ Ms. Phlipot ____ Ms. Schindler

- G. Motion to approve the revised Record Retention Policy and the following Records Retention Schedules: Facilities, Human Resources, Lunch, School, and Transportation.

_____ First _____ Second

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig
____ Ms. Meyer ____ Ms. Phlipot ____ Ms. Schindler

- H. Motion to approve the updated Branding Guidelines for the agency.

_____ First _____ Second

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig
____ Ms. Meyer ____ Ms. Phlipot ____ Ms. Schindler

- I. Discussion about Proposed Resolution 2025-11-01: A Mandate for Change

- J. Motion to adjourn at _____ p.m.

_____ First _____ Second

____ Ms. Cameron ____ Mr. Crates ____ Ms. Headley ____ Ms. Hurtig
____ Ms. Meyer ____ Ms. Phlipot ____ Ms. Schindler