

Defiance County Board of DD Organizational Board Meeting Minutes

January 28, 2025

5:00 pm

- The January Organizational Board meeting of the Defiance County Board of Developmental Disabilities was held January 28, 2025 at the Defiance County Board of DD.
- The meeting was called to order by Ruby Schindler, President, at 5:13 p.m. Board members present were Ms. Jami Cameron, Mr. Clayton Crates, Ms. Beth Headley, Ms. Roberta Phlipot, and Ms. Ruby Schindler. Board Member, Ms. Stephanie Meyer, was present remotely via Zoom. Approximately 8 others consisting of Board employees and members of the public were also present.
- Motion was made by Ms. Cameron and seconded by Mr. Crates to approve Ms. Jami Cameron as Board President; Ms. Kim Hurtig as Board Vice-President; and Ms. Roberta Phlipot as Board Recording Secretary. Ms. Jami Cameron then continued the meeting as President.
Motion approved unanimously via roll call vote.
- Motion was made by Ms. Schindler and seconded by Ms. Headley to appoint Ms. Beth Headley, Ms. Roberta Phlipot, and Mr. Clayton Crates for the Ethics Council; to appoint Ms. Ruby Schindler, Ms. Kim Hurtig, and Ms. Stephanie Meyer for the Finance Committee.
Motion approved unanimously via roll call vote.
- Motion was made by Ms. Hurtig and seconded by Ms. Headley to appoint Ms. Amanda Westrick as the Hearing Officer for the Free/Reduced Lunch Applications.
Motion approved unanimously via roll call vote.
- REVIEW AND COMPLETION OF FORMS:
 1. Board Member Responsibilities
 2. HIPAA & Confidentiality Verification
 3. Board Member Eligibility Declaration
 4. Abuser Registry Annual Notice
 5. Board Member Conflicts of Interest
 6. Board Code of Ethics
 7. DCBDD's Mission, Vision, and Core Values
 8. Ohio Ethics Law and Related Statutes*

**Indicates form needs completed and returned*

- Motion was made by Ms. Phlipot and seconded by Ms. Schindler to authorize the Superintendent to adjust revenue estimates and appropriations during 2025 on an as needed basis.

Motion approved unanimously via roll call vote.

- Motion was made by Ms. Phlipot and seconded by Ms. Headley to adjourn at 5:23 p.m.

Motion approved unanimously via roll call vote.

Roberta Phlipot, Board Recording Secretary

Date