



Defiance County Board of DD Meeting Minutes

November 19, 2024

5:15 pm

- The November regular board meeting of the Defiance County Board of Developmental Disabilities was held November 19, 2024 at the Defiance County Board of DD.
- The meeting was called to order by Ruby Schindler at 5:15 p.m. Board members present were Ms. Jami Cameron, Mr. Clayton Crates, Ms. Beth Headley, Ms. Roberta Phlipot, and Ms. Ruby Schindler and Ms. Stephanie Meyer. Approximately 7 others, consisting of Board employees and members of the public were also present.
- Motion was made by Ms. Cameron and seconded by Ms. Phlipot to approve the October 22, 2024 Board Meeting Minutes.
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Headley to approve the October 2024 Expenditures.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Phlipot to approve the revised Table of Organization and the updated position descriptions for Director of Community Services and Communications and Community Engagement Manager.
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Headley to approve the 2025 Operating Budget as presented.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Cameron to approve the Non-Medicaid Services Agreements for 01/01/2025 to 12/31/2025 with the following agencies: Triangular Processing and We Are Limitless.
Motion approved unanimously.
- Motion was made by Ms. Headley and seconded by Ms. Cameron to approve the Shared Agreement with Williams County for Director of Early Intervention for 1/1/2025 -12/31/2025.
Motion approved unanimously.
- Motion was made by Ms. Phlipot and seconded by Mr. Crates to approve the contract with Northwest Ohio Waiver Administration Council (NOWAC) for 1/1/2025-12/31/2025.
Motion approved unanimously.

- Motion was made by Ms. Philipot and seconded by Ms. Meyer to approve the contract with Dangler Excavations, LLC for bus drive and parking pending Commissioner's approval.
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Hurtig to approve the payment of \$10,000 for the continued operation of the Northwest Ohio Guardianship Services Board, Inc.
Motion approved unanimously.
- Motion was made by Ms. Headley and seconded by Ms. Hurtig to approve the revised Resolution Establishing Purchasing Agent and Authority to Authorize Expenditures.
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Philipot to approve a donation to Night to Shine in the amount of \$3,000.00.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Headley to approve the 2025 – 2027 Strategic Plan.
Motion approved unanimously.
- Motion was made by Ms. Hurtig and seconded by Ms. Cameron to approve the OACB Delegate Assembly resolutions.
Motion approved unanimously.
- Motion was made by Ms. Philipot and seconded by Ms. Headley to transfer \$30,000.00 from the General Fund (#010) to the ISS Fund (#046).
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Hurtig to create a new grant fund, Recycle Ohio and to appropriate \$6,021.00 to the expense line of the new fund and estimated revenue of \$6,021.00.
Motion approved unanimously.
- Motion was made by Ms. Philipot and seconded by Ms. Hurtig to adjourn at 5:57 p.m.
Motion approved unanimously.

Stephanie Meyer, Board Secretary

Date