

Defiance County Board of DD Meeting Minutes

August 27, 2024

5:15 pm

- The August regular board meeting of the Defiance County Board of Developmental Disabilities was held August 27, 2024 at the Defiance County Board of DD.
- The meeting was called to order by Ruby Schindler, at 5:15 p.m. Board members present were Mr. Clayton Crates, Ms. Beth Headley, Ms. Kim Hurtig, Ms. Roberta Phlipot, and Ms. Ruby Schindler. Ms. Jami Cameron and Ms. Stephanie Meyer were excused. Approximately 12 others, consisting of Board employees and members of the public were also present.
- Motion was made by Ms. Phlipot and seconded by Ms. Hurtig to approve the June 25, 2024 Board Meeting Minutes.
Motion approved unanimously.
- Motion was made by Ms. Headley and seconded by Ms. Phlipot to approve the June 25, 2024 Ethics Meeting minutes.
Motion approved unanimously.
- Motion was made by Ms. Phlipot and seconded by Ms. Headley to approve the June and July 2024 Expenditures.
Motion approved unanimously.
- The board was joined by Josh Hootman, who spoke about his experience with day services and residential services.
- Recognition of July and August Staff Milestone Anniversaries: Valerie Wagner (25 years), Mindy Liffick (20 years), Sara Snyder (5 years), and Sydnie Fitzwater (5 years).
- Motion was made by Ms. Hurtig and seconded by Ms. Phlipot to approve the Provision 2 Breakfast and Lunch Program which provides state reimbursement for student breakfast and lunch and will allow us to offer both meals for free to students.
Motion approved unanimously.
- Motion was made by Ms. Hurtig and seconded by Ms. Headley to hire a Cafeteria Assistant for 4 hours per day at a rate of \$10.45 - \$12.00 per hour.
Motion approved unanimously.

- Motion was made by Ms. Phlipot and seconded by Mr. Crates to approve revised Abuser Registry Notification Policy.
Motion approved unanimously.
- Motion was made by Ms. Hurtig and seconded by Mr. Crates to approve NOWAC Contract Addendum to add an additional investigative agent.
Motion approved unanimously.
- Motion was made by Ms. Headley and seconded by Ms. Phlipot to approve Occupational Therapy Assistant Contract with Kim Glaab for 8/14/2024 – 5/29/2025.
Motion approved unanimously.
- Motion was made by Ms. Hurtig and seconded by Ms. Headley to approve the revision to Amber Wright’s contract to add evaluation and writing authorizations for durable medical equipment for service recipients of all ages, as requested by the Service and Support Administrators.
Motion approved unanimously.
- Discussion/Update on House Bill 427 regarding subminimum wage.
- Motion was made by Ms. Hurtig and seconded by Ms. Phlipot to adjourn at 5:58 p.m.
Motion approved unanimously.

Ruby Schindler, President

Date