

## Defiance County Board of DD Meeting Minutes

May 28, 2024

5:15 pm

- The May regular board meeting of the Defiance County Board of Developmental Disabilities was held May 28, 2024 at the Defiance County Board of DD.
- The meeting was called to order by Ruby Schindler, at 5:15 p.m. Board members present were Ms. Jami Cameron, Ms. Beth Headley, Ms. Kim Hurtig, Ms. Stephanie Meyer, Ms. Roberta Phlipot, and Ms. Ruby Schindler. Board Members excused were Mr. Clayton Crates. Approximately 6 others consisting of Board employees and members of the public were also present.
- Motion was made by Ms. Phlipot and seconded by Ms. Cameron to approve the April 23, 2024 Ethics Meeting minutes.  
*Motion approved unanimously.*
- Motion was made by Ms. Meyer and seconded by Ms. Hurtig to approve the April 23, 2024 Board Meeting Minutes.  
• *Motion approved unanimously.*
- Motion was made by Ms. Phlipot and seconded by Ms. Meyer to approve the May 1, 2024 Special Board Meeting minutes.  
*Motion approved unanimously.*
- Motion was made by Ms. Cameron and seconded by Ms. Phlipot to approve the April Expenditures.  
*Motion approved unanimously.*
- Nettie Parcher and grandson Maxx were guest speakers who spoke about Good Samaritan School and the Infinity Program through Kaitlyn's Cottage and funded through Keeping Families Together Grant Funds.
- Recognition of May Staff Anniversaries: Heidi Hull, 2 years; Pat Uhlenhake, 8 years.
- Motion was made by Ms. Phlipot and seconded by Ms. Headley to accept the resignation of Dorrene Beltz, effective 4/30/2024.  
*Motion approved unanimously.*
- Motion was made by Ms. Cameron and seconded by Ms. Phlipot to approve the Ethics Council's recommendation to approve summer respite for a Good Samaritan Student, provided by a Defiance County Board of DD Employee. Respite will typically be provided 15 hours per week for 13 weeks at \$12.00 per hour, for a total of up to \$2,340 utilizing the Keeping Families Together Grant.  
*Motion approved unanimously.*

- Motion was made by Ms. Hurtig and seconded by Ms. Cameron to approve the Resolution requesting the Defiance County Board of Commissioners to place a .85 mil renewal tax levy on the ballot for a continuing period of time.  
*Motion approved unanimously.*
- Motion was made by Ms. Phlipot and seconded by Ms. Headley to approve the Contract Addendum for NOWAC to include Provider Support Services, effective June 1, 2024.  
*Motion approved unanimously.*
- Motion was made by Ms. Cameron and seconded by Ms. Headley to approve the Certified Occupational Therapy Assistant (COTA), updated Occupational Therapist, and the updated Substitute Custodian position descriptions.  
*Motion approved unanimously.*
- Motion was made by Ms. Phlipot and seconded by Ms. Hurtig to approve the revised Table of Organization.  
*Motion approved unanimously.*
- Motion was made by Ms. Headley and seconded by Ms. Hurtig to approve the Gifting Policy.  
*Motion approved unanimously.*
- Motion was made by Ms. Phlipot and seconded by Ms. Headley to approve the Tech Coordination Services Agreement for the period of July 1, 2024 through June 30, 2025.  
*Motion approved unanimously.*
- Motion was made by Ms. Cameron and seconded by Ms. Hurtig to cease the establishment of the Early Care & Education Access Grant Fund because Defiance County Board of DD was not awarded any grant funds.  
*Motion approved unanimously.*
- Motion was made by Ms. Phlipot and seconded by Ms. Hurtig to adjourn at 6:00 p.m.  
*Motion approved unanimously.*

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Ruby Schindler, President

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Date