

Defiance County Board of DD Meeting Minutes

January 24, 2023

5:15 pm

- The January regular board meeting of the Defiance County Board of Developmental Disabilities was held January 24, 2023 at Defiance County Board of DD.
- The meeting was called to order by Ms. Jami Cameron, President, at 5:17 p.m. Board members present were Ms. Beth Headley, Ms. Roberta Philipot, and Ms. Ruby Schindler. Ms. Stephanie Myer attended via telephone as a non-voting board member. Mr. Otto Nicely and Ms. Erika Steece were excused. Others present were Ms. Heidi Hull, Superintendent; Mr. Dennis Myers, Director of Early Intervention; Mr. Travis Hammer, Principal; Ms. Pat Uhlenhake, Director of Community Services; and Ms. Jenna Peper, Communications and Community Engagement Manager. Approximately 3 others consisting of Board employees and members of the public were also present.
- Motion was made by Ms. Schindler and seconded by Ms. Headley to approve the December 20, 2022 Board Meeting minutes.
Motion approved unanimously.
- Motion was made by Ms. Philipot and seconded by Ms. Headley to approve the December 2022 Expenditures.
Motion approved unanimously.
- Management Reports were reviewed with brief in person reports presented by Heidi Hull, Superintendent; Travis Hammer, Principal; Pat Uhlenhake, Director of Community Services; and Jenna Peper, Communications and Community Engagement Manager.

Travis Hammer reported the buses are in Lima and will be here soon. Dennis Myers reported the funding has been approved for Amy Westrick to train for PLAY project.

- The Human Resources position has been posted and applications will be accepted through February 17, 2023.
- Recognition of January Staff Anniversaries:

Recognition of January Staff Anniversaries: Christi Stevens, (Instructor Assistant), January 3, 2022, 1 year; Alexa Polsdorfer, (Early Intervention Service Coordinator), January 27, 2020, 3 years; Gina Theobald, (Food Service Manager), January 8, 2018, 5 years; and Jodi Martinez, (E.I. Physical Therapist/Contract), January 2017, 6 years.

- Motion was made by Ms. Headley and seconded by Ms. Schindler to endorse the hiring of Michelle Schmunk, Custodian/Maintenance, effective January 23, 2023.
Motion approved unanimously.
- Motion was made by Ms. Philipot and seconded by Ms. Headley to approve the resolution pertaining to the Waiver Match in the amount of \$954,000.00.
Motion approved unanimously.

- Motion was made by Ms. Headley and seconded by Ms. Schindler to approve the resolution Declaring the month of March as “Developmental Disabilities Awareness Month”.

Motion approved unanimously.

- The leadership team gave updates on the Strategic Plan Action Steps for January 2023.

- Motion was made by Ms. Phlipot and seconded by Ms. Schindler to approve Non-Medicaid Services Contract with 2 Daughters.

Motion approved unanimously.

- Motion was made by Ms. Schindler and seconded by Ms. Phlipot to adjourn at 5:39.

Motion approved unanimously.

Stephanie Meyer, Board Secretary

Date