

# MINUTES

May 24, 2022

5:00 pm

- The regular May meeting of the Defiance County Board of Developmental Disabilities was held May 24, 2022 at Defiance County Board of DD.
- The meeting was called to order by Ms. Jami Cameron, President at 5:00 PM. Board members present were Ms. Beth Headley, Mr. Otto Nicely, Ms. Roberta Phlipot, Ms. Erika Steece, Ms. Ruby Schindler and Ms. Stephanie Meyer. Others present were Ms. Heidi Hull, Superintendent, Ms. Debra Guilford, Interim Superintendent, Mr. Dennis Myers, Director of Early Intervention, Mr. Travis Hammer, Principal, Mr. Bret Mack, Director of Business Operations, Ms. Pat Uhlenhake, Director of Community Services, and approximately 4 others consisting of Board employees and members of the public.
- Motion was made by Ms. Phlipot and seconded by Ms. Headley to approve the April 26, 2022 Ethics Council Meeting and Board Meeting minutes.  
*Motion approved unanimously.*
- Motion was made by Ms. Schindler and seconded by Ms. Headley to approve the April 2022 Expenditures.  
*Motion approved unanimously.*
- Management Reports were reviewed with in person reports presented by Heidi Hull, Superintendent, Director of Early Intervention, Dennis Myers, Principal, Travis Hammer, and Director of Community Services, Pat Uhlenhake, Public Relations, Jenna Peper.
- Recognition of May Staff Anniversaries: Pat Uhlenhake, Director of Community Operations, May 31, 2016, 6 years.
- Motion was made by Ms. Schindler and seconded by Ms. Meyer to approve the Gift, grants and Bequests policy.  
*Motion approved unanimously.*
- Motion was made by Mr. Nicely and seconded by Ms. Phlipot to approve the title change of PR Coordinator to Communications and Community Engagement Manager and approve revised Position Description.  
*Motion approved unanimously.*
- Motion was made by Ms. Schindler and seconded by Ms. Headley to approve an additional full-time Speech Pathologist position to provide services to Early Intervention and Good Samaritan school students.  
*Motion approved unanimously.*
- Motion was made by Ms. Meyer and seconded by Ms. Phlipot to approve an additional full-time Occupational Therapist position to provide services to Early Intervention and Good Samaritan school students.  
*Motion approved unanimously.*
- Discussion on resurfacing playground and then a motion was made by Mr. Nicely and seconded by Ms. Phlipot to approve the resurfacing project on the playground with Snyder Recreation in the amount of \$131,300.00.

*Motion approved unanimously*

- Motion to go into Executive Session at 5:37 p.m. to discuss the employment and compensation of a public employee.

The roll was called and the vote resulted as follows:

Ms. Cameron–yes, Ms. Headley–yes, Ms. Meyer–yes, Mr. Nicely–yes, Ms. Phlipot–yes, Ms. Schindler–yes, Ms. Steece–yes.

*Motion approved unanimously.*

- The Board came out of Executive Session at 5:59 p.m. and declared no action was taken while in Executive Session.
- Motion was made by Ms. Steece and seconded by Ms. Meyer to approve the contract with Jenna Peper, starting June 2, 2022 through December 31, 2022.

*Motion approved unanimously.*

- Motion was made by Ms. Schindler and seconded by Mr. Nicely to adjourn at 6:03 p.m.

*Motion approved unanimously.*