

MINUTES

February 22, 2022

5:00 pm

- The regular February meeting of the Defiance County Board of Developmental Disabilities was held February 22, 2022 at Defiance County Board of DD.
- The meeting was called to order by Ms. Jami Cameron, President at 5:00 PM. Board members present were Ms. Beth Headley, Mr. Otto Nicely, Ms. Roberta Phlipot, Ms. Ruby Schindler and Ms. Erika Steece. Ms. Stephanie Meyer, Board Member attended by Zoom. Others present were Ms. Debra Guilford, Interim Superintendent, Mr. Travis Hammer, Principal, Mr. Bret Mack, Director of Business Operations, Ms. Pat Uhlenhake, Director of Community Services, and approximately 16 others consisting of Board employees and members of the public.
- Introduction of Guest – Colleen Hammons – Self advocate.
- Motion was made by Ms. Schindler and seconded by Ms. Headley to approve the January 25, 2022 Board Meeting minutes.

Motion approved unanimously.
- Motion was made by Mr. Nicely and seconded by Ms. Phlipot to approve the February 16, 2022 Special Board Meeting minutes.

Motion approved unanimously.
- Motion was made by Ms. Schindler and seconded by Ms. Headley to approve the January 2022 Expenditures.

Motion approved unanimously.
- Management Reports were reviewed with in person reports presented by Superintendent, Deb Guilford, Principal, Travis Hammer, Director of Community Services, Pat Uhlenhake and Public Relations Coordinator, Jenna Peper.
- Motion was made by Mr. Nicely and seconded by Ms. Headley to approve the quote for \$190.00 for vinyl letters and table the exterior signage until another quote is obtained.

Motion approved unanimously.
- Recognition of February Staff Anniversaries: Teri Mitchell, Fiscal Assistant, February 17, 2015 (7 years), Tiffany Clayton, SSA, February 22, 2018 (4 years).
- Motion was made by Mr. Nicely and seconded by Ms. Phlipot to approve contract with Northeastern Local for psychological services.

Motion approved by 6, Ms. Cameron abstained.
- Motion was made by Ms. Schindler and seconded by Ms. Headley to request from Commissioners to change the 1.9 mil renewal levy to a continuous levy.

Motion approved unanimously.
- Motion was made by Ms. Schindler and seconded by Phlipot to authorize the Superintendent to create a Facilities Committee.

Motion approved unanimously.
- Motion was made by Ms. Steece and seconded by Ms. Meyer to approve the Resolution-Declaration of the month of March as “Developmental Disabilities Awareness Month”.

Motion approved unanimously.

- Motion was made by Ms. Phlipot and seconded by Ms. Nicely to approve the Resolution to Reserve Balance Account. Ms. Cameron asked if the Pipeline money we received, in previous years, was set aside, as Board members were told that it was very likely that those funds would need to be returned. Bret will research and find out.

Motion approved unanimously

- Motion was made by Ms. Schindler and seconded by Ms. Meyer to establish a Waiver Match Management fund at NOWAC.

Motion approved unanimously

- Discussing regarding Board Training Topics and Dates. Ms. Cameron would like the OACBDD to provide training on Board member responsibilities in crisis. Ms. Schindler asked for information regarding any changes coming up in the future. Deb will discuss Board training at the February NOWAC Board meeting and express our interest in having NOWAC facilitate and host Board member training to include these topics.

- Motion was made by Ms. Headley and seconded by Ms. Steece to approve NWOCA to host the County Board servers.

Motion approved unanimously.

- Motion to go into Executive Session at 5:59 p.m. to discuss the hiring of a Superintendent.

The roll was called and the vote resulted as follows:

Ms. Cameron—yes, Ms. Headley—yes, Ms. Meyer—yes, Mr. Nicely—yes, Ms. Phlipot—yes,
Ms. Schindler—yes, Ms. Steece—yes.

Motion approved unanimously.

- The Board came out of Executive Session at 6:25 p.m. and declared no action was taken while in Executive Session.

- Discussion was held regarding the date of the March 22, 2022 Board meeting. Due to scheduling conflicts, the March Board meeting has been rescheduled to March 29, 2022 at 5:00 p.m.

- Motion was made by Ms. Schindler and seconded by Ms. Meyer to adjourn at 6:29 p.m.

Motion approved unanimously.