

# AGENDA

# DEFIANCE COUNTY BOARD OF DD

**April 23, 2019**

**5:00 pm**

I. Call to order

II. Roll Call

\_\_\_\_\_ Ms. Beck    \_\_\_\_\_ Ms. Cameron    \_\_\_\_\_ Ms. Helser    \_\_\_\_\_ Ms. Meyer  
\_\_\_\_\_ Ms. Philipot    \_\_\_\_\_ Ms. Schindler    \_\_\_\_\_ Ms. Steece

III. Motion to approve the March 26, 2019 Board Meeting minutes.

\_\_\_\_\_ First    \_\_\_\_\_ Second

IV. Expenditures

A. Approval of the March 2019 Expenditures.

\_\_\_\_\_ First    \_\_\_\_\_ Second

B.

\_\_\_\_\_ First    \_\_\_\_\_ Second

V. Additions/Revisions to the Agenda

VI. Petitioners

VII. Agency/Department Reports

VIII. Old Business

A.

\_\_\_\_\_ First    \_\_\_\_\_ Second

IX. New Business

A. Personnel:

1. Motion to approve Melissa Riley as Bus Assistant starting April 1, 2019.

\_\_\_\_\_ First    \_\_\_\_\_ Second

2. Motion to approve Brittany Harris as Instructor Assistant starting April 11, 2019.

\_\_\_\_\_ First    \_\_\_\_\_ Second

B. Motion to approve the updated Service and Support Administration (SSA) Policy.

\_\_\_\_\_ First    \_\_\_\_\_ Second

C. Motion to approve the cost of \$1,500.00 for typical preschool students for the 2019-2020 year.

\_\_\_\_\_ First    \_\_\_\_\_ Second

D. Motion to approve the cost of \$5,000.00 for LEA Contracts for 2019-2020 school year.

\_\_\_\_\_ First    \_\_\_\_\_ Second

E. Motion to approve the 2019-2020 school and 12 month agency calendar.

\_\_\_\_\_ First      \_\_\_\_\_ Second

F. Motion to go into executive session at \_\_\_\_\_ pm to discuss the employment and compensation of a public employee(s).

\_\_\_\_\_ First      \_\_\_\_\_ Second

Motion to come out of executive session at \_\_\_\_\_ pm to declare no action was taken while in executive session.

\_\_\_\_\_ First      \_\_\_\_\_ Second

G.

\_\_\_\_\_ First      \_\_\_\_\_ Second

H.

\_\_\_\_\_ First      \_\_\_\_\_ Second

X. Motion to adjourn

\_\_\_\_\_ First      \_\_\_\_\_ Second

# MINUTES

**March 26, 2019**

**5:00 pm**

- The regular March meeting of the Defiance County Board of Developmental Disabilities was held March 26, 2019 in the Cafeteria at Good Samaritan School.
- The meeting was called to order at 5:00 PM. Board members present were Ms. Sue Beck, Ms. Jami Cameron, Ms. Christina Helser, Ms. Stephanie Meyer, Ms. Roberta Philipot, Ms. Ruby Schindler, and Ms. Erika Steece. Others present were Mr. Timothy Bower, Superintendent, Mr. Bret Mack, Business Manager and approximately 3 others consisting of Board employees and members of the public.
- Motion was made by Ms. Helser and seconded by Ms. Philipot to approve the February 19, 2019 Board Meeting minutes.  
*Motion approved unanimously.*
- Motion was made by Ms. Helser and seconded by Ms. Schindler to approve the February 2019 Expenditures.  
*Motion approved unanimously.*
- Motion was made by Ms. Helser and seconded by Ms. Meyer to approve the updated Major Unusual Incident (MUI) Policy.  
*Motion approved unanimously.*
- Motion was made by Ms. Meyer and Ms. Cameron to approve the contract with Kaitlyn's Cottage for recreational activity services effective April 1, 2019 to December 31, 2019.  
*Motion approved unanimously.*
- Motion was made by Ms. Cameron and seconded by Ms. Schindler to approve the addendum contract with NOWAC for Play Project Services effective April 2, 2019 to December 31, 2019.  
*Motion approved unanimously.*
- There was a discussion regarding Board Members Training Hours (Dates, Time and Topics).
- Motion was made by Ms. Philipot and seconded by Ms. Cameron to accept the retirement of Cheryl Weidenhamer effective March 22, 2019 for Instructor Assistant and Bus Aide.  
*Motion approved unanimously.*
- Motion was made by Ms. Philipot and seconded by Ms. Meyer to go into executive session at 5:20 pm to discuss the employment and compensation of a public employee(s).  
*Motion approved unanimously.*
- Motion was made by Ms. Helser and seconded by Ms. Cameron to come out of executive session at 5:44 pm to declare no action was taken while in executive session.  
*Motion approved unanimously.*
- Motion was made by Ms. Schindler and seconded by Ms. Philipot to adjourn.  
*Motion approved unanimously.*

**March 2019 - STATEMENT RECONCILIATION  
Change in the General Fund**

**MONTHLY EXPENSES  
(2019 Compared to 2018)**

	Increase/ (Decrease)	
Salaries	850	
Supplies	(1,506)	
Equipment	(1,641)	
Contract Services	(8,751)	Difference mostly due to two bills paid for J Martinez and computer service bill paid in 2018 Also, Gentle Hearts bill for C Wagner and R Chamberlin bills paid in 2018
Contract Repairs	2,216	
Travel	(164)	
Other	(1,048)	
Medicaid Remittance	-	
Settlement	7,132	Increased settlement fees per County Auditor in '19
Insurance	(2,198)	
PERS	111	
STRS	412	
Workers Compensation	19,652	Workers Comp Premium paid in 2019 this month, paid in prior month in 2018
<b>Total Increase (Decrease)</b>	<b>15,065</b>	

**MONTHLY INCOME  
(2019 Compared to 2018)**

	Increase/ (Decrease)	
Levy	159,899	Real Estate tax settlement revenue increased from '18 to '19
Dept. of Ed. Fund	24,700	Increase due to only one school foundation settlement payment received this month in '18
Dept. of Ed. Trans.	1,515	
DD - Operating Subsidy	(36,032)	FY2016 Waiver Match Reconciliation payment received in '18, none yet in '19
MAC Revenue	1,956	
Dept. of Taxation Refunds	-	
Misc. Grants	-	
Medicaid - Adult	-	
TCM	32,716	No billing done in this month in '18
Title XX	-	
Part B Idea Spec. Ed.	-	
IDEA Early Childhood	-	
HMG Reimb.	216	
Federal Lunch Reimb	(1)	
LEA Reimbursement	35,092	3 schools paid their excess costs billings this month in '19, none in '18
Contract Service Reimb	(2,469)	
Tax Equity	-	
Lunch Receipts	(293)	
Misc.	(112)	
Gym Rental	600	
Tuition	-	
Fam Supp Svc Adm Reimb	370	
Commun. Employ. Reimb	(32)	
Misc. Reimbursements	-	
Senior Reimbursements	-	
	-	
<b>Total Increase (Decrease)</b>	<b>218,125</b>	

**PRIOR YEAR COMPARISONS:**

Auditors cash balance as of March 2019:	\$5,132,953.61
Auditors cash balance as of March 2018:	\$4,218,295.23
Auditors cash balance as of March 2017:	\$3,939,168.14

**PRIOR YEAR-TO-DATE BALANCES:**

	Revenue	Expenses	Total
2019	\$2,021,158.75	\$968,137.61	\$1,053,021.14
2018	\$2,075,117.86	\$991,716.11	\$1,083,401.75
2017	\$1,890,330.25	\$936,929.53	\$953,400.72

**March - Month to Month Comparison - 2019 to 2018**  
**General Fund**

**EXPENSES**  
**(2019 Compared to 2018)**

	<b>2019</b>	<b>2018</b>	<b>Difference</b>	<b>% Change</b>
Salaries	123,816	122,966	850	1%
Supplies	6,516	8,022	(1,506)	-19%
Equipment	-	1,641	(1,641)	-100%
Contract Services	26,666	35,417	(8,751)	-25%
Contract Repairs	2,691	475	2,216	467%
Travel	675	839	(164)	-19%
Other	304	1,352	(1,048)	-78%
Medicaid Remittance	-	-	-	
Settlement expenses	35,047	27,915	7,132	26%
Insurance	41,987	44,185	(2,198)	-5%
PERS retirement	11,930	11,819	111	1%
STRS retirement	6,520	6,108	412	7%
Workers Compensation	19,652	-	19,652	100%
<b>Total</b>	<b>275,804</b>	<b>260,739</b>	<b>15,065</b>	<b>6%</b>

**INCOME**  
**(2019 Compared to 2018)**

	<b>2019</b>	<b>2018</b>	<b>Difference</b>	<b>% Change</b>
Levy	1,577,795	1,417,896	159,899	11%
Dept. of Ed. Classroom	62,273	37,573	24,700	66%
Dept. of Ed. Trans.	3,687	2,172	1,515	70%
DD - Operating Subsidy	-	36,032	(36,032)	-100%
MAC Revenue	26,621	24,665	1,956	8%
Dept. of Taxation Refunds	-	-	-	
Misc. Grants	-	-	-	
Medicaid - Adult	-	-	-	
TCM	32,716	-	32,716	100%
Title XX	-	-	-	
Part B Idea Spec. Ed.	-	-	-	
IDEA - Spec Ed.	-	-	-	
HMG Reimb.	6,433	6,217	216	3%
Federal Lunch Reimb	1,321	1,322	(1)	0%
LEA Reimbursement	35,092	-	35,092	100%
Contract Service Reimb	-	2,469	(2,469)	-100%
Tax Equity	-	-	-	
Lunch Receipts	1,039	1,332	(293)	-22%
Miscellaneous	-	112	(112)	-100%
Gym Rentals	700	100	600	600%
Tuition	-	-	-	
Fam Supp Svc Adm Reimb	370	-	370	100%
Commun. Employ. Reimb	246	278	(32)	-12%
Misc Reimbursements	-	-	-	
Senior Reimbursements	-	-	-	
	-	-	-	
<b>Total</b>	<b>1,748,293</b>	<b>1,530,168</b>	<b>218,125</b>	<b>14%</b>

**March - Year to Year Comparison - 2019 to 2018**  
**General Fund**

**EXPENSES Year to Date**  
**(2019 Compared to 2018)**

	<b>2019</b>	<b>2018</b>	<b>Difference</b>	<b>% Change</b>
Salaries	365,089	364,915	174	0%
Supplies	20,098	24,831	(4,733)	-19%
Equipment	-	1,754	(1,754)	-100%
Contract Services	82,186	105,368	(23,182)	-22%
Contract Repairs	12,065	7,569	4,496	59%
Travel	1,088	2,360	(1,272)	-54%
Other	7,710	9,203	(1,493)	-16%
Medicaid Remittance	243,130	244,761	(1,631)	-1%
Settlement expenses	35,047	27,915	7,132	26%
Insurance	127,475	126,418	1,057	1%
PERS retirement	35,487	35,136	351	1%
STRS retirement	19,112	18,383	729	4%
Workers Compensation	19,652	23,104	(3,452)	-15%
<b>Total</b>	<b>\$968,138</b>	<b>\$991,717</b>	<b>\$ (23,579)</b>	<b>-2%</b>

**INCOME Year to Date**  
**(2019 Compared to 2018)**

	<b>2019</b>	<b>2018</b>	<b>Difference</b>	<b>% Change</b>
Levy	1,577,795	1,417,896	159,899	11%
Dept. of Ed. Fund	238,793	276,891	(38,098)	-14%
Dept. of Ed. Trans.	12,906	19,006	(6,100)	-32%
DD - Operating Subsidy	55,864	265,890	(210,026)	-79%
MAC Revenue	26,621	24,665	1,956	8%
Dept. of Taxation Refunds	156	199	(43)	-21%
Misc. Grants	-	-	-	-
Medicaid - Adult	1,128	1,647	(519)	-32%
TCM	34,413	20,783	13,630	66%
Title XX	5,440	3,932	1,508	38%
Part B Idea Spec. Ed.	-	-	-	-
IDEA - Spec Ed.	-	-	-	-
HMG Reimb.	19,318	18,650	668	4%
Federal Lunch Reimb	3,697	4,488	(791)	-18%
LEA Reimbursement	37,121	-	37,121	100%
Contract Service Reimb	557	11,830	(11,273)	-95%
Tax Equity	-	-	-	-
Lunch Receipts	3,279	3,708	(429)	-12%
Miscellaneous	20	1,609	(1,589)	-99%
Gym Rentals	700	600	100	17%
Tuition	2,275	2,188	87	4%
Fam Supp Svc Adm Reimb	370	-	370	100%
Commun. Employ. Reimb	705	1,137	(432)	-38%
Misc. Reimbursements	-	-	-	-
Senior Reimbursements	-	-	-	-
	-	-	-	-
<b>Total</b>	<b>\$2,021,159</b>	<b>\$2,075,119</b>	<b>(\$53,960)</b>	<b>-3%</b>

# Defiance County DD Fund Report

April 2, 2019  
9:34:56AM

Report Period: 03/01/2019 to 03/31/2019

County Fund	2019 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
010 General Fund	\$4,079,932.47	\$0.00	\$968,137.61	\$2,021,158.75	\$5,132,953.61
034 Capital Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
044 IDEFA Pre-school Spec. Ed. Fund	\$0.00	\$0.00	\$0.00	\$4,991.78	\$4,991.78
046 Family Support Services Fund	\$29,379.33	\$0.00	\$2,814.51	\$5,212.00	\$31,776.82
205 PART B-IDEFA Special Ed. Fund	\$0.19	\$0.00	\$0.00	\$24,094.61	\$24,094.80
214 Gifts and Donations Fund	\$142,601.42	\$0.00	\$520.00	\$764.33	\$142,845.75
<b>Grand Totals:</b>	<b>\$4,251,913.41</b>	<b>\$0.00</b>	<b>\$971,472.12</b>	<b>\$2,056,221.47</b>	<b>\$5,336,662.76</b>

# Defiance County DD Revenue Report for March 2019

Report Period: 03/01/2019 to 03/31/2019

April 2, 2019  
9:37:46AM

Account	Budget	March	YTD Total	% Received	To Be Received
<b>General</b>					
0010.400304.0001	Levy	\$2,600,000.00	\$1,577,794.80	60.68%	\$1,022,205.20
0010.400304.0002	Dept. of Educ. Classroom	\$550,000.00	\$62,272.93	43.42%	\$311,207.26
0010.400304.0003	Dept. of Educ. Transportation	\$30,000.00	\$3,687.41	43.02%	\$17,094.07
0010.400304.0004	DD Operating Subsidy	\$250,000.00	\$0.00	22.35%	\$194,136.00
0010.400304.0005	MAC revenue	\$85,000.00	\$26,620.66	31.32%	\$8,379.34
0010.400304.0006	Dept. of Taxation refunds	\$500.00	\$0.00	31.27%	\$343.64
0010.400304.0008	Medicaid - Adult	\$0.00	\$0.00	100.00%	-\$1,128.16
0010.400304.0010	TCM	\$90,000.00	\$32,715.68	38.24%	\$55,586.57
0010.400304.0012	Title XX	\$21,000.00	\$0.00	25.90%	\$15,560.00
0010.400304.0014	PART B-IDEA - Special Education	\$26,771.00	\$0.00	0.00%	\$26,771.00
0010.400304.0015	IDEA - Early Childhood Spec. Ed.	\$5,546.00	\$0.00	0.00%	\$5,546.00
0010.400304.00165	Help Me Grow Reimb	\$65,000.00	\$6,433.28	29.72%	\$45,682.27
0010.400304.0018	Federal Lunch Reimb	\$8,000.00	\$1,321.06	46.22%	\$4,302.65
0010.400309.0001	LEA Reimbursement	\$135,000.00	\$35,092.26	27.50%	\$97,878.71
0010.400505.0001	Contract Service Reimbursement	\$3,500.00	\$0.00	15.93%	\$2,942.54
0010.400506.0001	Return Balance from NOWAC	\$0.00	\$0.00	0.00%	\$0.00
0010.400702.0001	Tax Equity	\$0.00	\$0.00	0.00%	\$0.00
0011.400301.0019	Lunch Receipts	\$10,000.00	\$1,039.31	32.79%	\$6,721.14
0011.400301.0020	Miscellaneous	\$5,000.00	\$0.00	0.40%	\$4,980.00
0011.400301.0022	Gym Rental	\$2,000.00	\$700.00	35.00%	\$1,300.00
0011.400301.0023	Tuition	\$10,000.00	\$0.00	22.75%	\$7,725.00
0011.400301.0024	Family Support Reimb	\$1,482.00	\$370.44	25.00%	\$1,111.56
0012.400300.0026	Community Employment Reimb	\$1,201.00	\$245.58	58.66%	\$496.46
0012.400300.0027	Senior Reimbursement	\$0.00	\$0.00	0.00%	\$0.00
<b>Capital Housing</b>					<b>\$1,878,841.25</b>
034.400100.0000	Capital Housing Receipts	\$250,000.00	\$0.00	0.00%	\$250,000.00
<b>IDEA Pre-school Spec. Ed.</b>					<b>\$250,000.00</b>
044.400100.0000	IDEA Preschool Grant	\$5,547.00	\$4,991.78	89.99%	\$555.22
		<b>\$5,547.00</b>	<b>\$4,991.78</b>	<b>89.99%</b>	<b>\$555.22</b>



# DeFiance County DD Revenue Report for March 2019

Report Period: 03/01/2019 to 03/31/2019

April 2, 2019  
9:37:46AM

Account	Budget	March	YTD Total	% Received	To Be Received
<b>Family Support Services</b>					
046.400100.0000 Family Support Services Grant	\$21,000.00	\$0.00	\$5,212.00	24.82%	\$15,788.00
	<b>\$21,000.00</b>	<b>\$0.00</b>	<b>\$5,212.00</b>	<b>24.82%</b>	<b>\$15,788.00</b>
<b>PART B-IDEA Special Ed</b>					
205.400100.0000 Part B - IDEA Flow Thru	\$26,772.00	\$24,094.61	\$24,094.61	90.00%	\$2,677.39
	<b>\$26,772.00</b>	<b>\$24,094.61</b>	<b>\$24,094.61</b>	<b>90.00%</b>	<b>\$2,677.39</b>
<b>Gifts and Donations</b>					
214.0214.400100 Gifts and Donations	\$0.00	\$274.23	\$288.06	100.00%	-\$288.06
214.0214.400200 Gifts & Don. Other Rec (Interest)	\$300.00	\$147.56	\$476.27	158.76%	-\$176.27
	<b>\$300.00</b>	<b>\$421.79</b>	<b>\$764.33</b>	<b>254.78%</b>	<b>-\$464.33</b>
<b>Grand Totals:</b>	<b>\$4,203,619.00</b>	<b>\$1,777,801.59</b>	<b>\$2,056,221.47</b>	<b>48.92%</b>	<b>\$2,147,397.53</b>

# Defiance County DD Expenditure Report March 2019

April 02, 2019  
9:35:43AM

Account	Allocation	Carry Over	Transfer	March	YTD	Encumbered	Unencumbered	% Spent	Unspent
<b>General</b>									
010.3900.510200	Salaries	\$2,000,000.00	\$0.00	\$0.00	\$123,816.06	\$365,088.81	\$0.00	18.25%	\$1,634,911.19
010.3900.530300	Supplies	\$120,000.00	\$3,435.13	\$0.00	\$6,516.18	\$20,098.14	\$79,988.39	16.28%	\$103,336.99
010.3900.530400	Equipment	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%	\$60,000.00
010.3900.530600	Contract Services	\$700,000.00	\$17,730.91	\$0.00	\$26,665.70	\$82,185.73	\$565,145.18	11.45%	\$635,545.18
010.3900.530700	Contract Repairs	\$60,000.00	\$0.00	\$0.00	\$2,691.40	\$12,064.71	\$44,310.18	20.11%	\$47,935.29
010.3900.530800	Travel	\$25,000.00	\$0.00	\$0.00	\$675.48	\$1,088.36	\$23,911.63	4.35%	\$23,911.64
010.3900.531100	Other	\$40,000.00	\$0.00	\$0.00	\$303.85	\$7,709.85	\$22,290.15	19.27%	\$32,290.15
010.3900.533000	Medicaid Remittance	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$243,130.00	\$1,156,870.00	17.37%	\$1,156,870.00
010.3900.536200	Settlement Deduction	\$75,000.00	\$0.00	\$0.00	\$35,046.66	\$35,046.66	\$39,953.34	46.73%	\$39,953.34
010.3900.536600	Insurance	\$700,000.00	\$0.00	\$0.00	\$41,986.58	\$127,474.64	\$448,942.04	18.21%	\$572,525.36
010.3900.536800	PERS	\$180,000.00	\$0.00	\$0.00	\$11,929.51	\$35,487.37	\$176,245.19	19.72%	\$144,512.63
010.3900.536801	STRS	\$110,000.00	\$0.00	\$0.00	\$6,520.46	\$19,111.61	\$85,731.90	17.37%	\$90,888.39
010.3900.536900	Worker's Compensati	\$30,000.00	\$0.00	\$0.00	\$19,651.73	\$19,651.73	\$10,348.27	65.51%	\$10,348.27
010.3900.539000	Unappropriated	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	0.00%	\$200,000.00
<b>Fund Total:</b>		<b>\$5,700,000.00</b>	<b>\$21,166.04</b>	<b>\$0.00</b>	<b>\$275,803.61</b>	<b>\$968,137.61</b>	<b>\$2,703,736.27</b>	<b>16.92%</b>	<b>\$4,753,028.43</b>
<b>Capital Housing</b>									
034.3401.531100	Capital Housing Othe	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$250,000.00
<b>Fund Total:</b>		<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$250,000.00</b>
<b>IDEA Pre-school Spec. Ed.</b>									
044.4800.510200	IDEA Salaries	\$5,547.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,547.00	0.00%	\$5,547.00
<b>Fund Total:</b>		<b>\$5,547.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,547.00</b>	<b>0.00%</b>	<b>\$5,547.00</b>
<b>Family Support Services</b>									
046.5200.510200	Family Support Servi	\$1,482.00	\$0.00	\$0.00	\$370.44	\$370.44	\$1,111.56	25.00%	\$1,111.56
046.5200.539000	Family Support - Una	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
046.5200.550000	Family Support - Full	\$28,000.00	\$0.00	\$0.00	\$1,452.84	\$2,444.07	\$25,555.93	8.73%	\$25,555.93
<b>Fund Total:</b>		<b>\$29,482.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,823.28</b>	<b>\$2,814.51</b>	<b>\$26,667.49</b>	<b>9.55%</b>	<b>\$26,667.49</b>
<b>PART B-IDEA Special Ed.</b>									
205.2050.510200	PART B-IDEA -Flow	\$26,772.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,772.00	0.00%	\$26,772.00
<b>Fund Total:</b>		<b>\$26,772.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,772.00</b>	<b>0.00%</b>	<b>\$26,772.00</b>

# Defiance County DD Expenditure Report March 2019

April 02, 2019  
9:35:43AM

Account	Allocation	Carry Over	Transfer	March	YTD	Encumbered	Unencumbered	% Spent	Unspent	
<i>Gifts and Donations</i>										
214.2214.530400	Gifts & Donat. - Equi	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	0.00%	\$25,000.00	
214.2214.531100	Gifts & Donat. - Othe	\$2,500.00	\$0.00	\$0.00	\$520.00	\$1,980.00	\$0.00	20.80%	\$1,980.00	
214.2214.539000	Gifts & Donat. - Untrf	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%	\$25,000.00	
<b>Fund Total:</b>		<b>\$52,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$520.00</b>	<b>\$26,980.00</b>	<b>\$25,000.00</b>	<b>0.99%</b>	<b>\$51,980.00</b>	
<b>Grand Total:</b>		<b>\$6,064,301.00</b>	<b>\$21,166.04</b>	<b>\$0.00</b>	<b>\$277,626.89</b>	<b>\$971,472.12</b>	<b>\$2,789,702.76</b>	<b>\$2,324,292.16</b>	<b>15.96%</b>	<b>\$5,113,994.92</b>

General Fund - Comparison of Actual Expenditures with Expected Expenditures

Through March 31, 2019 (1st Quarter 2019)

Account	Total Expected 2019 Expenditure amount		Expected Expenditures per quarter	Expected Expenditures through March 2019	Actual Expenditures through March 2019				Difference	Percentage of Total Expected spent so far					
					January	February	March	TOTAL							
Expenditures	\$	1,625,000	\$	406,250	\$	120,196	\$	121,076	\$	123,816	\$	365,088	\$	41,162	22%
Salaries	\$	80,000	\$	20,000	\$	7,931	\$	5,511	\$	6,516	\$	20,098	\$	(98)	25%
Supplies	\$	10,000	\$	2,500	\$	-	\$	-	\$	-	\$	-	\$	2,500	0%
Equipment	\$	10,000	\$	2,500	\$	35,715	\$	19,805	\$	26,666	\$	82,186	\$	5,314	23%
Contract Services	\$	350,000	\$	87,500	\$	4,665	\$	4,708	\$	2,951	\$	12,065	\$	(5,815)	48%
Contract Repairs	\$	25,000	\$	6,250	\$	373	\$	40	\$	675	\$	1,088	\$	1,412	11%
Travel & Training	\$	10,000	\$	2,500	\$	7,240	\$	166	\$	304	\$	7,710	\$	(1,460)	31%
Other	\$	25,000	\$	6,250	\$	243,130	\$	-	\$	-	\$	243,130	\$	35,620	22%
Medical Reimbursement	\$	1,115,000	\$	278,750	\$	-	\$	-	\$	-	\$	35,047	\$	(22,547)	70%
Settlement Deductions	\$	50,000	\$	12,500	\$	-	\$	-	\$	-	\$	39,047	\$	(2,500)	25%
Insurance	\$	500,000	\$	125,000	\$	43,541	\$	41,947	\$	41,987	\$	127,475	\$	(2,475)	32%
PERS	\$	110,000	\$	27,500	\$	11,795	\$	11,762	\$	11,930	\$	35,488	\$	(7,988)	24%
STPS	\$	80,000	\$	20,000	\$	6,315	\$	6,276	\$	6,520	\$	19,111	\$	889	98%
Workers Compensation	\$	20,000	\$	5,000	\$	-	\$	-	\$	19,652	\$	19,652	\$	(14,652)	98%
Unappropriated	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	-
<b>TOTAL</b>	\$	<b>4,000,000</b>	\$	<b>1,000,000</b>	\$	<b>480,903</b>	\$	<b>211,431</b>	\$	<b>275,804</b>	\$	<b>568,138</b>	\$	<b>31,852</b>	<b>24%</b>

## Board Meeting Attendance Roster - 2019

Board Member	January	February	March	April	May	June	July	August	September	October	November	December	Total Absences
Ms. Beck	X	X	X										
Ms. Cameron	X	X	X										
Ms. Heiser	X	X	X										
Ms. S. Meyer	E	E	X										
Ms. Philpot	X	X	X										
Ms. Schindler	X	E	X										
Ms. Staee	E	X	X										

- X = present
- E = excused
- A = unexcused absence
- C = Meeting cancelled

ORC 5126.022

A board member shall be removed from the board by the appointing authority for neglect of duty, misconduct, malfeasance, failure to attend at least one in-service training session each year, a violation of section 5126.021 [5126.02.1] of the Revised Code, or upon the absence of a member within one year from either four regularly scheduled board meetings or from two regularly scheduled board meetings if the member gave no prior notice of the member's absence. This removal provision does not apply to absences from special meetings or work sessions. The board shall supply the board member and the member's appointing authority with written notice of the charges against the member. The appointing authority shall afford the member an opportunity for a hearing, in accordance with procedures it adopts, and shall, upon determining that the charges are accurate, remove the member and appoint another person to complete the member's term.

A member removed from the board is ineligible for reappointment for not less than one year. When a member is removed, the appointing authority shall specify the time during which the member is ineligible for reappointment. If the member is removed for failing to attend in-service training, the board also shall specify the training the member must complete prior to being eligible for reappointment.