

MINUTES

November 27, 2018

5:00 pm

- The regular November meeting of the Defiance County Board of Developmental Disabilities was held November 27, 2018 in the Cafeteria at Good Samaritan School.
- The meeting was called to order at 5:00 PM. Board members present were Ms. Sue Beck, Ms. Jami Cameron, Ms. Christina Helser, Ms. Stephanie Meyer, Ms. Roberta Phlipot, and Ms. Ruby Schindler and Ms. Erika Steece. Others present were Mr. Timothy Bower, Superintendent, Mr. Bret Mack, Business Manager and approximately 3 others consisting of Board employees and members of the public.
- Motion was made by Ms. Cameron and seconded by Ms. Helser to approve the October 23, 2018 Board Minutes.

Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Phlipot to approve the October 2018 expenditures.

Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Meyer to go into executive session at 5:02 pm to discuss the employment and compensation of a public employee(s).

Motion approved unanimously.
- Motion was made by Ms. Schindler and seconded by Ms. Cameron to come out of executive session at 6:08 pm to declare no action was taken while in executive session.

Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Phlipot to approve the contract with Patricia Uhlenhake as Service and Support Administrator Supervisor for a 2 year contract from the period of January 1, 2019 to December 31, 2020.

Motion approved unanimously.
- Motion was made by Ms. Phlipot and seconded by Ms. Cameron to thank the voters of Defiance County for the passage of the renewal levy on the November 2018 ballot.

Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Phlipot to accept the agreement with Primary Solutions for Infal 1 software in the amount of \$2,619.00 for one year 2019.

Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Schindler to change the title of Service and Support Administration Supervisor position to Director of Community Services with updated job description.

Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Schindler to approve the following budgets for 2019 calendar year.
 - a. Operating Fund
 - b. Family Support Service
 - c. Early Childhood Education-ESCE
 - d. Special Education Part B-IDEA
 - e. Gifts & Donations
 - f. Capital Housing

Motion approved unanimously.

- Motion was made by Ms. Helser and seconded by Ms. Cameron to set the dates and times of board meetings for calendar year 2019.
Motion approved unanimously.
- Motion was made by Ms. Schindler and seconded by Ms. Helser to approve the contract with NOWAC to provide investigative agent and self-advocacy services and annual membership fees effective January 1, 2019 to December 31, 2019.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Meyer to approve the Master Housing agreement with Defiance County Residential Housing Inc. for a 5 year period from 1/1/2019 to 12/31/2024.
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Meyer to approve the agreement with Efficiency Smart Lighting Solutions, LLC for lighting replacement in the amount of \$29,087.00.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Philipot to approve donation to Night to Shine event for \$500.00 at Kaitlyn's Cottage.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Philipot to offer a contract to Timothy Bower as superintendent pending approval from the Prosecuting Attorney.
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Helser to adjourn at 6:24 pm.
Motion approved unanimously.