

AGENDA

DEFIANCE COUNTY BOARD OF DD

September 25, 2018

5:00 pm

I. Call to order

II. Roll Call

_____ Ms. Beck _____ Ms. Cameron _____ Ms. Helser _____ Ms. Meyer
_____ Ms. Philipot _____ Ms. Schindler _____ Ms. Steece

III. Approval of August 28, 2018 Board minutes.

IV. Expenditures _____ First _____ Second

A. Approval of the August 2018 expenditures.

_____ First _____ Second

V. Additions/Revisions to the agenda

VI. Petitioners

VII. Agency/Department Reports

VIII. Old Business

A.

_____ First _____ Second

New Business

B. Personnel

1. Motion to approve the contract with Bret Mack as Business Manager for a 2 year contract from the period of October 11, 2018 to October 10, 2020.

_____ First _____ Second

2. Motion to accept the hiring of Helen Bauer as Substitute Teacher effective August 30, 2018.

_____ First _____ Second

3. Motion to accept the resignation of Jodi Martinez as Physical Therapist (contract) for Early Intervention Services effective November 30, 2018.

_____ First _____ Second

C. Motion to approve Timothy Bower, Deputy Treasurer of the Citizens Committee for Good Samaritan School to be the authorized representative at the Sherwood State Bank for the account.

_____ First _____ Second

D. Discussion of the insurance (health, dental and vision) rates for the 2019 calendar year.

_____ First _____ Second

E.

_____ First _____ Second

IX. Motion to adjourn

_____ First _____ Second

MINUTES

August 28, 2018

5:00 pm

- The regular August meeting of the Defiance County Board of Developmental Disabilities was held August 28, 2018 in the Cafeteria at Good Samaritan School.
- The meeting was called to order at 5:00 PM. Board members present were Ms. Sue Beck, Ms. Jami Cameron, Ms. Christina Helser, Ms. Stephanie Meyer, Ms. Roberta Phlipot, and Ms. Ruby Schindler. Ms. Erika Steece was excused. Others present were Mr. Timothy Bower, Superintendent, Mr. Bret Mack, Business Manager and approximately 5 others consisting of Board employees and members of the public.
- Motion was made by Ms. Phlipot and seconded by Ms. Helser to approve the June 26, 2018 Board Minutes.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Meyer to approve the June 2018 expenditures.
Motion approved unanimously.
- Motion was made by Ms. Phlipot and seconded by Ms. Helser to approve the July 2018 expenditures.
Motion approved unanimously.
- Motion was made by Ms. Schindler and seconded by Ms. Meyer to go into executive session at 5:06 pm to discuss the employment of a public employee.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Cameron to come out of executive session at 5:18 pm to declare no action was taken while in executive session.
Motion approved unanimously.
- Motion was made by Ms. Schindler and seconded by Ms. Phlipot to accept the hiring of Brittani Gerken as Intervention Specialist for the 2018-2019 school year.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Cameron to accept the resignation of Jannean Doster as Community Programs Assistant effective August 17, 2018.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Meyer to accept the resignation of Cheryl Tresnan-Reighard as Community Employment/Transition Coordinator effective August 31, 2018.
Motion approved unanimously.
- Motion was made by Ms. Schindler and seconded by Ms. Phlipot to approve the agreement/addendum with Northwest Ohio Wavier Administration Council (NOWAC) for Self-Advocacy Coordination effective August 1, 2018 to December 31, 2018.
Motion approved unanimously.
- Motion was made by Ms. Schindler and Ms. Camerson to approve the following as bus drivers for the 2018-2019 school year: Rick Davis, Bernie Herr, Jody Hulbert, Dale Mottashed, Judy Ott, Dave Vogelsong, and Cheryl Weidenhamer.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Phlipot to approve the bus stops and to authorize the Superintendent to make changes as necessary.
Motion approved unanimously.

- Motion was made by Ms. Cameron and seconded by Ms. Helser to approve the Defiance CBDD/Good Samaritan School Parent handbook for the 2018-2019 school year.
Motion approved unanimously.
- Motion was made by Ms. Phlipot and seconded by Ms. Meyer to approve the abolishment of the Community Programs Assistant position effective August 31, 2018.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Cameron to approve the abolishment of the Community Employment/Transition Coordinator position effective August 31, 2018.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Phlipot to approve the hiring of an additional Service & Support Administration (SSA) position, full-time.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Helser to approve the agreement with Ayersville Local School District for classroom assistant services for the 2018-2019 school year.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Cameron to approve Mary Weisgerber, Chairperson, John Davis, Treasurer and Timothy Bower, Deputy Treasurer of the Citizens Committee for Good Samaritan School for the Levy Committee.
Motion approved unanimously.
- Motion was made by Ms. Phlipot and seconded by Ms. Cameron to approve the Tax Rate Resolution for 2019.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Meyer to adjourn at 5:25 pm.
Motion approved unanimously.

**August 2018 - STATEMENT RECONCILIATION
Change in the General Fund**

**MONTHLY EXPENSES
(2018 Compared to 2017)**

	Increase/ (Decrease)	
Salaries	8,550	Generally due to payraises for 2018
Supplies	(446)	
Equipment	(18,988)	Carpet and cubicles purchased for SSA downstairs in 2017
Contract Services	7,356	Payments for cost report services, legal fees, classroom subscriptions in '18
Contract Repairs	1,689	
Travel	861	
Other	(1,291)	
Medicaid Remittance	-	
Settlement	348	
Insurance	5,798	More employees in '18 and also increased premium costs over '17
PERS	(5,452)	Due to the timing of reporting PERS for the 9-month employees
STRS	1,280	
Workers Compensation	-	
Total Increase (Decrease)	(295)	

**MONTHLY INCOME
(2018 Compared to 2017)**

	Increase/ (Decrease)	
Levy	15,416	More real estate property tax revenue received in '18
Dept. of Ed. Fund	15,974	Increased Foundation Settlement payment for classroom units in 2018
Dept. of Ed. Trans.	922	
DD - Operating Subsidy	(198,062)	Settlement payment received for 2012 cost report in '17
MAC Revenue	26,499	New quarterly revenue received in 2018
Dept. of Taxation Refunds	-	
Medicaid - Adult	-	
TCM	3,853	
Title XX	199	
Part B Idea Spec. Ed.	-	
IDEA Early Childhood	-	
HMG Reimb.	6,217	No such payment received this month in 2017
Federal Lunch Reimb	-	
LEA Reimbursement	-	
Contract Service Reimb	2,264	
Tax Equity	-	
Lunch Receipts	(8)	
Misc.	(10)	
Gym Rental	350	
Tuition	325	
Fam Supp Svc Adm Reimb	(370)	
Commun. Employ. Reimb	(142)	
Misc. Reimbursements	-	
Senior Reimbursements	-	
	-	
Total Increase (Decrease)	(126,573)	

PRIOR YEAR COMPARISONS:

Auditors cash balance as of August 2018:	\$4,379,540.01
Auditors cash balance as of August 2017:	\$3,766,137.34
Auditors cash balance as of August 2016:	\$3,643,911.06

PRIOR YEAR-TO-DATE BALANCES:

	Revenue	Expenses	Total
2018	\$4,019,001.81	\$2,774,355.28	\$1,244,646.53
2017	\$3,603,411.57	\$2,823,041.65	\$780,369.92
2016	\$3,697,610.55	\$3,173,677.32	\$523,933.23

August - Month to Month Comparison - 2018 to 2017
General Fund

EXPENSES
(2018 Compared to 2017)

	2018	2017	Difference	% Change
Salaries	123,062	114,512	8,550	7%
Supplies	3,378	3,824	(446)	-12%
Equipment	2,205	21,192	(18,988)	-90%
Contract Services	29,779	22,423	7,356	33%
Contract Repairs	1,739	50	1,689	3378%
Travel	2,228	1,367	861	63%
Other	368	1,658	(1,291)	-78%
Medicaid Remittance	-	-	-	
Settlement expenses	20,405	20,057	348	2%
Insurance	52,841	47,043	5,798	12%
PERS retirement	5,278	10,731	(5,453)	-51%
STRS retirement	6,421	5,141	1,280	25%
Workers Compensation	-	-	-	
Total	247,703	247,998	(295)	0%

INCOME
(2018 Compared to 2017)

	2018	2017	Difference	% Change
Levy	983,716	968,300	15,416	2%
Dept. of Ed. Classroom	62,297	46,323	15,974	34%
Dept. of Ed. Trans.	4,469	3,547	922	26%
DD - Operating Subsidy	-	198,062	(198,062)	-100%
MAC Revenue	26,499	-	26,499	100%
Dept. of Taxation Refunds	-	-	-	
Medicaid - Adult	-	-	-	
TCM	11,679	7,826	3,853	49%
Title XX	5,951	5,752	199	3%
Part B Idea Spec. Ed.	-	-	-	
IDEA - Spec Ed.	-	-	-	
HMG Reimb.	6,217	-	6,217	100%
Federal Lunch Reimb	-	-	-	
LEA Reimbursement	-	-	-	
Contract Service Reimb	2,264	-	2,264	100%
Tax Equity	-	-	-	
Lunch Receipts	1,240	1,248	(8)	-1%
Miscellaneous	15	25	(10)	-40%
Gym Rentals	350	-	350	100%
Tuition	2,275	1,950	325	17%
Fam Supp Svc Adm Reimb	-	370	(370)	-100%
Commun. Employ. Reimb	195	338	(143)	-42%
Misc Reimbursements	-	-	-	
Senior Reimbursements	-	-	-	
	-	-	-	
Total	1,107,168	1,233,741	(126,573)	-10%

August - Year to Year Comparison - 2018 to 2017
General Fund

EXPENSES Year to Date
(2018 Compared to 2017)

	2018	2017	Difference	% Change
Salaries	1,061,069	972,684	88,385	9%
Supplies	50,203	53,846	(3,643)	-7%
Equipment	13,681	21,327	(7,646)	-36%
Contract Services	273,273	470,849	(197,576)	-42%
Contract Repairs	25,454	17,242	8,212	48%
Travel	6,977	9,107	(2,130)	-23%
Other	15,331	20,140	(4,809)	-24%
Medicaid Remittance	757,124	770,581	(13,457)	-2%
Settlement expenses	48,321	35,359	12,962	37%
Insurance	350,438	295,960	54,478	18%
PERS retirement	95,772	95,294	478	1%
STRS retirement	53,611	41,075	12,536	31%
Workers Compensation	23,104	19,578	3,526	18%
Total	\$2,774,355	\$2,823,042	\$ (48,687)	-2%

INCOME Year to Date
(2018 Compared to 2017)

	2018	2017	Difference	% Change
Levy	2,543,338	2,525,190	18,148	1%
Dept. of Ed. Fund	612,426	369,549	242,877	66%
Dept. of Ed. Trans.	43,062	18,439	24,623	134%
DD - Operating Subsidy	378,088	372,230	5,858	2%
MAC Revenue	76,216	-	76,216	100%
Dept. of Taxation Refunds	479	-	479	100%
Medicaid - Adult	4,003	1,646	2,357	143%
TCM	94,450	68,049	26,401	39%
Title XX	16,290	16,604	(314)	-2%
Part B Idea Spec. Ed.	47,091	46,779	312	1%
IDEA - Spec Ed.	5,359	20,915	(15,556)	-74%
HMG Reimb.	49,735	28,415	21,320	75%
Federal Lunch Reimb	8,552	5,250	3,302	63%
LEA Reimbursement	80,500	84,000	(3,500)	-4%
Contract Service Reimb	18,427	21,291	(2,864)	-13%
Tax Equity	-	-	-	-
Lunch Receipts	6,819	7,185	(366)	-5%
Miscellaneous	23,443	3,575	19,868	556%
Gym Rentals	2,000	1,200	800	67%
Tuition	6,025	7,500	(1,475)	-20%
Fam Supp Svc Adm Reimb	-	1,111	(1,111)	-100%
Commun. Employ. Reimb	2,699	4,484	(1,785)	-40%
Misc. Reimbursements	-	-	-	-
Senior Reimbursements	-	-	-	-
	-	-	-	-
Total	\$4,019,002	\$3,603,412	\$415,590	12%

Defiance County DD Revenue Report for August 2018

Report Period: 08/01/2018 to 08/31/2018

September 5, 2018
8:59:50AM

Account	Budget	August	YTD Total	% Received	To Be Received
General					
0010.400304.0001	Levy	\$2,560,000.00	\$983,715.52	99.35%	\$16,661.97
0010.400304.0002	Dept. of Educ. Classroom	\$525,000.00	\$62,297.21	116.65%	-\$87,426.05
0010.400304.0003	Dept. of Educ. Transportation	\$20,000.00	\$4,469.22	215.31%	-\$23,061.51
0010.400304.0004	DD Operating Subsidy	\$225,000.00	\$0.00	168.04%	-\$153,088.26
0010.400304.0005	MAC revenue	\$85,000.00	\$26,499.49	89.67%	\$8,783.92
0010.400304.0006	Dept. of Taxation refunds	\$500.00	\$0.00	95.78%	\$21.08
0010.400304.0008	Medicaid - Adult	\$0.00	\$0.00	100.00%	-\$4,003.20
0010.400304.0010	TCM	\$70,000.00	\$11,678.65	134.93%	-\$24,449.79
0010.400304.0012	Title XX	\$20,000.00	\$5,951.00	81.45%	\$3,710.00
0010.400304.0014	PART B-IDEA - Special Education	\$47,091.00	\$0.00	100.00%	\$0.00
0010.400304.0015	IDEA - Early Childhood Spec. Ed	\$5,359.00	\$0.00	99.99%	\$0.42
0010.400304.00165	Help Me Grow Reimb	\$65,000.00	\$6,216.87	76.51%	\$15,265.32
0010.400304.0018	Federal Lunch Reimb	\$7,000.00	\$0.00	122.17%	-\$1,551.98
0010.400309.0001	LEA Reimbursement	\$135,000.00	\$0.00	59.63%	\$54,500.00
0010.400505.0001	Contract Service Reimbursement	\$6,000.00	\$2,264.07	307.12%	-\$12,427.40
0010.400506.0001	Return Balance from NOWAC	\$0.00	\$0.00	0.00%	\$0.00
0010.400702.0001	Tax Equity	\$0.00	\$0.00	0.00%	\$0.00
0011.400301.0019	Lunch Receipts	\$10,000.00	\$1,240.45	68.19%	\$3,180.52
0011.400301.0020	Miscellaneous	\$3,500.00	\$15.00	669.80%	-\$19,943.08
0011.400301.0022	Gym Rental	\$2,000.00	\$350.00	100.00%	\$0.00
0011.400301.0023	Tuition	\$11,000.00	\$2,275.00	54.77%	\$4,975.00
0011.400301.0024	Family Support Reimb	\$1,482.00	\$0.00	0.00%	\$1,482.00
0012.400300.0026	Community Employment Reimb	\$1,068.00	\$195.32	252.69%	-\$1,630.77
0012.400300.0027	Senior Reimbursement	\$0.00	\$0.00	0.00%	\$0.00
		\$3,800,000.00	\$1,107,167.80	105.76%	-\$219,001.81
Capital Housing					
034.400100.0000	Capital Housing Receipts	\$250,000.00	\$0.00	0.00%	\$250,000.00
		\$250,000.00	\$0.00	0.00%	\$250,000.00
IDEA Pre-school Spec. Ed					
044.400100.0000	IDEA Pre-school Grant	\$5,359.00	\$0.00	99.99%	\$0.42
		\$5,359.00	\$0.00	99.99%	\$0.42

Defiance County DD Revenue Report for August 2018

Report Period: 08/01/2018 to 08/31/2018

September 5, 2018
8:59:50AM

Account	Budget	August	YTD Total	% Received	To Be Received
Family Support Services					
046.400100.0000 Family Support Services Grant	\$21,168.00	\$0.00	\$15,636.00	73.87%	\$5,532.00
	\$21,168.00	\$0.00	\$15,636.00	73.87%	\$5,532.00
PART B-IDEA Special Ed					
205.400100.0000 Part B - IDEA Flow Thru	\$47,091.00	\$0.00	\$47,091.19	100.00%	-\$0.19
	\$47,091.00	\$0.00	\$47,091.19	100.00%	-\$0.19
Gifts and Donations					
214.0214.400100 Gifts and Donations	\$0.00	\$1,150.00	\$5,560.26	100.00%	-\$5,560.26
214.0214.400200 Gifts & Don. Other Rec (Interest)	\$300.00	\$49.02	\$384.94	128.31%	-\$84.94
	\$300.00	\$1,199.02	\$5,945.20	1,981.73%	-\$5,645.20
Grand Totals:	\$4,123,918.00	\$1,108,366.82	\$4,093,032.78	99.25%	\$30,885.22

Defiance County DD Expenditure Report August 2018

September 05, 2018
8:58:33AM

Account	Allocation	Carry Over	Transfer	August	YTD	Encumbered	Unencumbered	% Spent	Unspent	
General										
010.3900.510200	Salaries	\$2,000,000.00	\$0.00	\$0.00	\$123,061.86	\$1,061,068.80	\$0.00	\$938,931.20	53.05%	\$938,931.20
010.3900.530300	Supplies	\$120,000.00	\$3,882.75	\$0.00	\$3,378.37	\$50,203.06	\$57,770.01	\$15,909.68	40.52%	\$73,679.69
010.3900.530400	Equipment	\$60,000.00	\$0.00	\$0.00	\$2,204.50	\$13,680.98	\$36,319.02	\$10,000.00	22.80%	\$46,319.02
010.3900.530600	Contract Services	\$1,000,000.00	\$19,067.86	\$0.00	\$29,778.87	\$273,273.35	\$474,456.51	\$271,338.00	26.82%	\$745,794.51
010.3900.530700	Contract Repairs	\$60,000.00	\$0.00	\$0.00	\$1,738.89	\$25,453.50	\$32,546.50	\$2,000.00	42.42%	\$34,546.50
010.3900.530800	Travel	\$25,000.00	\$0.00	\$0.00	\$2,228.45	\$6,976.55	\$18,023.45	\$0.00	27.91%	\$18,023.45
010.3900.531100	Other	\$40,000.00	\$0.00	\$0.00	\$367.50	\$15,330.74	\$14,574.26	\$10,095.00	38.33%	\$24,669.26
010.3900.533000	Medicaid Remittance	\$1,300,000.00	\$0.00	\$0.00	\$0.00	\$757,123.84	\$542,876.16	\$0.00	58.24%	\$542,876.16
010.3900.536200	Settlement Deduction	\$55,000.00	\$0.00	\$0.00	\$20,405.41	\$48,320.82	\$6,679.18	\$0.00	87.86%	\$6,679.18
010.3900.536600	Insurance	\$525,000.00	\$0.00	\$0.00	\$52,840.78	\$350,437.77	\$134,439.14	\$40,123.09	66.75%	\$174,562.23
010.3900.536800	PERS	\$180,000.00	\$0.00	\$0.00	\$5,277.69	\$95,771.55	\$4,083.51	\$80,144.94	53.21%	\$84,228.45
010.3900.536801	STRS	\$100,000.00	\$0.00	\$0.00	\$6,421.01	\$53,610.68	\$41,284.61	\$5,104.71	53.61%	\$46,389.32
010.3900.536900	Worker's Compensait	\$30,000.00	\$0.00	\$0.00	\$0.00	\$23,103.64	\$6,896.36	\$0.00	77.01%	\$6,896.36
010.3900.539000	Unappropriated	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$0.00	0.00%	\$200,000.00
Fund Total:		\$5,695,000.00	\$22,950.61	\$0.00	\$247,703.33	\$2,774,355.28	\$1,369,948.71	\$1,573,646.62	48.52%	\$2,943,595.33
Capital Housing										
034.3401.531100	Capital Housing Othe	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%	\$250,000.00
Fund Total:		\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%	\$250,000.00
IDEA Pre-school Spec. Ed.										
044.4800.510200	IDEA Salaries	\$5,359.00	\$0.00	\$0.00	\$0.00	\$5,358.58	\$0.42	\$0.00	99.99%	\$0.42
Fund Total:		\$5,359.00	\$0.00	\$0.00	\$0.00	\$5,358.58	\$0.42	\$0.00	99.99%	\$0.42
Family Support Services										
046.5200.510200	Family Support Servi	\$1,482.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,482.00	\$0.00	0.00%	\$1,482.00
046.5200.539000	Family Support - Una	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
046.5200.550000	Family Support - Full	\$28,000.00	\$0.00	\$0.00	\$2,689.51	\$9,143.03	\$18,856.97	\$0.00	32.65%	\$18,856.97
Fund Total:		\$29,482.00	\$0.00	\$0.00	\$2,689.51	\$9,143.03	\$20,338.97	\$0.00	31.01%	\$20,338.97
PART B-IDEA Special Ed.										
205.2050.510200	PART B-IDEA-Flow	\$47,091.00	\$0.00	\$0.00	\$0.00	\$47,091.00	\$0.00	\$0.00	100.00%	\$0.00
Fund Total:		\$47,091.00	\$0.00	\$0.00	\$0.00	\$47,091.00	\$0.00	\$0.00	100.00%	\$0.00

Defiance County DD Expenditure Report August 2018

September 05, 2018
8:58:33AM

Account	Allocation	Carry Over	Transfer	August	YTD	Encumbered	Unencumbered	% Spent	Unspent	
<i>Gifts and Donations</i>										
214.2214.530400	Gifts & Donat. - Equi	\$25,000.00	\$1,997.96	\$0.00	\$0.00	\$5,307.89	\$21,485.44	\$204.63	19.66%	\$21,690.07
214.2214.531100	Gifts & Donat. - Othe	\$2,500.00	\$0.00	\$0.00	\$283.65	\$662.63	\$1,837.37	\$0.00	26.51%	\$1,837.37
214.2214.539000	Gifts & Donat. - Unaf	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00%	0.00%	\$25,000.00
Fund Total:		\$52,500.00	\$1,997.96	\$0.00	\$283.65	\$5,970.52	\$23,322.81	\$25,204.63	10.96%	\$48,527.44
Grand Total:		\$6,079,432.00	\$24,948.57	\$0.00	\$250,676.49	\$2,841,918.41	\$1,413,610.91	\$1,848,851.25	46.56%	\$3,262,462.16

Board Meeting Attendance Roster - 2018

Board Member	January	February	March	April	May	June	July	August	September	October	November	December	Total Absences
Ms. Beck	X	X	X	X	X	X	C	X					
Ms. Cameron	X	E	X	X	X	X	C	X					
Ms. Helser	X	E	X	X	X	X	C	X					
Ms. S. Meyer	X	X	X	E	X	X	C	X					
Ms. Philpot	X	X	X	X	X	X	C	X					
Ms. Schindler	X	X	X	X	X	E	C	X					
Ms. Steece	X	X	X	X	X	X	C	X					

- X = present
- E = excused
- A = unexcused absence
- C = Meeting cancelled

ORC 5126.022

A board member shall be removed from the board by the appointing authority for neglect of duty, misconduct, malfeasance, failure to attend at least one in-service training session each year, a violation of section 5126.021 [5126.02.1] of the Revised Code, or upon the absence of a member within one year from either four regularly scheduled board meetings or from two regularly scheduled board meetings if the member gave no prior notice of the member's absence. This removal provision does not apply to absences from special meetings or work sessions. The board shall supply the board member and the member's appointing authority with written notice of the charges against the member. The appointing authority shall afford the member an opportunity for a hearing, in accordance with procedures it adopts, and shall, upon determining that the charges are accurate, remove the member and appoint another person to complete the member's term.

A member removed from the board is ineligible for reappointment for not less than one year. When a member is removed, the appointing authority shall specify the time during which the member is ineligible for reappointment. If the member is removed for failing to attend in-service training, the board also shall specify the training the member must complete prior to being eligible for reappointment.