

AGENDA

DEFIANCE COUNTY BOARD OF DD

August 28, 2018

5:00 pm

I. Call to order

II. Roll Call

_____ Ms. Beck _____ Ms. Cameron _____ Ms. Helser _____ Ms. Meyer
_____ Ms. Philipot _____ Ms. Schindler _____ Ms. Steece

III. Approval of June 26, 2018 Board minutes.

_____ First _____ Second

IV. Expenditures

A. Approval of the June 2018 expenditures.

_____ First _____ Second

B. Approval of the July 2018 expenditures

_____ First _____ Second

V. Additions/Revisions to the agenda

VI. Petitioners

VII. Agency/Department Reports

VIII. Old Business

A.

_____ First _____ Second

IX. New Business

A. Personnel

1. Motion to accept the hiring of Brittani Gerken as Intervention Specialist for the 2018-2019 school year.

_____ First _____ Second

2. Motion to accept the resignation of Jannean Doster as Community Programs Assistant effective August 17, 2018.

_____ First _____ Second

3. Motion to accept the resignation of Cheryl Tresnan-Reighard as Community Employment/Transition Coordinator effective August 31, 2018.

_____ First _____ Second

B. Motion to approve the agreement/addendum with Northwest Ohio Wavier Administration Council (NOWAC) for Self-Advocacy Coordination effective August 1, 2018 to December 31, 2018.

_____ First _____ Second

C. Motion to approve the following as bus drivers for the 2018-2019 school year: Rick Davis, Bernie Herr, Jody Hulbert, Dale Mottashed, Judy Ott, Dave Vogelsong, and Cheryl Weidenhamer.

_____ First _____ Second

D. Motion to approve the bus stops and to authorize the Superintendent to make changes as necessary.

_____ First _____ Second

E. Motion to approve the Defiance CBDD/Good Samaritan School Parent Handbook for the 2018-2019 school year.

_____ First _____ Second

F. Motion to approve the abolishment of the Community Programs Assistant position effective August 31, 2018.

_____ First _____ Second

G. Motion to approve the abolishment of the Community Employment/Transition Coordinator position effective August 31, 2018.

_____ First _____ Second

H. Motion to approve the hiring of an additional Service & Support Administration (SSA) position, full-time.

_____ First _____ Second

I. Motion to approve the agreement with Ayersville Local School District for classroom assistant services for the 2018-2019 school year.

_____ First _____ Second

J. Motion to approve Mary Weisgerber, Chairperson, John Davis, Treasurer and Timothy Bower, Deputy Treasurer of the Citizens Committee for Good Samaritan School for the Levy Committee.

_____ First _____ Second

K. Motion to approve the Tax Rate Resolution for 2019.

_____ First _____ Second

L.

_____ First _____ Second

X. Motion to adjourn

_____ First _____ Second

MINUTES

June 26, 2018

5:00 pm

- The regular May meeting of the Defiance County Board of Developmental Disabilities was held June 26, 2018 in the Cafeteria at Good Samaritan School.
- The meeting was called to order at 5:00 PM. Board members present were Ms. Sue Beck, Ms. Jami Cameron, Ms. Christina Helser, Ms. Stephanie Meyer, Ms. Roberta Philipot, and Ms. Erika Steece. Ms. Ruby Schindler was excused. Others present were Mr. Timothy Bower, Superintendent, Mr. Bret Mack, Business Manager and approximately 2 others consisting of Board employees and members of the public.
- Motion was made by Ms. Cameron and seconded by Ms. Helser to approve the May 22, 2018 Board Minutes.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Philipot to approve the May 2018 expenditures.
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Steece to approve the Resolution for the Defiance County Board of Commissioners to place the 0.85 mill renewal tax levy on the November 2018 ballot.
Motion approved unanimously.
- Motion was made by Ms. Steece and seconded by Ms. Philipot to go into executive session at 5:15 pm to discuss the employment and compensation of a public employee(s).
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Cameron to come out of executive session at 6:30 pm to declare no action was taken while in executive session.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Philipot to approve the agreement with Laurie Gombash for Physical Therapy Services effective July 1, 2018 to June 30, 2019.
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Steece to approve the agreement with Kristi Figgins for Certified Occupational Therapy Assistant Services effective August 1, 2018 to July 31, 2019.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Philipot to approve the contract with Person Centered Services, Inc. to provide non-waiver adult day array and non-medical transportation services effective July 1, 2018 to June 30, 2019.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Cameron to approve the contract with Defiance County Family and Children First Council and Defiance County Board of Commissioners for Early Intervention Services Coordination Grant effective July 1, 2018 to June 30, 2019.
Motion approved unanimously.
- Motion was made by Ms. Helser and Ms. Philipot to approve the purchase of a John Deere Lawn Mower and trade in of a Simplicity Lawn Mower to Kenn-Feld Group, LLC for the amount of \$3,850.00.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Cameron to approve the contract with Harbor Behavioral Health for accessible van lease.
Motion approved unanimously.

- Motion was made by Ms. Helser and seconded by Ms. Meyer to approve the contract with St. John Lutheran Church, Stryker, Ohio for accessible van lease.
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Meyer to approve the addendum contract with Partner's in Employment Inc. for the Summer Youth Program in the amount of \$3,528.96.
Motion approved unanimously.
- Motion was made by Ms. Phlipot and seconded by Ms. Cameron to approve the resolution for the Defiance County Board of DD to release the mortgage(s) to the Defiance County Residential Inc. on 1 property that was purchased with DODD Capital Housing Money.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Phlipot to approve a 2% pay increase for the Fiscal Assistant and SSA's that were hired before January 1, 2018 effective August 2, 2018.
Motion approved unanimously.
- Motion was made by Ms. Cameron and seconded by Ms. Phlipot to adjourn.
Motion approved unanimously.

**June 2018 - STATEMENT RECONCILIATION
Change in the General Fund**

**MONTHLY EXPENSES
(2018 Compared to 2017)**

	Increase/ (Decrease)	
Salaries	(41,801)	This month had 3 payrolls in 2017, only 2 in 2018
Supplies	(1,323)	
Equipment	-	
Contract Services	(20,939)	In 2017, expenses for legal services and outside PT and speech services
Contract Repairs	9,096	Bus 7 repaired and ready for use in '18
Travel	(1,038)	
Other	(1,858)	
Medicaid Remittance	-	
Settlement	-	
Insurance	5,330	More employees in '18 and also increased premium costs over '17
PERS	1,272	
STRS	1,955	
Workers Compensation	-	
Total Increase (Decrease)	(49,306)	

**MONTHLY INCOME
(2018 Compared to 2017)**

	Increase/ (Decrease)	
Levy	-	
Dept. of Ed. Fund	15,304	
Dept. of Ed. Trans.	2,410	
DD - Operating Subsidy	-	
MAC Revenue	-	
Dept. of Taxation Refunds	-	
Medicaid - Adult	-	
TCM	(27,695)	No such revenue payment received this month in '18
Title XX	-	
Part B Idea Spec. Ed.	-	
IDEA Early Childhood	-	
HMG Reimb.	2,634	
Federal Lunch Reimb	342	
LEA Reimbursement	-	
Contract Service Reimb	(4,590)	
Tax Equity	-	
Lunch Receipts	396	
Misc.	-	
Gym Rental	-	
Tuition	-	
Fam Supp Svc Adm Reimb	-	
Commun. Employ. Reimb	(444)	
Misc. Reimbursements	-	
Senior Reimbursements	-	
	-	
Total Increase (Decrease)	(11,643)	

PRIOR YEAR COMPARISONS:

Auditors cash balance as of June 2018:	\$3,878,867.07
Auditors cash balance as of June 2017:	\$3,182,244.36
Auditors cash balance as of June 2016:	\$3,379,285.77

PRIOR YEAR-TO-DATE BALANCES:

	Revenue	Expenses	Total
2018	\$2,741,640.67	\$1,997,667.08	\$743,973.59
2017	\$2,251,326.84	\$2,054,849.90	\$196,476.94
2016	\$2,454,010.06	\$2,194,702.12	\$259,307.94

June - Month to Month Comparison - 2018 to 2017
General Fund

EXPENSES
(2018 Compared to 2017)

	2018	2017	Difference	% Change
Salaries	128,793	170,594	(41,801)	-25%
Supplies	4,056	5,379	(1,323)	-25%
Equipment	-	-	-	
Contract Services	24,574	45,513	(20,939)	-46%
Contract Repairs	11,146	2,050	9,096	444%
Travel	280	1,318	(1,038)	-79%
Other	525	2,383	(1,858)	-78%
Medicaid Remittance	-	-	-	
Settlement expenses	-	-	-	
Insurance	42,700	37,370	5,330	14%
PERS retirement	12,420	11,147	1,273	11%
STRS retirement	6,970	5,015	1,955	39%
Workers Compensation	-	-	-	
Total	231,463	280,769	(49,306)	-18%

INCOME
(2018 Compared to 2017)

	2018	2017	Difference	% Change
Levy	-	-	-	
Dept. of Ed. Classroom	59,046	43,742	15,304	35%
Dept. of Ed. Trans.	4,301	1,891	2,410	127%
DD - Operating Subsidy	-	-	-	
MAC Revenue	-	-	-	
Dept. of Taxation Refunds	-	-	-	
Medicaid - Adult	-	-	-	
TCM	-	27,695	(27,695)	-100%
Title XX	-	-	-	
Part B Idea Spec. Ed.	-	-	-	
IDEA - Spec Ed.	-	-	-	
HMG Reimb.	6,217	3,583	2,634	74%
Federal Lunch Reimb	1,466	1,124	342	30%
LEA Reimbursement	-	-	-	
Contract Service Reimb	-	4,590	(4,590)	-100%
Tax Equity	-	-	-	
Lunch Receipts	517	120	397	330%
Miscellaneous	-	-	-	
Gym Rentals	-	-	-	
Tuition	-	-	-	
Fam Supp Svc Adm Reimb	-	-	-	
Commun. Employ. Reimb	217	661	(444)	-67%
Misc Reimbursements	-	-	-	
Senior Reimbursements	-	-	-	
Total	71,763	83,406	(11,643)	-14%

**June - Year to Year Comparison - 2018 to 2017
General Fund**

**EXPENSES Year to Date
(2018 Compared to 2017)**

	2018	2017	Difference	% Change
Salaries	801,464	745,668	55,796	7%
Supplies	42,923	45,682	(2,759)	-6%
Equipment	7,626	-	7,626	100%
Contract Services	192,456	401,496	(209,040)	-52%
Contract Repairs	23,665	16,584	7,081	43%
Travel	4,583	6,775	(2,192)	-32%
Other	11,501	13,646	(2,145)	-16%
Medicaid Remittance	488,781	473,156	15,625	3%
Settlement expenses	27,915	15,302	12,613	82%
Insurance	254,748	212,371	42,377	20%
PERS retirement	78,123	73,679	4,444	6%
STRS retirement	40,779	30,914	9,865	32%
Workers Compensation	23,104	19,578	3,526	100%
Total	\$1,997,667	\$2,054,851	\$ (57,184)	-3%

**INCOME Year to Date
(2018 Compared to 2017)**

	2018	2017	Difference	% Change
Levy	1,559,623	1,556,890	2,733	0%
Dept. of Ed. Fund	488,521	276,903	211,618	76%
Dept. of Ed. Trans.	34,123	11,345	22,778	201%
DD - Operating Subsidy	322,364	118,812	203,552	171%
MAC Revenue	49,717	-	49,717	100%
Dept. of Taxation Refunds	330	-	330	100%
Medicaid - Adult	3,294	-	3,294	100%
TCM	58,850	56,588	2,262	4%
Title XX	10,339	10,852	(513)	-5%
Part B Idea Spec. Ed.	47,091	46,779	312	1%
IDEA - Spec Ed.	5,359	20,915	(15,556)	-74%
HMG Reimb.	37,301	24,833	12,468	50%
Federal Lunch Reimb	8,552	5,250	3,302	63%
LEA Reimbursement	80,500	84,000	(3,500)	-4%
Contract Service Reimb	16,163	19,164	(3,001)	-16%
Tax Equity	-	-	-	
Lunch Receipts	5,579	5,937	(358)	-6%
Miscellaneous	6,440	1,876	4,564	243%
Gym Rentals	1,650	1,200	450	38%
Tuition	3,750	5,550	(1,800)	-32%
Fam Supp Svc Adm Reimb	-	741	(741)	-100%
Commun. Employ. Reimb	2,095	3,691	(1,596)	-43%
Misc. Reimbursements	-	-	-	
Senior Reimbursements	-	-	-	
	-	-	-	
Total	\$2,741,641	\$2,251,326	\$490,315	22%

Defiance County DD Fund Report

July 6, 2018
7:38:33AM

Report Period: 06/01/2018 to 06/30/2018

County Fund	2018 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
010 General Fund	\$3,134,893.48	\$0.00	\$1,997,667.08	\$2,741,640.67	\$3,878,867.07
034 Capital Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
044 IDEA Pre-school Spec. Ed. Fund	\$0.00	\$0.00	\$5,358.58	\$5,358.58	\$0.00
046 Family Support Services Fund	\$22,780.72	\$0.00	\$5,730.51	\$10,424.00	\$27,474.21
205 PART B-IDEA Special Ed. Fund	\$0.00	\$0.00	\$47,091.00	\$47,091.19	\$0.19
214 Gifts and Donations Fund	\$146,014.06	\$0.00	\$5,686.87	\$3,246.22	\$143,573.41
Grand Totals:	\$3,303,688.26	\$0.00	\$2,061,534.04	\$2,807,760.66	\$4,049,914.88

Defiance County DD Revenue Report for June 2018

Report Period: 06/01/2018 to 06/30/2018

July 6, 2018
7:42:17AM

Account	Budget	June	YTD Total	% Received	To Be Received
General					
0010.400304.0001	Levy	\$2,560,000.00	\$0.00	60.92%	\$1,000,377.49
0010.400304.0002	Dept. of Educ. Classroom	\$525,000.00	\$59,045.65	93.05%	\$36,479.02
0010.400304.0003	Dept. of Educ. Transportation	\$20,000.00	\$4,301.13	170.62%	-\$14,123.07
0010.400304.0004	DD Operating Subsidy	\$225,000.00	\$0.00	143.27%	-\$97,364.26
0010.400304.0005	MAC revenue	\$85,000.00	\$49,716.59	58.49%	\$35,283.41
0010.400304.0006	Dept. of Taxation refunds	\$500.00	\$330.42	66.08%	\$169.58
0010.400304.0008	Medicaid - Adult	\$0.00	\$3,293.68	100.00%	-\$3,293.68
0010.400304.0010	TCM	\$70,000.00	\$0.00	84.07%	\$11,150.17
0010.400304.0012	Title XX	\$20,000.00	\$0.00	51.70%	\$9,661.00
0010.400304.0014	PART B-IDEA - Special Education	\$47,091.00	\$0.00	100.00%	\$0.00
0010.400304.0015	IDEA - Early Childhood Spec. Ed.	\$5,359.00	\$0.00	99.99%	\$0.42
0010.400304.00165	Help Me Grow Reimb	\$65,000.00	\$6,216.83	57.39%	\$27,699.02
0010.400304.0018	Federal Lunch Reimb	\$7,000.00	\$1,466.39	122.17%	-\$1,551.98
0010.400309.0001	LEA Reimbursement	\$135,000.00	\$0.00	59.63%	\$54,500.00
0010.400505.0001	Contract Service Reimbursement	\$6,000.00	\$16,163.33	269.39%	-\$10,163.33
0010.400506.0001	Return Balance from NOWAC	\$0.00	\$0.00	0.00%	\$0.00
0010.400702.0001	Tax Equity	\$0.00	\$0.00	0.00%	\$0.00
0011.400301.0019	Lunch Receipts	\$10,000.00	\$516.58	55.79%	\$4,420.97
0011.400301.0020	Miscellaneous	\$3,500.00	\$0.00	184.00%	-\$2,939.96
0011.400301.0022	Gym Rental	\$2,000.00	\$0.00	82.50%	\$350.00
0011.400301.0023	Tuition	\$11,000.00	\$0.00	34.09%	\$7,250.00
0011.400301.0024	Family Support Reimb	\$1,482.00	\$0.00	0.00%	\$1,482.00
0012.400300.0026	Community Employment Reimb	\$1,068.00	\$216.54	196.21%	-\$1,027.47
0012.400300.0027	Senior Reimbursement	\$0.00	\$0.00	0.00%	\$0.00
Capital Housing		\$3,800,000.00	\$71,763.12	72.15%	\$1,058,359.33
034.400100.0000	Capital Housing Receipts	\$250,000.00	\$0.00	0.00%	\$250,000.00
IDEA Pre-school Spec. Ed.		\$250,000.00	\$0.00	0.00%	\$250,000.00
044.400100.0000	IDEA Preschool Grant	\$5,359.00	\$0.00	99.99%	\$0.42
		\$5,359.00	\$0.00	99.99%	\$0.42

Defiance County DD Revenue Report for June 2018

Report Period: 06/01/2018 to 06/30/2018

July 6, 2018
7:42:17AM

Account	Budget	June	YTD Total	% Received	To Be Received	
Family Support Services						
046.400100.0000	Family Support Services Grant	\$21,168.00	\$0.00	\$10,424.00	49.24%	\$10,744.00
		\$21,168.00	\$0.00	\$10,424.00	49.24%	\$10,744.00
PART B-IDEA Special Ed.						
205.400100.0000	Part B - IDEA Flow Thru	\$47,091.00	\$0.00	\$47,091.19	100.00%	-\$0.19
		\$47,091.00	\$0.00	\$47,091.19	100.00%	-\$0.19
Gifts and Donations						
214.0214.400100	Gifts and Donations	\$0.00	\$0.00	\$2,957.50	100.00%	-\$2,957.50
214.0214.400200	Gifts & Don. Other Rec (Interest)	\$300.00	\$48.77	\$288.72	96.24%	\$11.28
		\$300.00	\$48.77	\$3,246.22	1,082.07%	-\$2,946.22
Grand Totals:						
		\$4,123,918.00	\$71,811.89	\$2,807,760.66	68.08%	\$1,316,157.34

Defiance County DD Expenditure Report June 2018

July 06, 2018
7:36:49AM

Account	Allocation	Carry Over	Transfer	June	YTD	Encumbered	Unencumbered	% Spent	Unspent
General									
010.3900.510200	Salaries	\$2,000,000.00	\$0.00	\$0.00	\$128,793.30	\$801,464.33	\$0.00	40.07%	\$1,198,535.67
010.3900.530300	Supplies	\$120,000.00	\$3,882.75	\$0.00	\$4,055.65	\$42,923.03	\$65,962.88	34.65%	\$80,959.72
010.3900.530400	Equipment	\$60,000.00	\$0.00	\$0.00	\$0.00	\$7,626.48	\$42,373.52	12.71%	\$52,373.52
010.3900.530600	Contract Services	\$1,000,000.00	\$19,067.86	\$0.00	\$24,573.85	\$192,455.73	\$557,612.13	18.89%	\$826,612.13
010.3900.530700	Contract Repairs	\$60,000.00	\$0.00	\$0.00	\$11,145.82	\$23,664.61	\$34,335.39	39.44%	\$36,335.39
010.3900.530800	Travel	\$25,000.00	\$0.00	\$0.00	\$280.45	\$4,582.98	\$20,417.02	18.33%	\$20,417.02
010.3900.531100	Other	\$40,000.00	\$0.00	\$0.00	\$525.25	\$11,500.54	\$18,499.46	28.75%	\$28,499.46
010.3900.533000	Medicaid Remittance	\$1,300,000.00	\$0.00	\$0.00	\$0.00	\$488,780.84	\$811,219.16	37.60%	\$811,219.16
010.3900.536200	Settlement Deduction	\$55,000.00	\$0.00	\$0.00	\$0.00	\$27,915.41	\$27,084.59	50.76%	\$27,084.59
010.3900.536600	Insurance	\$525,000.00	\$0.00	\$0.00	\$42,699.72	\$254,747.57	\$266,366.88	48.52%	\$270,252.43
010.3900.536800	PERS	\$180,000.00	\$0.00	\$0.00	\$12,419.79	\$78,123.26	\$5,392.72	43.40%	\$101,876.74
010.3900.536801	STRS	\$100,000.00	\$0.00	\$0.00	\$6,969.66	\$40,778.66	\$57,254.77	40.78%	\$59,221.34
010.3900.536900	Worker's Compensati	\$30,000.00	\$0.00	\$0.00	\$0.00	\$23,103.64	\$6,896.36	77.01%	\$6,896.36
010.3900.539000	Unappropriated	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	0.00%	\$200,000.00
Fund Total:		\$5,695,000.00	\$22,950.61	\$0.00	\$231,463.49	\$1,997,667.08	\$1,913,414.88	34.94%	\$3,720,283.53
Capital Housing									
034.3401.531100	Capital Housing Othe	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$250,000.00
Fund Total:		\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$250,000.00
IDEA Pre-school Spec. Ed.									
044.4800.510200	IDEA Salaries	\$5,359.00	\$0.00	\$0.00	\$0.00	\$5,358.58	\$0.42	99.99%	\$0.42
Fund Total:		\$5,359.00	\$0.00	\$0.00	\$0.00	\$5,358.58	\$0.42	99.99%	\$0.42
Family Support Services									
046.5200.510200	Family Support Servi	\$1,482.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,482.00	0.00%	\$1,482.00
046.5200.539000	Family Support - Una	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
046.5200.550000	Family Support - Full	\$28,000.00	\$0.00	\$0.00	\$1,092.15	\$5,730.51	\$22,269.49	20.47%	\$22,269.49
Fund Total:		\$29,482.00	\$0.00	\$0.00	\$1,092.15	\$5,730.51	\$23,751.49	19.44%	\$23,751.49
PART B-IDEA Special Ed.									
205.2050.510200	PART B-IDEA-Flow	\$47,091.00	\$0.00	\$0.00	\$0.00	\$47,091.00	\$0.00	100.00%	\$0.00
Fund Total:		\$47,091.00	\$0.00	\$0.00	\$0.00	\$47,091.00	\$0.00	100.00%	\$0.00

Defiance County DD Expenditure Report June 2018

July 06, 2018
7:36:49AM

Account	Allocation	Carry Over	Transfer	June	YTD	Encumbered	Unencumbered	% Spent	Unspent	
<i>Gifts and Donations</i>										
214.2214.530400	Gifts & Donat. - Equi	\$25,000.00	\$1,997.96	\$0.00	\$0.00	\$5,307.89	\$21,690.07	\$0.00	19.66%	\$21,690.07
214.2214.531100	Gifts & Donat. - Othe	\$2,500.00	\$0.00	\$0.00	\$0.00	\$378.98	\$2,121.02	\$0.00	15.16%	\$2,121.02
214.2214.539000	Gifts & Donat. - Unaj	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	0.00%	\$25,000.00
Fund Total:		\$52,500.00	\$1,997.96	\$0.00	\$0.00	\$5,686.87	\$23,811.09	\$25,000.00	10.44%	\$48,811.09
Grand Total:		\$6,079,432.00	\$24,948.57	\$0.00	\$232,555.64	\$2,061,534.04	\$1,960,977.88	\$2,081,868.65	33.77%	\$4,042,846.53

General Fund - Comparison of Actual Expenditures with Expected Expenditures

Through June 30, 2018 (2nd Quarter 2018)

Account	Total Expected 2018		Actual Expenditures through June 2018				Difference	Percentage of Total Expected SPENT so Far	
	Expenditure amount	per quarter	1st Quarter	April	May	June			TOTAL
Expenditures									
Salaries	\$ 1,600,000	\$ 400,000	\$ 364,915	\$ 122,138	\$ 185,618	\$ 128,793	\$ 801,464	\$ (1,464)	50%
Supplies	\$ 85,000	\$ 21,250	\$ 24,832	\$ 7,111	\$ 6,926	\$ 4,056	\$ 42,925	\$ (4,25)	51%
Equipment	\$ 10,000	\$ 2,500	\$ 1,754	\$ -	\$ 5,873	\$ -	\$ 7,627	\$ (2,627)	76%
Contract Services	\$ 400,000	\$ 100,000	\$ 105,368	\$ 35,512	\$ 27,002	\$ 24,574	\$ 192,456	\$ 7,544	48%
Contract Repairs	\$ 25,000	\$ 6,250	\$ 7,569	\$ 1,643	\$ 3,307	\$ 11,146	\$ 23,665	\$ (11,165)	95%
Travel & Training	\$ 16,000	\$ 4,000	\$ 2,360	\$ 399	\$ 1,543	\$ 280	\$ 4,582	\$ 3,418	25%
Other	\$ 25,000	\$ 6,250	\$ 9,203	\$ 982	\$ 810	\$ 525	\$ 11,500	\$ 1,000	46%
Medicaid Remittance	\$ 1,150,000	\$ 287,500	\$ 244,761	\$ 244,020	\$ -	\$ -	\$ 488,781	\$ 86,219	43%
Settlement Deductions	\$ 37,000	\$ 9,250	\$ 27,915	\$ -	\$ -	\$ -	\$ 27,915	\$ (9,415)	75%
Insurance	\$ 490,000	\$ 122,500	\$ 126,418	\$ 42,654	\$ -	\$ 42,700	\$ 211,772	\$ (33,228)	43%
PERS	\$ 145,000	\$ 36,250	\$ 35,136	\$ 18,301	\$ 42,976	\$ 12,420	\$ 108,833	\$ (36,333)	75%
STTS	\$ 78,000	\$ 19,500	\$ 18,383	\$ 6,129	\$ 12,266	\$ 6,970	\$ 43,748	\$ (4,748)	56%
Workers Compensation	\$ 20,000	\$ 5,000	\$ 23,103	\$ -	\$ 9,298	\$ -	\$ 32,401	\$ (22,401)	162%
Unappropriated	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ 4,083,000	\$ 1,020,250	\$ 591,717	\$ 478,869	\$ 236,619	\$ 231,464	\$ 1,397,669	\$ 42,321	45%

**July 2018 - STATEMENT RECONCILIATION
Change in the General Fund**

**MONTHLY EXPENSES
(2018 Compared to 2017)**

	Increase/ (Decrease)	
Salaries	24,039	Severance payment made to retiring employee in '18
Supplies	(439)	
Equipment	3,716	
Contract Services	4,109	
Contract Repairs	(558)	
Travel	(800)	
Other	(1,374)	
Medicaid Remittance	(29,082)	Amounts to be paid determined by the State
Settlement	-	
Insurance	6,303	More employees in '18 and also increased premium costs over '17
PERS	1,487	
STRS	1,391	
Workers Compensation	-	
Total Increase (Decrease)	8,792	

**MONTHLY INCOME
(2018 Compared to 2017)**

	Increase/ (Decrease)	
Levy	-	
Dept. of Ed. Fund	15,285	Increased Foundation Settlement payment for classroom units in 2018
Dept. of Ed. Trans.	922	
DD - Operating Subsidy	368	
MAC Revenue	-	
Dept. of Taxation Refunds	149	
Medicaid - Adult	(936)	
TCM	20,286	Smaller revenue payment received this month in '17
Title XX	-	
Part B Idea Spec. Ed.	-	
IDEA Early Childhood	-	
HMG Reimb.	2,634	
Federal Lunch Reimb	-	
LEA Reimbursement	-	
Contract Service Reimb	(2,127)	
Tax Equity	-	
Lunch Receipts	-	
Misc.	15,314	Workers Compensation refund received in '18
Gym Rental	-	
Tuition	-	
Fam Supp Svc Adm Reimb	-	
Commun. Employ. Reimb	(47)	
Misc. Reimbursements	-	
Senior Reimbursements	-	
	-	
Total Increase (Decrease)	51,848	

PRIOR YEAR COMPARISONS:

Auditors cash balance as of July 2018:	\$3,520,075.54
Auditors cash balance as of July 2017:	\$2,780,394.73
Auditors cash balance as of July 2016:	\$2,848,557.06

PRIOR YEAR-TO-DATE BALANCES:

	Revenue	Expenses	Total
2018	\$2,911,834.01	\$2,526,651.95	\$385,182.06
2017	\$2,369,671.10	\$2,575,043.79	(\$205,372.69)
2016	\$2,608,044.16	\$2,879,464.93	(\$271,420.77)

July - Month to Month Comparison - 2018 to 2017
General Fund

EXPENSES
(2018 Compared to 2017)

	2018	2017	Difference	% Change
Salaries	136,543	112,504	24,039	21%
Supplies	3,902	4,341	(439)	-10%
Equipment	3,850	134	3,716	2773%
Contract Services	51,039	46,930	4,109	9%
Contract Repairs	50	608	(558)	-92%
Travel	165	965	(800)	-83%
Other	3,463	4,837	(1,374)	-28%
Medicaid Remittance	268,343	297,425	(29,082)	-10%
Settlement expenses	-	-	-	
Insurance	42,849	36,546	6,303	17%
PERS retirement	12,371	10,884	1,487	14%
STRS retirement	6,411	5,019	1,392	28%
Workers Compensation	-	-	-	
Total	528,985	520,193	8,792	2%

INCOME
(2018 Compared to 2017)

	2018	2017	Difference	% Change
Levy	-	-	-	
Dept. of Ed. Classroom	61,608	46,323	15,285	33%
Dept. of Ed. Trans.	4,469	3,547	922	26%
DD - Operating Subsidy	55,724	55,356	368	1%
MAC Revenue	-	-	-	
Dept. of Taxation Refunds	149	-	149	100%
Medicaid - Adult	710	1,646	(936)	-57%
TCM	23,921	3,635	20,286	558%
Title XX	-	-	-	
Part B Idea Spec. Ed.	-	-	-	
IDEA - Spec Ed.	-	-	-	
HMG Reimb.	6,217	3,583	2,634	74%
Federal Lunch Reimb	-	-	-	
LEA Reimbursement	-	-	-	
Contract Service Reimb	-	2,127	(2,127)	-100%
Tax Equity	-	-	-	
Lunch Receipts	-	-	-	
Miscellaneous	16,988	1,674	15,314	915%
Gym Rentals	-	-	-	
Tuition	-	-	-	
Fam Supp Svc Adm Reimb	-	-	-	
Commun. Employ. Reimb	408	454	(46)	-10%
Misc Reimbursements	-	-	-	
Senior Reimbursements	-	-	-	
	-	-	-	
Total	170,193	118,345	51,848	44%

**July - Year to Year Comparison - 2018 to 2017
General Fund**

**EXPENSES Year to Date
(2018 Compared to 2017)**

	2018	2017	Difference	% Change
Salaries	938,007	858,172	79,835	9%
Supplies	46,825	50,023	(3,198)	-6%
Equipment	11,476	134	11,342	8465%
Contract Services	243,494	448,426	(204,932)	-46%
Contract Repairs	23,715	17,192	6,523	38%
Travel	4,748	7,740	(2,992)	-39%
Other	14,963	18,482	(3,519)	-19%
Medicaid Remittance	757,124	770,581	(13,457)	-2%
Settlement expenses	27,915	15,302	12,613	82%
Insurance	297,597	248,917	48,680	20%
PERS retirement	90,494	84,563	5,931	7%
STRS retirement	47,190	35,934	11,256	31%
Workers Compensation	23,104	19,578	3,526	18%
Total	\$2,526,652	\$2,575,044	\$ (48,392)	-2%

**INCOME Year to Date
(2018 Compared to 2017)**

	2018	2017	Difference	% Change
Levy	1,559,623	1,556,890	2,733	0%
Dept. of Ed. Fund	550,129	323,226	226,903	70%
Dept. of Ed. Trans.	38,592	14,892	23,700	159%
DD - Operating Subsidy	378,088	174,168	203,920	117%
MAC Revenue	49,717	-	49,717	100%
Dept. of Taxation Refunds	479	-	479	100%
Medicaid - Adult	4,003	1,646	2,357	143%
TCM	82,771	60,223	22,548	37%
Title XX	10,339	10,852	(513)	-5%
Part B Idea Spec. Ed.	47,091	46,779	312	1%
IDEA - Spec Ed.	5,359	20,915	(15,556)	-74%
HMG Reimb.	43,518	28,415	15,103	53%
Federal Lunch Reimb	8,552	5,250	3,302	63%
LEA Reimbursement	80,500	84,000	(3,500)	-4%
Contract Service Reimb	16,163	21,291	(5,128)	-24%
Tax Equity	-	-	-	
Lunch Receipts	5,579	5,937	(358)	-6%
Miscellaneous	23,428	3,550	19,878	560%
Gym Rentals	1,650	1,200	450	38%
Tuition	3,750	5,550	(1,800)	-32%
Fam Supp Svc Adm Reimb	-	741	(741)	-100%
Commun. Employ. Reimb	2,503	4,146	(1,643)	-40%
Misc. Reimbursements	-	-	-	
Senior Reimbursements	-	-	-	
	-	-	-	
Total	\$2,911,834	\$2,369,671	\$542,163	23%

Defiance County DD Fund Report

August 1, 2018
1:58:19PM

Report Period: 07/01/2018 to 07/31/2018

County Fund	2018 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
010 General Fund	\$3,134,893.48	\$0.00	\$2,526,651.95	\$2,911,834.01	\$3,520,075.54
034 Capital Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
044 IDEA Pre-school Spec. Ed. Fund	\$0.00	\$0.00	\$5,358.58	\$5,358.58	\$0.00
046 Family Support Services Fund	\$22,780.72	\$0.00	\$6,453.52	\$15,636.00	\$31,963.20
205 PART B-IDEA Special Ed. Fund	\$0.00	\$0.00	\$47,091.00	\$47,091.19	\$0.19
214 Gifts and Donations Fund	\$146,014.06	\$0.00	\$5,686.87	\$4,746.18	\$145,073.37
Grand Totals:	\$3,303,688.26	\$0.00	\$2,591,241.92	\$2,984,665.96	\$3,697,112.30

Defiance County DD Revenue Report for July 2018

Report Period: 07/01/2018 to 07/31/2018

August 1, 2018
2:02:31 PM

Account	Budget	July	YTD Total	% Received	To Be Received
General					
0010.400304.0001	Levy	\$0.00	\$1,559,622.51	60.92%	\$1,000,377.49
0010.400304.0002	Dept. of Educ. Classroom	\$61,607.86	\$550,128.84	104.79%	-\$25,128.84
0010.400304.0003	Dept. of Educ. Transportation	\$4,469.22	\$38,592.29	192.96%	-\$18,592.29
0010.400304.0004	DD Operating Subsidy	\$55,724.00	\$378,088.26	168.04%	-\$153,088.26
0010.400304.0005	MAC revenue	\$0.00	\$49,716.59	58.49%	\$35,283.41
0010.400304.0006	Dept. of Taxation refunds	\$148.50	\$478.92	95.78%	\$21.08
0010.400304.0008	Medicaid - Adult	\$709.52	\$4,003.20	100.00%	-\$4,003.20
0010.400304.0010	TCM	\$23,921.31	\$82,771.14	118.24%	-\$12,771.14
0010.400304.0012	Title XX	\$0.00	\$10,339.00	51.70%	\$9,661.00
0010.400304.0014	PART B-IDEA - Special Education	\$0.00	\$47,091.00	100.00%	\$0.00
0010.400304.0015	IDEA - Early Childhood Spec. Ed.	\$0.00	\$5,358.58	99.99%	\$0.42
0010.400304.0016	Help Me Grow Reimb	\$6,216.83	\$43,517.81	66.95%	\$21,482.19
0010.400304.0018	Federal Lunch Reimb	\$0.00	\$8,551.98	122.17%	-\$1,551.98
0010.400309.0001	LEA Reimbursement	\$0.00	\$80,500.00	59.63%	\$54,500.00
0010.400505.0001	Contract Service Reimbursement	\$0.00	\$16,163.33	269.39%	-\$10,163.33
0010.400506.0001	Return Balance from NOWAC	\$0.00	\$0.00	0.00%	\$0.00
0010.400702.0001	Tax Equity	\$0.00	\$0.00	0.00%	\$0.00
0011.400301.0019	Lunch Receipts	\$0.00	\$5,579.03	55.79%	\$4,420.97
0011.400301.0020	Miscellaneous	\$16,988.12	\$23,428.08	669.37%	-\$19,928.08
0011.400301.0022	Gym Rental	\$0.00	\$1,650.00	82.50%	\$350.00
0011.400301.0023	Tuition	\$0.00	\$3,750.00	34.09%	\$7,250.00
0011.400301.0024	Family Support Reimb	\$0.00	\$0.00	0.00%	\$1,482.00
0012.400300.0026	Community Employment Reimb	\$407.98	\$2,503.45	234.41%	-\$1,435.45
0012.400300.0027	Senior Reimbursement	\$0.00	\$0.00	0.00%	\$0.00
Capital Housing					
034.400100.0000	Capital Housing Receipts	\$0.00	\$0.00	0.00%	\$250,000.00
		\$250,000.00	\$0.00	0.00%	\$250,000.00
IDEA Pre-school Spec. Ed					
044.400100.0000	IDEA Preschool Grant	\$0.00	\$5,358.58	99.99%	\$0.42
		\$5,359.00	\$5,358.58	99.99%	\$0.42

Defiance County DD Revenue Report for July 2018

Report Period: 07/01/2018 to 07/31/2018

August 1, 2018
2:02:31PM

Account	Budget	July	YTD Total	% Received	To Be Received
Family Support Services					
046.400100.0000 Family Support Services Grant	\$21,168.00	\$5,212.00	\$15,636.00	73.87%	\$5,532.00
	\$21,168.00	\$5,212.00	\$15,636.00	73.87%	\$5,532.00
PART B-IDEA Special Ed.					
205.400100.0000 Part B - IDEA Flow Thru	\$47,091.00	\$0.00	\$47,091.19	100.00%	-\$0.19
	\$47,091.00	\$0.00	\$47,091.19	100.00%	-\$0.19
Gifts and Donations					
214.0214.400100 Gifts and Donations	\$0.00	\$1,452.76	\$4,410.26	100.00%	-\$4,410.26
214.0214.400200 Gifts & Don. Other Rec (Interest)	\$300.00	\$47.20	\$335.92	111.97%	-\$35.92
	\$300.00	\$1,499.96	\$4,746.18	1,582.06%	-\$4,446.18
Grand Totals:	\$4,123,918.00	\$176,905.30	\$2,984,665.96	72.37%	\$1,139,252.04

Defiance County DD Expenditure Report July 2018

August 01, 2018
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Account	Allocation	Carry Over	Transfer	July	YTD	Encumbered	Unencumbered	% Spent	Unspent
General									
010.3900.510200	Salaries	\$2,000,000.00	\$0.00	\$0.00	\$136,542.61	\$938,006.94	\$0.00	46.90%	\$1,061,993.06
010.3900.530300	Supplies	\$120,000.00	\$3,882.75	\$0.00	\$3,901.66	\$46,824.69	\$61,986.22	37.80%	\$77,058.06
010.3900.530400	Equipment	\$60,000.00	\$0.00	\$0.00	\$3,850.00	\$11,476.48	\$38,523.52	19.13%	\$48,523.52
010.3900.530600	Contract Services	\$1,000,000.00	\$19,067.86	\$0.00	\$51,038.75	\$243,494.48	\$506,573.38	23.89%	\$775,573.38
010.3900.530700	Contract Repairs	\$60,000.00	\$0.00	\$0.00	\$50.00	\$23,714.61	\$34,285.39	39.52%	\$36,285.39
010.3900.530800	Travel	\$25,000.00	\$0.00	\$0.00	\$165.12	\$4,748.10	\$20,251.90	18.99%	\$20,251.90
010.3900.531100	Other	\$40,000.00	\$0.00	\$0.00	\$3,462.70	\$14,963.24	\$15,036.76	37.41%	\$25,036.76
010.3900.533000	Medicaid Remittance	\$1,300,000.00	\$0.00	\$0.00	\$268,343.00	\$757,123.84	\$542,876.16	58.24%	\$542,876.16
010.3900.536200	Settlement Deduction	\$55,000.00	\$0.00	\$0.00	\$0.00	\$27,915.41	\$27,084.59	50.76%	\$27,084.59
010.3900.536600	Insurance	\$525,000.00	\$0.00	\$0.00	\$42,849.42	\$297,596.99	\$225,413.76	56.69%	\$227,403.01
010.3900.536800	PERS	\$180,000.00	\$0.00	\$0.00	\$12,370.60	\$90,493.86	\$4,083.51	50.27%	\$89,506.14
010.3900.536801	STRS	\$100,000.00	\$0.00	\$0.00	\$6,411.01	\$47,189.67	\$50,843.76	47.19%	\$52,810.33
010.3900.536900	Worker's Compensati	\$30,000.00	\$0.00	\$0.00	\$0.00	\$23,103.64	\$6,896.36	77.01%	\$6,896.36
010.3900.539000	Unappropriated	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	0.00%	\$200,000.00
Fund Total:		\$5,695,000.00	\$22,950.61	\$0.00	\$528,984.87	\$2,526,651.95	\$1,533,855.31	44.19%	\$3,191,298.66
Capital Housing									
034.3401.531100	Capital Housing Othe	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$250,000.00
Fund Total:		\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$250,000.00
IDEA Pre-school Spec. Ed.									
044.4800.510200	IDEA Salaries	\$5,359.00	\$0.00	\$0.00	\$0.00	\$5,358.58	\$0.42	99.99%	\$0.42
Fund Total:		\$5,359.00	\$0.00	\$0.00	\$0.00	\$5,358.58	\$0.42	99.99%	\$0.42
Family Support Services									
046.5200.510200	Family Support Servi	\$1,482.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,482.00	0.00%	\$1,482.00
046.5200.539000	Family Support - Una	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
046.5200.550000	Family Support - Full	\$28,000.00	\$0.00	\$0.00	\$723.01	\$6,453.52	\$21,546.48	23.05%	\$21,546.48
Fund Total:		\$29,482.00	\$0.00	\$0.00	\$723.01	\$6,453.52	\$23,028.48	21.89%	\$23,028.48
PART B-IDEA Special Ed.									
205.2050.510200	PART B-IDEA-Flow	\$47,091.00	\$0.00	\$0.00	\$0.00	\$47,091.00	\$0.00	100.00%	\$0.00
Fund Total:		\$47,091.00	\$0.00	\$0.00	\$0.00	\$47,091.00	\$0.00	100.00%	\$0.00

Defiance County DD Expenditure Report July 2018

August 01, 2018
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Account	Allocation	Carry Over	Transfer	July	YTD	Encumbered	Unencumbered	% Spent	Unspent	
<i>Gifts and Donations</i>										
214.2214.530400	Gifts & Donat. - Equi	\$25,000.00	\$1,997.96	\$0.00	\$0.00	\$5,307.89	\$21,690.07	\$0.00	19.66%	\$21,690.07
214.2214.531100	Gifts & Donat. - Othe	\$2,500.00	\$0.00	\$0.00	\$0.00	\$378.98	\$2,121.02	\$0.00	15.16%	\$2,121.02
214.2214.539000	Gifts & Donat. - Unaf	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%	\$25,000.00
Fund Total:		\$52,500.00	\$1,997.96	\$0.00	\$0.00	\$5,686.87	\$23,811.09	\$25,000.00	10.44%	\$48,811.09
Grand Total:		\$6,079,432.00	\$24,948.57	\$0.00	\$529,707.88	\$2,591,241.92	\$1,580,695.30	\$1,932,443.35	42.45%	\$3,513,138.65

Board Meeting Attendance Roster - 2018

Board Member	January	February	March	April	May	June	July	August	September	October	November	December	Total Absences
Ms. Beck	X	X	X	X	X	X	C						
Ms. Cameron	X	E	X	X	X	X	C						
Ms. Helser	X	E	X	X	X	X	C						
Ms. S. Meyer	X	X	X	E	X	X	C						
Ms. Philipot	X	X	X	X	X	X	C						
Ms. Schindler	X	X	X	X	X	E	C						
Ms. Streece	X	X	X	X	X	X	C						

X = present

E = excused

A = unexcused absence

C = Meeting cancelled

ORC 5126.02.2

A board member shall be removed from the board by the appointing authority for neglect of duty, misconduct, malfeasance, failure to attend at least one in-service training session each year, a violation of section 5126.021 [5126.02.1] of the Revised Code, or upon the absence of a member within one year from either four regularly scheduled board meetings or from two regularly scheduled board meetings if the member gave no prior notice of the member's absence. This removal provision does not apply to absences from special meetings or work sessions. The board shall supply the board member and the member's appointing authority with written notice of the charges against the member. The appointing authority shall afford the member an opportunity for a hearing, in accordance with procedures it adopts, and shall, upon determining that the charges are accurate, remove the member and appoint another person to complete the member's term.

A member removed from the board is ineligible for reappointment for not less than one year. When a member is removed, the appointing authority shall specify the time during which the member is ineligible for reappointment. If the member is removed for failing to attend in-service training, the board also shall specify the training the member must complete prior to being eligible for reappointment.