

AGENDA

DEFIANCE COUNTY BOARD OF DD

June 26, 2018

5:00 pm

I. Call to order

II. Roll Call

_____ Ms. Beck _____ Ms. Cameron _____ Ms. Helser _____ Ms. Meyer
_____ Ms. Philipot _____ Ms. Schindler _____ Ms. Steece

III. Approval of May 22, 2018 Board minutes.

_____ First _____ Second

IV. Expenditures

A. Approval of the May 2018 expenditures.

_____ First _____ Second

B.

_____ First _____ Second

V. Additions/Revisions to the agenda

VI. Petitioners

VII. Agency/Department Reports

VIII. Old Business

A. Discussion on Levy

_____ First _____ Second

IX. New Business

A. Motion to go into executive session at _____ pm to discuss the employment and compensation of a public employee(s).

_____ First _____ Second

Motion to come out of executive session at _____ pm to declare no action was taken while in executive session.

_____ First _____ Second

B. Motion to approve the agreement with Laurie Gombash for Physical Therapy Services effective July 1, 2018 to June 30, 2019.

_____ First _____ Second

C. Motion to approve the agreement with Kristi Figgins for Certified Occupational Therapy Assistant Services effective August 1, 2018 to July 31, 2019.

_____ First _____ Second

D. Motion to approve the contract with Person Centered Services, Inc. to provide non-waiver adult day array and non-medical transportation services effective July 1, 2018 to June 30, 2019.

_____ First _____ Second

E. Motion to approve the contract with Defiance County Family and Children First Council and Defiance County Board of Commissioners for Early Intervention Services Coordination Grant effective July 1, 2018 to June 30, 2019.

_____ First _____ Second

F. Motion to approve the purchase of a John Deere Lawn Mower and trade in of a Simplicity Lawn Mower to Kenn-Feld Group, LLC for the amount of \$3,850.00.

_____ First _____ Second

G. Motion to approve the contract with Harbor Behavioral Health for accessible van lease.

_____ First _____ Second

H. Motion to approve the contract with St. John Lutheran Church, Stryker, Ohio for accessible van lease.

_____ First _____ Second

I.

_____ First _____ Second

J.

_____ First _____ Second

X. Motion to adjourn

_____ First _____ Second

MINUTES

May 22, 2018

5:00 pm

- The regular May meeting of the Defiance County Board of Developmental Disabilities was held May 22, 2018 in the Cafeteria at Good Samaritan School.
- The meeting was called to order at 5:00 PM. Board members present were Ms. Sue Beck, Ms. Jami Cameron, Ms. Christina Helser, Ms. Stephanie Meyer, Ms. Roberta Philipot, Ms. Ruby Schindler, and Ms. Erika Steece. Others present were Mr. Timothy Bower, Superintendent, Ms. Tara Shumaker, Principal, Mr. Bret Mack, Business Manager and approximately 4 others consisting of Board employees and members of the public.
- Motion was made by Ms. Helser and seconded by Ms. Philipot to approve the April 24, 2018 Board Minutes.
Motion approved unanimously.
- Motion was made by Ms. Schindler and seconded by Ms. Cameron to approve the April 2018 expenditures.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Cameron to accept the resignation of Samantha Downey as Instructor effective August 15, 2018.
Motion approved unanimously.
- Motion was made by Ms. Philipot and seconded by Ms. Helser to approve the hiring of Mary Roof as Service Coordinator effective June 4, 2018.
Motion approved unanimously.
- Motion was made by Ms. Schindler and seconded by Ms. Steece to approve the Emergency Operations Plan for 2018-2019 school year.
Motion approved unanimously.
- Motion was made by Ms. Meyer and seconded by Ms. Helser to approve the 2018-2019 school calendar and FY19 twelve month calendar.
Motion approved unanimously.
- Motion was made by Ms. Schindler and seconded by Ms. Cameron to approve the lunch and milk prices for the 2018-2019 school year. Preschool \$2.40, School Age \$2.90, Milk \$.50, Adult \$3.00.
Motion approved unanimously.
- Motion was made by Ms. Steece and seconded by Ms. Cameron to approve the resolution for the Defiance County Commissioners to place the "Renewal of the 0.85 mill plus the addition of 0.5 mill levy for a 6 year term" on the November 2018 ballot.
Motion approved unanimously.
- Motion was made by Ms. Helser and seconded by Ms. Philipot to adjourn.
Motion approved unanimously.

Defiance County DD Fund Report

June 5, 2018
7:23:46AM

Report Period: 05/01/2018 to 05/31/2018

County Fund	2018 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
010 General Fund	\$3,134,893.48	\$0.00	\$1,766,203.59	\$2,669,877.55	\$4,038,567.44
034 Capital Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
044 IDEA Pre-school Spec. Ed. Fund	\$0.00	\$0.00	\$5,358.58	\$5,358.58	\$0.00
046 Family Support Services Fund	\$22,780.72	\$0.00	\$4,638.36	\$10,424.00	\$28,566.36
205 PART B-IDEA Special Ed. Fund	\$0.00	\$0.00	\$47,091.00	\$47,091.19	\$0.19
214 Gifts and Donations Fund	\$146,014.06	\$0.00	\$5,686.87	\$3,197.45	\$143,524.64
Grand Totals:	\$3,303,688.26	\$0.00	\$1,828,978.40	\$2,735,948.77	\$4,210,658.63

Defiance County DD Revenue Report for May 2018

June 5, 2018
7:33:22AM

Report Period: 05/01/2018 to 05/31/2018

Account	Budget	May	YTD Total	% Received	To Be Received
General					
0010.400304.0001 Levy	\$2,560,000.00	\$0.00	\$1,559,622.51	60.92%	\$1,000,377.49
0010.400304.0002 Dept. of Educ. Classroom	\$525,000.00	\$61,241.70	\$429,475.33	81.80%	\$95,524.67
0010.400304.0003 Dept. of Educ. Transportation	\$20,000.00	\$4,301.13	\$29,821.94	149.11%	-\$9,821.94
0010.400304.0004 DD Operating Subsidy	\$225,000.00	\$0.00	\$322,364.26	143.27%	-\$97,364.26
0010.400304.0005 MAC revenue	\$85,000.00	\$25,051.75	\$49,716.59	58.49%	\$35,283.41
0010.400304.0006 Dept. of Taxation refunds	\$500.00	\$0.00	\$330.42	66.08%	\$169.58
0010.400304.0008 Medicaid - Adult	\$0.00	\$0.00	\$3,293.68	100.00%	-\$3,293.68
0010.400304.0010 TCM	\$70,000.00	\$13,364.60	\$58,849.83	84.07%	\$11,150.17
0010.400304.0012 Title XX	\$20,000.00	\$6,407.00	\$10,339.00	51.70%	\$9,661.00
0010.400304.0014 PART B-IDEA - Special Education	\$47,091.00	\$47,091.00	\$47,091.00	100.00%	\$0.00
0010.400304.0015 IDEA - Early Childhood Spec. Ed.	\$5,359.00	\$5,358.58	\$5,358.58	99.99%	\$0.42
0010.400304.00165 Help Me Grow Reimb	\$65,000.00	\$6,216.83	\$31,084.15	47.82%	\$33,915.85
0010.400304.0018 Federal Lunch Reimb	\$7,000.00	\$1,461.46	\$7,085.59	101.22%	-\$85.59
0010.400309.0001 LEA Reimbursement	\$135,000.00	\$16,500.00	\$80,500.00	59.63%	\$54,500.00
0010.400505.0001 Contract Service Reimbursement	\$6,000.00	\$2,973.31	\$16,163.33	269.39%	-\$10,163.33
0010.400506.0001 Return Balance from NOWAC	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
0010.400702.0001 Tax Equity	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
0011.400301.0019 Lunch Receipts	\$10,000.00	\$0.00	\$5,062.45	50.62%	\$4,937.55
0011.400301.0020 Miscellaneous	\$3,500.00	\$4,768.31	\$6,439.96	184.00%	-\$2,939.96
0011.400301.0022 Gym Rental	\$2,000.00	\$850.00	\$1,650.00	82.50%	\$350.00
0011.400301.0023 Tuition	\$11,000.00	\$0.00	\$3,750.00	34.09%	\$7,250.00
0011.400301.0024 Family Support Reimb	\$1,482.00	\$0.00	\$0.00	0.00%	\$1,482.00
0012.400300.0026 Community Employment Reimb	\$1,068.00	\$454.72	\$1,878.93	175.93%	-\$810.93
0012.400300.0027 Senior Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	\$3,800,000.00	\$196,040.39	\$2,669,877.55	70.26%	\$1,130,122.45
Capital Housing					
034.400100.0000 Capital Housing Receipts	\$250,000.00	\$0.00	\$0.00	0.00%	\$250,000.00
	\$250,000.00	\$0.00	\$0.00	0.00%	\$250,000.00
IDEA Pre-school Spec. Ed.					
044.400100.0000 IDEA Preschool Grant	\$5,359.00	\$0.00	\$5,358.58	99.99%	\$0.42
	\$5,359.00	\$0.00	\$5,358.58	99.99%	\$0.42

Defiance County DD Revenue Report for May 2018

June 5, 2018
7:33:22AM

Report Period: 05/01/2018 to 05/31/2018

Account	Budget	May	YTD Total	% Received	To Be Received
Family Support Services					
046.400100.0000 Family Support Services Grant	\$21,168.00	\$0.00	\$10,424.00	49.24%	\$10,744.00
	\$21,168.00	\$0.00	\$10,424.00	49.24%	\$10,744.00
PART B-IDEA Special Ed					
205.400100.0000 Part B - IDEA Flow Thru	\$47,091.00	\$0.00	\$47,091.19	100.00%	-\$0.19
	\$47,091.00	\$0.00	\$47,091.19	100.00%	-\$0.19
Gifts and Donations					
214.0214.400100 Gifts and Donations	\$0.00	\$526.45	\$2,957.50	100.00%	-\$2,957.50
214.0214.400200 Gifts & Don. Other Rec (Interest)	\$300.00	\$47.34	\$239.95	79.98%	\$60.05
	\$300.00	\$573.79	\$3,197.45	1,065.82%	-\$2,897.45
Grand Totals:	\$4,123,918.00	\$196,614.18	\$2,735,948.77	66.34%	\$1,387,969.23

Defiance County DD Expenditure Report May 2018

June 05, 2018
7:26:13AM

Account	Allocation	Carry Over	Transfer	May	YTD	Encumbered	Unencumbered	% Spent	Unspent
General									
010.3900.510200	Salaries	\$2,000,000.00	\$0.00	\$185,618.19	\$672,671.03	\$0.00	\$1,327,328.97	33.63%	\$1,327,328.97
010.3900.530300	Supplies	\$120,000.00	\$0.00	\$6,925.56	\$38,867.38	\$70,018.53	\$14,996.84	31.37%	\$85,015.37
010.3900.530400	Equipment	\$60,000.00	\$0.00	\$5,872.82	\$7,626.48	\$42,373.52	\$10,000.00	12.71%	\$52,373.52
010.3900.530600	Contract Services	\$1,000,000.00	\$0.00	\$27,002.22	\$167,881.88	\$582,185.98	\$269,000.00	16.47%	\$851,185.98
010.3900.530700	Contract Repairs	\$60,000.00	\$0.00	\$3,307.04	\$12,518.79	\$45,481.21	\$2,000.00	20.86%	\$47,481.21
010.3900.530800	Travel	\$25,000.00	\$0.00	\$1,542.81	\$4,302.53	\$20,697.47	\$0.00	17.21%	\$20,697.47
010.3900.531100	Other	\$40,000.00	\$0.00	\$810.00	\$10,975.29	\$19,024.71	\$10,000.00	27.44%	\$29,024.71
010.3900.533000	Medicaid Remittance	\$1,300,000.00	\$0.00	\$0.00	\$488,780.84	\$811,219.16	\$0.00	37.60%	\$811,219.16
010.3900.536200	Settlement Deduction	\$55,000.00	\$0.00	\$0.00	\$27,915.41	\$27,084.59	\$0.00	50.76%	\$27,084.59
010.3900.536600	Insurance	\$525,000.00	\$0.00	\$42,976.20	\$212,047.85	\$307,282.68	\$5,669.47	40.39%	\$312,952.15
010.3900.536800	PERS	\$180,000.00	\$0.00	\$12,266.25	\$65,703.47	\$6,641.75	\$107,654.78	36.50%	\$114,296.53
010.3900.536801	STRS	\$100,000.00	\$0.00	\$9,297.71	\$33,809.00	\$64,224.43	\$1,966.57	33.81%	\$66,191.00
010.3900.536900	Worker's Compensati	\$30,000.00	\$0.00	\$0.00	\$23,103.64	\$6,896.36	\$0.00	77.01%	\$6,896.36
010.3900.539000	Unappropriated	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	0.00%	\$200,000.00
Fund Total:		\$5,695,000.00	\$22,950.61	\$295,618.80	\$1,766,203.59	\$2,003,130.39	\$1,948,616.63	30.89%	\$3,951,747.02
Capital Housing									
034.3401.531100	Capital Housing Othe	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%	\$250,000.00
Fund Total:		\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%	\$250,000.00
IDEA Pre-school Spec. Ed.									
044.4800.510200	IDEA Salaries	\$5,359.00	\$0.00	\$5,358.58	\$5,358.58	\$0.42	\$0.00	99.99%	\$0.42
Fund Total:		\$5,359.00	\$0.00	\$5,358.58	\$5,358.58	\$0.42	\$0.00	99.99%	\$0.42
Family Support Services									
046.5200.510200	Family Support Servi	\$1,482.00	\$0.00	\$0.00	\$0.00	\$1,482.00	\$0.00	0.00%	\$1,482.00
046.5200.539000	Family Support - Una	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
046.5200.550000	Family Support - Full	\$28,000.00	\$0.00	\$1,013.44	\$4,638.36	\$23,361.64	\$0.00	16.57%	\$23,361.64
Fund Total:		\$29,482.00	\$0.00	\$1,013.44	\$4,638.36	\$24,843.64	\$0.00	15.73%	\$24,843.64
PART B-IDEA Special Ed.									
205.2050.510200	PART B-IDEA -Flow	\$47,091.00	\$0.00	\$47,091.00	\$47,091.00	\$0.00	\$0.00	100.00%	\$0.00
Fund Total:		\$47,091.00	\$0.00	\$47,091.00	\$47,091.00	\$0.00	\$0.00	100.00%	\$0.00

Defiance County DD Expenditure Report May 2018

June 05, 2018
7:26:13AM

Account	Allocation	Carry Over	Transfer	May	YTD	Encumbered	Unencumbered	% Spent	Unspent
<i>Gifts and Donations</i>									
214.2214.530400 Gifts & Donat. - Equi	\$25,000.00	\$1,997.96	\$0.00	\$0.00	\$5,307.89	\$21,690.07	\$0.00	19.66%	\$21,690.07
214.2214.531100 Gifts & Donat. - Othe	\$2,500.00	\$0.00	\$0.00	\$338.00	\$378.98	\$2,121.02	\$0.00	15.16%	\$2,121.02
214.2214.539000 Gifts & Donat. - Unaf	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%	\$25,000.00
Fund Total:	\$52,500.00	\$1,997.96	\$0.00	\$338.00	\$5,686.87	\$23,811.09	\$25,000.00	10.44%	\$48,811.09
Grand Total:	\$6,079,432.00	\$24,948.57	\$0.00	\$349,419.82	\$1,828,978.40	\$2,051,785.54	\$2,223,616.63	29.96%	\$4,275,402.17