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# AGENDA

## DEFIANCE COUNTY BOARD OF DD

**March 20, 2018**

**5:00 pm**

- I. Call to order
- II. Roll Call
  - \_\_\_\_\_ Ms. Beck      \_\_\_\_\_ Ms. Cameron      \_\_\_\_\_ Ms. Helser      \_\_\_\_\_ Ms. Meyer
  - \_\_\_\_\_ Ms. Philipot      \_\_\_\_\_ Ms. Schindler      \_\_\_\_\_ Ms. Steece
- III. Approval of February 27, 2018 Board minutes.
  - \_\_\_\_\_ First      \_\_\_\_\_ Second
- IV. Expenditures
  - A. Approval of the February 2018 expenditures.
    - \_\_\_\_\_ First      \_\_\_\_\_ Second
  - B.
    - \_\_\_\_\_ First      \_\_\_\_\_ Second
- V. Additions/Revisions to the agenda
- VI. Petitioners
- VII. Agency/Department Reports
- VIII. Old Business
  - A.
    - \_\_\_\_\_ First      \_\_\_\_\_ Second
- IX. New Business
  - A. Motion to go into executive session at \_\_\_\_\_ pm to discuss the employment compensation of a public employee.
    - \_\_\_\_\_ Ms. Beck      \_\_\_\_\_ Ms. Cameron      \_\_\_\_\_ Ms. Helser      \_\_\_\_\_ Ms. Meyer
    - \_\_\_\_\_ Ms. Philipot      \_\_\_\_\_ Ms. Schindler      \_\_\_\_\_ Ms. Steece

B. Motion to come out of executive session at \_\_\_\_\_ pm to declare that no action was taken while in executive session.

\_\_\_\_\_ Ms. Beck      \_\_\_\_\_ Ms. Cameron      \_\_\_\_\_ Ms. Helser      \_\_\_\_\_ Ms. Meyer

\_\_\_\_\_ Ms. Philipot      \_\_\_\_\_ Ms. Schindler      \_\_\_\_\_ Ms. Steece

C. Personnel:

1. Motion to accept the hiring of Brittany Harris as Bus Assistant effective April 3, 2018.

\_\_\_\_\_ First      \_\_\_\_\_ Second

2. Motion to accept the resignation of Sabra Nofzinger as Bus Assistant effective March 13, 2018.

\_\_\_\_\_ First      \_\_\_\_\_ Second

D. Motion to approve the contract between Defiance County Board of Developmental Disabilities and Paulding Exempted Schools effective Monday, March 12, 2018 to Friday, June 1, 2018 (or last day of school) for actual cost of a student.

\_\_\_\_\_ First      \_\_\_\_\_ Second

E. Motion to approve the purchase of a new copy machine from Current Office Solutions.

\_\_\_\_\_ First      \_\_\_\_\_ Second

F.

\_\_\_\_\_ First      \_\_\_\_\_ Second

G.

\_\_\_\_\_ First      \_\_\_\_\_ Second

X. Motion to adjourn

\_\_\_\_\_ First      \_\_\_\_\_ Second

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# MINUTES

**February 27, 2018**

**5:00 pm**

- The regular February meeting of the Defiance County Board of Developmental Disabilities was held February 27, 2018 in the Cafeteria at Good Samaritan School.
- The meeting was called to order at 5:00 PM. Board members present were Ms. Sue Beck, Ms. Stephanie Meyer, Ms. Roberta Phlipot, Ms. Ruby Schindler, and Ms. Erika Steece. Ms. Christiana Helser and Ms. Jamie Cameron were excused. Others present were Mr. Timothy Bower, Superintendent, Ms. Tara Shumaker, Principal, Mr. Bret Mack, Business Manager and approximately 5 others consisting of Board employees and members of the public
- Motion was made by Ms. Schindler and seconded by Ms. Meyer to approve the January 23, 2018 Board Minutes.  
*The roll was called and the vote resulted as follows:  
Ms. Beck—yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Phlipot and seconded by Ms. Schindler to approve the January 2018 expenditures.  
*The roll was called and the vote resulted as follows:  
Ms. Beck—yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Steece and seconded by Ms. Phlipot to accept the hiring of Tiffany Clayton as Service and Support Administrator effective February 22, 2018.  
*The roll was called and the vote resulted as follows:  
Ms. Beck—yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Meyer and seconded by Ms. Steece to accept the hiring of Cheryl Weidenhamer as Bus Assistant effective February 15, 2018.  
*The roll was called and the vote resulted as follows:  
Ms. Beck—yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Steece and seconded by Ms. Phlipot to accept the hiring of Regina Unterbrink as Bus Assistant effective February 15, 2018.  
*The roll was called and the vote resulted as follows:  
Ms. Beck—yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Meyer and seconded by Ms. Phlipot to accept the resignation of Jennie Harsh as Bus Assistant effective February 2, 2018.  
*The roll was called and the vote resulted as follows:  
Ms. Beck—yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*

- Motion was made by Ms. Philipot and seconded by Ms. Meyer to approve the Resolution-Declaration of the month of March as “Developmental Disabilities Awareness Month.” Theme: Celebrate Community  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Philipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- There was a discussion regarding Good Samaritan School substitute jobs.
- Motion was made by Ms. Philipot and seconded by Ms. Meyer to change March Board meeting from March 27, 2018 up a week to March 20, 2018 due to Spring Break the last week of March and a conflict with management.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Philipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Schindler and seconded by Ms. Meyer to approve the Superintendent's Professional Development Plan for Timothy Bower, Defiance County Board of DD Superintendent.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Philipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Recognition of the donated items: Scoreboard (Donated by Mike and Linda Meyer for their sons Austin and Tyler Meyer who attend Good Sam and this is their last year of school), 2 Backboards (Donated by Mr. Struble Defiance Schools Superintendent in honor of his mother Mary Reeves who passed away and was once Superintendent at DCBDD/Good Sam), and the American Flag (Donated by the Veterans of Foreign War – VFW #3360)
- There was a discussion regarding Board Members training.
- Motion was made by Ms. Schindler and seconded by Ms. Steece to adjourn at 5:28 p.m.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Philipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*

**February 2018 - STATEMENT RECONCILIATION  
Change in the General Fund**

**MONTHLY EXPENSES  
(2018 Compared to 2017)**

	Increase/ (Decrease)	
Salaries	4,229	
Supplies	(3,485)	
Equipment	-	
Contract Services	2,099	
Contract Repairs	905	
Travel	(601)	
Other	41	
Medicaid Remittance	-	
Settlement	(53)	
Insurance	6,223	More employees in '18 and also increased premium costs over '17
PERS	(216)	
STRS	1,358	
Workers Compensation	23,104	Our portion of County's workers comp premium paid this month in 2018
<b>Total Increase (Decrease)</b>	<b>33,604</b>	

**MONTHLY INCOME  
(2018 Compared to 2017)**

	Increase/ (Decrease)	
Levy	(349)	
Dept. of Ed. Fund	16,906	Increased Foundation Settlement payment for classroom units in 2018
Dept. of Ed. Trans.	2,560	Increased Foundation Settlement payment for transportation units in 2018
DD - Operating Subsidy	-	
MAC Revenue	-	
Dept. of Taxation Refunds	-	
Medicaid - Adult	-	
TCM	(7,863)	TCM billing payment received this month in '17
Title XX	(173)	
Part B Idea Spec. Ed.	-	
IDEA Early Childhood	-	
HMG Reimb.	967	
Federal Lunch Reimb	228	
LEA Reimbursement	(19,500)	Late second half payment received from Defiance Schools in '17
Contract Service Reimb	(2,398)	
Tax Equity	-	
Lunch Receipts	94	
Misc.	1,496	
Gym Rental	373	
Tuition	-	
Fam Supp Svc Adm Reimb	-	
Commun. Employ. Reimb	(398)	
Misc. Reimbursements	-	
Senior Reimbursements	-	
	-	
<b>Total Increase (Decrease)</b>	<b>(8,057)</b>	

**PRIOR YEAR COMPARISONS:**

Auditors cash balance as of February 2018:	\$2,948,866.60
Auditors cash balance as of February 2017:	\$2,523,764.41
Auditors cash balance as of February 2016:	\$2,751,661.16

**PRIOR YEAR-TO-DATE BALANCES:**

	Revenue	Expenses	Total
<b>2018</b>	\$544,950.24	\$730,977.12	(\$186,026.88)
<b>2017</b>	\$234,118.56	\$696,121.57	(\$462,003.01)
<b>2016</b>	\$533,504.91	\$901,821.58	(\$368,316.67)

**February - Month to Month Comparison - 2018 to 2017**  
**General Fund**

**EXPENSES**  
**(2018 Compared to 2017)**

	<b>2018</b>	<b>2017</b>	<b>Difference</b>	<b>% Change</b>
Salaries	120,531	116,302	4,229	4%
Supplies	6,884	10,369	(3,485)	-34%
Equipment	-	-	-	
Contract Services	28,978	26,879	2,099	8%
Contract Repairs	3,496	2,591	905	35%
Travel	348	949	(601)	-63%
Other	340	299	41	14%
Medicaid Remittance	-	-	-	
Settlement expenses	-	52	(52)	-100%
Insurance	41,216	34,993	6,223	18%
PERS retirement	11,215	11,431	(216)	-2%
STRS retirement	6,187	4,829	1,358	28%
Workers Compensation	23,104	-	23,104	100%
<b>Total</b>	<b>242,298</b>	<b>208,694</b>	<b>33,604</b>	<b>16%</b>

**INCOME**  
**(2018 Compared to 2017)**

	<b>2018</b>	<b>2017</b>	<b>Difference</b>	<b>% Change</b>
Levy	-	349	(349)	-100%
Dept. of Ed. Classroom	60,584	43,678	16,906	39%
Dept. of Ed. Trans.	4,450	1,890	2,560	135%
DD - Operating Subsidy	-	-	-	
MAC Revenue	-	-	-	
Dept. of Taxation Refunds	-	-	-	
Medicaid - Adult	-	-	-	
TCM	-	7,863	(7,863)	-100%
Title XX	3,932	4,105	(173)	-4%
Part B Idea Spec. Ed.	-	-	-	
IDEA - Spec Ed.	-	-	-	
HMG Reimb.	6,217	5,250	967	18%
Federal Lunch Reimb	1,140	912	228	25%
LEA Reimbursement	-	19,500	(19,500)	-100%
Contract Service Reimb	376	2,774	(2,398)	-86%
Tax Equity	-	-	-	
Lunch Receipts	1,296	1,202	94	8%
Miscellaneous	1,496	-	1,496	100%
Gym Rentals	500	127	373	294%
Tuition	-	-	-	
Fam Supp Svc Adm Reimb	-	-	-	
Commun. Employ. Reimb	434	831	(397)	-48%
Misc Reimbursements	-	-	-	
Senior Reimbursements	-	-	-	
Transfer Funds from NOWAC	-	-	-	
<b>Total</b>	<b>80,424</b>	<b>88,481</b>	<b>(8,057)</b>	<b>-9%</b>

**February - Year to Year Comparison - 2018 to 2017  
General Fund**

**EXPENSES Year to Date  
(2018 Compared to 2017)**

	<b>2018</b>	<b>2017</b>	<b>Difference</b>	<b>% Change</b>
Salaries	241,949	244,555	(2,606)	-1%
Supplies	16,809	10,407	6,402	62%
Equipment	113	2,411	(2,298)	-95%
Contract Services	69,951	184,969	(115,018)	-62%
Contract Repairs	7,094	14,658	(7,564)	-52%
Travel	1,522	2,587	(1,065)	-41%
Other	7,851	12,093	(4,242)	-35%
Medicaid Remittance	244,761	314,580	(69,819)	-22%
Settlement expenses	-	-	-	
Insurance	82,233	69,503	12,730	18%
PERS retirement	23,317	23,411	(94)	0%
STRS retirement	12,274	11,761	513	4%
Workers Compensation	23,104	10,887	12,217	112%
<b>Total</b>	<b>\$730,977</b>	<b>\$901,822</b>	<b>\$ (170,845)</b>	<b>-19%</b>

**INCOME Year to Date  
(2018 Compared to 2017)**

	<b>2018</b>	<b>2017</b>	<b>Difference</b>	<b>% Change</b>
Levy	-	349	(349)	-100%
Dept. of Ed. Fund	239,318	87,355	151,963	174%
Dept. of Ed. Trans.	16,834	3,784	13,050	345%
DD - Operating Subsidy	229,858	64,411	165,447	257%
MAC Revenue	-	-	-	
Dept. of Taxation Refunds	199	-	199	100%
Medicaid - Adult	1,647	-	1,647	100%
TCM	20,783	28,724	(7,941)	-28%
Title XX	3,932	4,105	(173)	-4%
Part B Idea Spec. Ed.	-	-	-	
IDEA - Spec Ed.	-	-	-	
HMG Reimb.	12,434	10,501	1,933	18%
Federal Lunch Reimb	3,167	1,579	1,588	101%
LEA Reimbursement	-	19,500	(19,500)	-100%
Contract Service Reimb	9,361	5,961	3,400	57%
Tax Equity	-	-	-	
Lunch Receipts	2,377	2,213	164	7%
Miscellaneous	1,496	212	1,284	606%
Gym Rentals	500	900	(400)	-44%
Tuition	2,188	3,113	(926)	-30%
Fam Supp Svc Adm Reimb	-	-	-	
Commun. Employ. Reimb	858	1,412	(554)	-39%
Misc. Reimbursements	-	-	-	
Senior Reimbursements	-	-	-	
Transfer Funds from NOWAC	-	-	-	
<b>Total</b>	<b>\$544,950</b>	<b>\$234,119</b>	<b>\$310,831</b>	<b>133%</b>

# Defiance County DD Fund Report

Report Period: 02/01/2018 to 02/28/2018

March 5, 2018  
11:01:06AM

County Fund	2018 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
010 General Fund	\$3,134,893.48	\$0.00	\$730,977.12	\$544,950.24	\$2,948,866.60
034 Capital Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
044 IDEA Pre-school Spec. Ed. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
046 Family Support Services Fund	\$22,780.72	\$0.00	\$1,274.06	\$5,212.00	\$26,718.66
205 PART B-IDEA Special Ed. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
214 Gifts and Donations Fund	\$146,014.06	\$0.00	\$3,777.96	\$2,060.29	\$144,296.39
<b>Grand Totals:</b>	<b>\$3,303,688.26</b>	<b>\$0.00</b>	<b>\$736,029.14</b>	<b>\$552,222.53</b>	<b>\$3,119,881.65</b>



# Defiance County DD Revenue Report for February 2018

March 5, 2018  
11:23:39AM

Report Period: 02/01/2018 to 02/28/2018

Account	Budget	February	YTD Total	% Received	To Be Received
<b>General</b>					
0010.400304.0001	\$2,560,000.00	\$0.00	\$0.00	0.00%	\$2,560,000.00
0010.400304.0002	\$25,000.00	\$60,583.60	\$239,318.10	45.58%	\$285,681.90
0010.400304.0003	\$20,000.00	\$4,449.67	\$16,834.14	84.17%	\$3,165.86
0010.400304.0004	\$225,000.00	\$0.00	\$229,858.17	102.16%	-\$4,858.17
0010.400304.0005	\$85,000.00	\$0.00	\$0.00	0.00%	\$85,000.00
0010.400304.0006	\$500.00	\$0.00	\$198.60	39.72%	\$301.40
0010.400304.0008	\$0.00	\$0.00	\$1,646.77	100.00%	-\$1,646.77
0010.400304.0010	\$70,000.00	\$0.00	\$20,782.92	29.69%	\$49,217.08
0010.400304.0012	\$20,000.00	\$3,932.00	\$3,932.00	19.66%	\$16,068.00
0010.400304.0014	\$47,091.00	\$0.00	\$0.00	0.00%	\$47,091.00
0010.400304.0015	\$5,359.00	\$0.00	\$0.00	0.00%	\$5,359.00
0010.400304.00165	\$65,000.00	\$6,216.83	\$12,433.66	19.13%	\$52,566.34
0010.400304.0018	\$7,000.00	\$1,139.62	\$3,166.61	45.24%	\$3,833.39
0010.400309.0001	\$135,000.00	\$0.00	\$0.00	0.00%	\$135,000.00
0010.400505.0001	\$6,000.00	\$376.08	\$9,360.55	156.01%	-\$3,360.55
0010.400506.0001	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
0010.400702.0001	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
0011.400301.0019	\$10,000.00	\$1,295.90	\$2,376.50	23.77%	\$7,623.50
0011.400301.0020	\$3,500.00	\$1,496.25	\$1,496.25	42.75%	\$2,003.75
0011.400301.0022	\$2,000.00	\$500.00	\$500.00	25.00%	\$1,500.00
0011.400301.0023	\$11,000.00	\$0.00	\$2,187.50	19.89%	\$8,812.50
0011.400301.0024	\$1,482.00	\$0.00	\$0.00	0.00%	\$1,482.00
0012.400300.0026	\$1,068.00	\$433.79	\$858.47	80.38%	\$209.53
0012.400300.0027	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
		<b>\$80,423.74</b>	<b>\$544,950.24</b>	<b>14.34%</b>	<b>\$3,255,049.76</b>
<b>Capital Housing</b>					
034.400100.0000	\$3,800,000.00	\$0.00	\$0.00	0.00%	\$250,000.00
		<b>\$80,423.74</b>	<b>\$544,950.24</b>	<b>14.34%</b>	<b>\$3,255,049.76</b>
<b>IDEA Pre-school Spec. Ed.</b>					
044.400100.0000	\$250,000.00	\$0.00	\$0.00	0.00%	\$250,000.00
		<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$250,000.00</b>
<b>IDEA Pre-school Grant</b>					
044.400100.0000	\$5,359.00	\$0.00	\$0.00	0.00%	\$5,359.00
		<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$5,359.00</b>

# Defiance County DD Revenue Report for February 2018

March 5, 2018  
11:23:39AM

Report Period: 02/01/2018 to 02/28/2018

Account	Budget	February	YTD Total	% Received	To Be Received
<b>Family Support Services</b>					
046.400100.0000 Family Support Services Grant	\$21,168.00	\$0.00	\$5,212.00	24.62%	\$15,956.00
	<b>\$21,168.00</b>	<b>\$0.00</b>	<b>\$5,212.00</b>	<b>24.62%</b>	<b>\$15,956.00</b>
<b>PART B-IDEA Special Ed.</b>					
205.400100.0000 Part B - IDEA Flow Thru	\$47,091.00	\$0.00	\$0.00	0.00%	\$47,091.00
	<b>\$47,091.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$47,091.00</b>
<b>Gifts and Donations</b>					
214.0214.400100 Gifts and Donations	\$0.00	\$1,700.00	\$1,958.64	100.00%	-\$1,958.64
214.0214.400200 Gifts & Don. Other Rec (Interest)	\$300.00	\$52.05	\$101.65	33.88%	\$198.35
	<b>\$300.00</b>	<b>\$1,752.05</b>	<b>\$2,060.29</b>	<b>686.76%</b>	<b>-\$1,760.29</b>
<b>Grand Totals:</b>	<b>\$4,123,918.00</b>	<b>\$82,175.79</b>	<b>\$552,222.53</b>	<b>13.39%</b>	<b>\$3,571,695.47</b>

# Defiance County DD Expenditure Report February 2018

March 05, 2018  
11:01:31AM

Account	Allocation	Carry Over	Transfer	February	YTD	Encumbered	Unencumbered	% Spent	Unspent
<b>General</b>									
010.3900.510200 Salaries	\$2,000,000.00	\$0.00	\$0.00	\$120,530.89	\$241,948.90	\$0.00	\$1,758,051.10	12.10%	\$1,758,051.10
010.3900.530300 Supplies	\$120,000.00	\$3,882.75	\$0.00	\$6,883.65	\$16,809.40	\$92,076.51	\$14,996.84	13.57%	\$107,073.35
010.3900.530400 Equipment	\$60,000.00	\$0.00	\$0.00	\$0.00	\$112.66	\$49,887.34	\$10,000.00	0.19%	\$59,887.34
010.3900.530600 Contract Services	\$1,000,000.00	\$19,067.86	\$0.00	\$28,977.93	\$69,951.26	\$680,116.60	\$269,000.00	6.86%	\$949,116.60
010.3900.530700 Contract Repairs	\$60,000.00	\$0.00	\$0.00	\$3,495.82	\$7,093.81	\$50,906.19	\$2,000.00	11.82%	\$52,906.19
010.3900.530800 Travel	\$25,000.00	\$0.00	\$0.00	\$348.47	\$1,521.80	\$23,478.20	\$0.00	6.09%	\$23,478.20
010.3900.531100 Other	\$40,000.00	\$0.00	\$0.00	\$340.00	\$7,851.00	\$22,149.00	\$10,000.00	19.63%	\$32,149.00
010.3900.533000 Medicaid Remittance	\$1,300,000.00	\$0.00	\$0.00	\$0.00	\$244,760.84	\$1,055,239.16	\$0.00	18.83%	\$1,055,239.16
010.3900.536200 Settlement Deduction	\$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,000.00	\$0.00	0.00%	\$55,000.00
010.3900.536600 Insurance	\$525,000.00	\$0.00	\$0.00	\$41,215.80	\$82,232.69	\$431,113.88	\$11,653.43	15.66%	\$442,767.31
010.3900.536800 PERS	\$180,000.00	\$0.00	\$0.00	\$11,214.67	\$23,316.66	\$10,744.90	\$145,938.44	12.95%	\$156,683.34
010.3900.536801 STRS	\$100,000.00	\$0.00	\$0.00	\$6,186.70	\$12,274.46	\$85,758.97	\$1,966.57	12.27%	\$87,725.54
010.3900.536900 Worker's Compensation	\$30,000.00	\$0.00	\$0.00	\$23,103.64	\$23,103.64	\$6,896.36	\$0.00	77.01%	\$6,896.36
010.3900.539000 Unappropriated	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	0.00%	\$200,000.00
<b>Fund Total:</b>	<b>\$5,695,000.00</b>	<b>\$22,950.61</b>	<b>\$0.00</b>	<b>\$242,297.57</b>	<b>\$730,977.12</b>	<b>\$2,563,367.11</b>	<b>\$2,423,606.38</b>	<b>12.78%</b>	<b>\$4,986,973.49</b>
<b>Capital Housing</b>									
034.3401.531100 Capital Housing Othe	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%	\$250,000.00
<b>Fund Total:</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$250,000.00</b>	<b>0.00%</b>	<b>\$250,000.00</b>
<b>IDEA Pre-school Spec. Ed.</b>									
044.4800.510200 IDEA Salaries	\$5,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,359.00	\$0.00	0.00%	\$5,359.00
<b>Fund Total:</b>	<b>\$5,359.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,359.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$5,359.00</b>
<b>Family Support Services</b>									
046.5200.510200 Family Support Servi	\$1,482.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,482.00	\$0.00	0.00%	\$1,482.00
046.5200.539000 Family Support - Una	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
046.5200.550000 Family Support - Full	\$28,000.00	\$0.00	\$0.00	\$805.86	\$1,274.06	\$26,725.94	\$0.00	4.55%	\$26,725.94
<b>Fund Total:</b>	<b>\$29,482.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$805.86</b>	<b>\$1,274.06</b>	<b>\$28,207.94</b>	<b>\$0.00</b>	<b>4.32%</b>	<b>\$28,207.94</b>
<b>PART B-IDEA Special Ed.</b>									
205.2050.510200 PART B-IDEA -Flow	\$47,091.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,091.00	\$0.00	0.00%	\$47,091.00
<b>Fund Total:</b>	<b>\$47,091.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$47,091.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$47,091.00</b>

# Defiance County DD Expenditure Report February 2018

March 05, 2018  
11:01:31AM

Account	Allocation	Carry Over	Transfer	February	YTD	Encumbered	Unencumbered	% Spent	Unspent
<b>Gifts and Donations</b>									
214.2214.530400 Gifts & Donat. - Equi	\$25,000.00	\$1,997.96	\$0.00	\$1,997.96	\$3,777.96	\$23,220.00	\$0.00	13.99%	\$23,220.00
214.2214.531100 Gifts & Donat. - Othe	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	0.00%	\$2,500.00
214.2214.539000 Gifts & Donat. - Unaf	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%	\$25,000.00
<b>Fund Total:</b>	<b>\$52,500.00</b>	<b>\$1,997.96</b>	<b>\$0.00</b>	<b>\$1,997.96</b>	<b>\$3,777.96</b>	<b>\$25,720.00</b>	<b>\$25,000.00</b>	<b>6.93%</b>	<b>\$50,720.00</b>

<b>Grand Total:</b>	<b>\$6,079,432.00</b>	<b>\$24,948.57</b>	<b>\$0.00</b>	<b>\$245,101.39</b>	<b>\$736,029.14</b>	<b>\$2,669,745.05</b>	<b>\$2,698,606.38</b>	<b>12.06%</b>	<b>\$5,368,351.43</b>
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**Defiance County DD Voucher (Date Posted) Report**

March 05, 2018

Report Period: 02/01/2018 to 02/28/2018

11:02:05AM

PO Number	Vendor	Description	PO Date	Post Date	Amount
<b>General</b>					
<b>010.3900.530300 Supplies</b>					
MV180218	Amazon.com	Shelves for classroom Puzzles for SA classroom	01/11/2018	02/20/2018	\$200.72
MV180218	Arps Dairy	01/18 Cafeteria milk	01/11/2018	02/06/2018	\$194.17
MV180218	Aunt Millie's Corp.	Cafeteria Bread	01/11/2018	02/01/2018	\$18.84
MV180218	Aunt Millie's Corp.	Cafeteria bread	01/11/2018	02/06/2018	\$38.32
MV180218	Aunt Millie's Corp.	Cafeteria bread	01/11/2018	02/12/2018	\$30.04
MV180218	Brown Supply Company	Building/maintenance supplies	01/11/2018	02/01/2018	\$343.88
MV180218	Crescent Electric Supply Co.	Light bulbs for building	01/11/2018	02/20/2018	\$209.22
MV180218	Defiance Cty Bd of DD	Electrical supplies for new scoreboard	01/11/2018	02/01/2018	\$6.69
MV180218	Herr, Bernard L.	Snow pusher/scraper for sidewalks	01/11/2018	02/06/2018	\$26.68
BL180305	Hubbard Company	Janitorial & cleaning supplies Janitorial supplies Office supplies for general use	01/11/2018	02/01/2018	\$958.69
MV180218	Kroger Ltd Partnership I - Div 021: Central	Cafeteria and Classroom Food	01/11/2018	02/06/2018	\$513.10
MV180218	Menard's	Building supplies for classrooms and gym	01/11/2018	02/06/2018	\$51.54
MV180218	Menard's	Janitorial & Maintenance supplies Janitorial cleaning supplies	01/11/2018	02/01/2018	\$203.73
MV180218	Mottashed, Dale	Purchase of diesel fuel for bus	01/11/2018	02/06/2018	\$72.80
MV180218	Neofunds by Neopost	Postage purchase for meter	01/11/2018	02/20/2018	\$300.93
MV180218	Ney Oil	Diesel fuel for bus	01/11/2018	02/06/2018	\$99.66
MV180218	Progressive Auto	Diesel fuel additive for the buses	01/11/2018	02/06/2018	\$77.96
BL180304	RightWay Food Service	Cafeteria Food	01/11/2018	02/20/2018	\$673.37
BL180304	RightWay Food Service	Cafeteria Food	01/11/2018	02/06/2018	\$708.40
BL180303	Shell Oil Co.	Gas and Diesel fuel	01/11/2018	02/12/2018	\$2,062.85
MV180218	Super Duper Publications	Speech therapy games/materials	01/11/2018	02/06/2018	\$88.90

**Supplies Total: 6,880.49**

**010.3900.530600 Contract Services**

MV180217	Arend Enterprise	02/18 Radio repeater services	01/11/2018	02/06/2018	\$67.50
MV180217	CenturyLink	01/18 Basic phone service	01/11/2018	02/01/2018	\$312.92
MV180217	CenturyLink	01/18 Long distance billing	01/11/2018	02/01/2018	\$38.77
MV180217	Chamberlin, Rita A.	01/18 Consulting services	01/11/2018	02/06/2018	\$753.75
MV180217	Champaign Residential Services Inc.	12/17 supportive living services for P Humbert	01/11/2018	02/20/2018	\$342.30
MV180217	Defiance County Residential Housing	02/18 Utilities & Rent for J Dietz	01/11/2018	02/01/2018	\$443.56
MV180217	Defiance Utilities	01/18 Water & Sewer Utilities	01/11/2018	02/06/2018	\$650.23
MV180217	Derck, Daniel A.	02/18 Rent for D Derck	01/11/2018	02/01/2018	\$300.00
MV180217	Easy Living LLC	02/18 Rent for A Jimenez	01/11/2018	02/01/2018	\$400.00
MV180217	Figgins, Kristina	01/18 OT services	01/11/2018	02/20/2018	\$877.50
CT225	Figgins, Kristina	12/17 OT Services	11/30/2017	02/20/2018	\$697.50
BL180295	Laurie's Empty Nest	01/18 PT services	01/11/2018	02/01/2018	\$1,673.75
MV180217	Medicaid Consulting Group, Inc.	2015 Cost Report correction work and service	01/11/2018	02/06/2018	\$1,750.00
MV180217	Ohio Gas	01/18 Natural Gas billing	01/11/2018	02/20/2018	\$1,225.50
BL180296	P.T. Services Rehabilitation Inc.	01/18 Speech Therapy services	01/11/2018	02/12/2018	\$5,305.50

**Defiance County DD Voucher (Date Posted) Report**

March 05, 2018

Report Period: 02/01/2018 to 02/28/2018

11:02:05AM

PO Number	Vendor	Description	PO Date	Post Date	Amount
<b>General</b>					
<b>010.3900.530600 Contract Services</b>					
MV180217	Partners in Employment	Supported employment services - M Stephens	01/11/2018	02/01/2018	\$131.52
		Supported employment services - A Urivez			
MV180217	Partners in Employment	Supported employment services - M Stephens	01/11/2018	02/06/2018	\$186.32
		Supported employment services - A Urivez			
		Supported employment services - S Gambler			
BL180297	Person Centered Services, Inc.	01/18 adult day support - Coutts & Frinfrock	01/11/2018	02/12/2018	\$6,332.01
		01/18 Transportation services - several individuals			
CT221	Quadco Rehabilitation Center	12/17 Day Hab, Follow Along, Transportation services	09/28/2017	02/01/2018	\$2,196.89
BL180298	Quadco Rehabilitation Center	01/18 Day Hab, Follow Along, Transportation services	01/11/2018	02/20/2018	\$2,058.84
MV180217	Terminix	Work order and visit for pest control	01/11/2018	02/20/2018	\$54.00
BL180300	Toledo Edison	01/18 Electric bill	01/11/2018	02/20/2018	\$2,989.07
MV180217	Werlor	02/18 Refuse service	01/11/2018	02/06/2018	\$190.50

**Contract Services Total: 28,977.93**

**010.3900.530700 Contract Repairs**

BL180306	Machinery Service Co & Auto	Bus 3 - Injector valve repair and parts	01/11/2018	02/01/2018	\$785.50
		Bus 3 - new stepwell blower motor			
BL180306	Machinery Service Co & Auto	Bus 6 - Oil and Filters change	01/11/2018	02/06/2018	\$222.43
BL180306	Machinery Service Co & Auto	Bus 2 - Repair front mirror mount	01/11/2018	02/20/2018	\$392.99
		Bus 3 - Repair blown heater hose, refill coolant			
BL180306	Machinery Service Co & Auto	Bus 3 - Diesel exhaust fluid	01/11/2018	02/01/2018	\$61.94
		Bus 2 - Repair bulb and wiring			
BL180306	Machinery Service Co & Auto	Bus 6 - Repair wheelchair lift & windshield washer pump	01/11/2018	02/20/2018	\$359.12
MV180220	Stark's Plumbing & Heating	Service call-new circulation motor on boiler system	01/11/2018	02/06/2018	\$1,653.85
BL180307	Tireman Auto Service Centers	2011 Fusion - oil change	01/11/2018	02/20/2018	\$19.99

**Contract Repairs Total: 3,495.82**

**010.3900.530800 Travel**

MV180221	Bower, Tim	Columbus Superintendent meeting - T Bower	01/11/2018	02/06/2018	\$84.39
MV180221	Howerton-Westrick, Amy	01/18 Travel - Amy Westrick	01/11/2018	02/20/2018	\$75.53
MV180221	Weisenburger, Deborah	12/17 Travel - D Weisenburger	01/11/2018	02/06/2018	\$17.70
MV180221	Weisenburger, Deborah	01/18 Travel - D Weisenburger	01/11/2018	02/06/2018	\$119.08
MV180221	Wendling, Holly	01/18 Travel - H Wendling	01/11/2018	02/12/2018	\$51.77

**Travel Total: 348.47**

**010.3900.531100 Other**

**Defiance County DD Voucher (Date Posted) Report**

March 05, 2018

Report Period: 02/01/2018 to 02/28/2018

11:02:05AM

PO Number	Vendor	Description	PO Date	Post Date	Amount
<b>General</b>					
<b>010.3900.531100 Other</b>					
MV180222	Allen County Ed. Service Center	Registration fee for bus driver recertification course - R Davis	01/11/2018	02/20/2018	\$60.00
MV180222	Def. Cty. Health Department	2018 Food Service License renewal	01/11/2018	02/06/2018	\$162.00
MV180222	Mercy Medical Partners	Employment physical/testing for B Herr	01/11/2018	02/06/2018	\$118.00
					<b>Other Total: 340.00</b>
<b>010.3900.536600 Insurance</b>					
BL180309	OHI-NBHP	03/18 Employer Share - Health Insurance	01/11/2018	02/01/2018	\$39,405.06
BL180309	OHI-NBHP	Employer Share owed for new employee R Unterbrink for Feb 18 coverage	01/11/2018	02/06/2018	\$105.86
MV180223	Ohio Schools Council	03/18 Life Insurance - Employer Share	01/11/2018	02/01/2018	\$38.00
					<b>Insurance Total: 39,548.92</b>
<b>010.3900.536800 PERS</b>					
RG049587	PERS	Additional PERS expense for 9-month employee reporting	01/11/2018	02/20/2018	\$430.63
					<b>PERS Total: 430.63</b>
<b>010.3900.536801 STRS</b>					
N2000	STRS	Employer Share STRS - 2/8/18	01/11/2018	02/01/2018	\$3,100.40
N2000	STRS	Employer Share STRS - 2/22/18	01/11/2018	02/20/2018	\$3,086.30
					<b>STRS Total: 6,186.70</b>
<b>010.3900.536900 Worker's Compensation</b>					
N2001	Workers Comp	DD Share of the total 2018 Workers Comp Premium paid by the County	01/11/2018	02/06/2018	\$23,103.64
					<b>Worker's Compensation Total: 23,103.64</b>

Voucher Count: 66

**General Total: 109,312.60**

**Family Support Services**

**046.5200.550000 Family Support - Full Service**

MV180225	Amazon.com	Equipment purchased for Khloe Hayman thru FSS	01/11/2018	02/20/2018	\$486.91
MV180225	Hollo, Matthew M.	Equipment purchased for Khloe Haymen thru FSS	01/11/2018	02/20/2018	\$60.00
MV180225	Hurtig, Kim A.	Reimbursement for respite services provided for C Hollo	01/11/2018	02/20/2018	\$79.20
MV180225	Kaitlyn's Cottage, Inc.	Reimbursement for respite services provided for E Hurtig	01/11/2018	02/06/2018	\$155.00
MV180225	Weber, Lynn	01/18 Respite services provided for M Perez	01/11/2018	02/20/2018	\$24.75
		Reimbursement for STEM program membership for D Weber			

**Family Support - Full Service Total: 805.86**

Voucher Count: 71

**Family Support Services Total: 805.86**

**Defiance County DD Voucher (Date Posted) Report**

March 05, 2018

Report Period: 02/01/2018 to 02/28/2018

11:02:05AM

<b>PO Number</b>	<b>Vendor</b>	<b>Description</b>	<b>PO Date</b>	<b>Post Date</b>	<b>Amount</b>
<b>Gifts and Donations</b>					
<b>214.2214.530400</b>	<b>Gifts &amp; Donat. - Equip</b>				
CT228	Varsity Scoreboards	New wireless scoreboard for gym	12/08/2017	02/01/2018	\$1,997.96
<b>Gifts &amp; Donat. - Equip Total: 1,997.96</b>					
Voucher Count: 72					<b>Gifts and Donations Total: 1,997.96</b>
<b>Grand Totals:</b>					<b>\$112,116.42</b>



## Board Meeting Attendance Roster - 2018

Board Member	January	February	March	April	May	June	July	August	September	October	November	December	Total Absences
Ms. Beck	X	X											
Ms. Cameron	X	E											
Ms. Helser	X	E											
Ms. S. Meyer	X	X											
Ms. Philpot	X	X											
Ms. Schindler	X	X											
Ms. Steece	X	X											

X = present

E = excused

A = unexcused absence

C = Meeting cancelled

### ORC 5126.02.2

A board member shall be removed from the board by the appointing authority for neglect of duty, misconduct, malfeasance, failure to attend at least one in-service training session each year, a violation of section 5126.021 [5126.02.1] of the Revised Code, or upon the absence of a member within one year from either four regularly scheduled board meetings or from two regularly scheduled board meetings if the member gave no prior notice of the member's absence. This removal provision does not apply to absences from special meetings or work sessions. The board shall supply the board member and the member's appointing authority with written notice of the charges against the member. The appointing authority shall afford the member an opportunity for a hearing, in accordance with procedures it adopts, and shall, upon determining that the charges are accurate, remove the member and appoint another person to complete the member's term.

A member removed from the board is ineligible for reappointment for not less than one year. When a member is removed, the appointing authority shall specify the time during which the member is ineligible for reappointment. If the member is removed for failing to attend in-service training, the board also shall specify the training the member must complete prior to being eligible for reappointment.