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# MINUTES

**February 27, 2018**

**5:00 pm**

- The regular February meeting of the Defiance County Board of Developmental Disabilities was held February 27, 2018 in the Cafeteria at Good Samaritan School.
- The meeting was called to order at 5:00 PM. Board members present were Ms. Sue Beck, Ms. Stephanie Meyer, Ms. Roberta Phlipot, Ms. Ruby Schindler, and Ms. Erika Steece. Ms. Christiana Helser and Ms. Jamie Cameron were excused. Others present were Mr. Timothy Bower, Superintendent, Ms. Tara Shumaker, Principal, Mr. Bret Mack, Business Manager and approximately 5 others consisting of Board employees and members of the public
- Motion was made by Ms. Schindler and seconded by Ms. Meyer to approve the January 23, 2018 Board Minutes.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Phlipot and seconded by Ms. Schindler to approve the January 2018 expenditures.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Steece and seconded by Ms. Phlipot to accept the hiring of Tiffany Clayton as Service and Support Administrator effective February 22, 2018.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Meyer and seconded by Ms. Steece to accept the hiring of Cheryl Weidenhamer as Bus Assistant effective February 15, 2018.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Steece and seconded by Ms. Phlipot to accept the hiring of Regina Unterbrink as Bus Assistant effective February 15, 2018.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Meyer and seconded by Ms. Phlipot to accept the resignation of Jennie Harsh as Bus Assistant effective February 2, 2018.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*

- Motion was made by Ms. Phlipot and seconded by Ms. Meyer to approve the Resolution-Declaration of the month of March as “Developmental Disabilities Awareness Month.” Theme: Celebrate Community  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- There was a discussion regarding Good Samaritan School substitute jobs.
- Motion was made by Ms. Phlipot and seconded by Ms. Meyer to change March Board meeting from March 27, 2018 up a week to March 20, 2018 due to Spring Break the last week of March and a conflict with management.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Motion was made by Ms. Schindler and seconded by Ms. Meyer to approve the Superintendent’s Professional Development Plan for Timothy Bower, Defiance County Board of DD Superintendent.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*
- Recognition of the donated items: Scoreboard (Donated by Mike and Linda Meyer for their sons Austin and Tyler Meyer who attend Good Sam and this is their last year of school), 2 Backboards (Donated by Mr. Struble Defiance Schools Superintendent in honor of his mother Mary Reeves who passed away and was once Superintendent at DCBDD/Good Sam), and the American Flag (Donated by the Veterans of Foreign War – VFW #3360)
- There was a discussion regarding Board Members training.
- Motion was made by Ms. Schindler and seconded by Ms. Steece to adjourn at 5:28 p.m.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron - excused, Ms. Helser - excused, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece - yes.*