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# MINUTES

**January 23, 2018**

**5:00 pm**

- Reappointed Board Members Christiana Helser and Roberta Phlipot were sworn in for a new board term on the board at 4:05 p.m. by Teri Mitchell, before the board meeting.
- The regular January meeting of the Defiance County Board of Developmental Disabilities was held January 23, 2018 in the Cafeteria at Good Samaritan School.
- The meeting was called to order at 5:00 PM. Board members present were Ms. Sue Beck, Ms. Jami Cameron, Ms. Christina Helser, Ms. Stephanie Meyer, Ms. Roberta Phlipot, Ms. Ruby Schindler, and Ms. Erika Steece. Others present were Mr. Timothy Bower, Superintendent, Mr. Bret Mack, Business Manager and approximately 5 others consisting of Board employees and members of the public
- Motion was made by Ms. Helser and seconded by Ms. Cameron to elect Ms. Sue Beck as President, Ms. Christina Helser as Vice-President, and Ms. Stephanie Meyer as Recording Secretary.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Helser and seconded by Ms. Meyer to appoint the following for Ethics Council: Ms. Jami Cameron, Ms. Christina Helser, and Ms. Roberta Phlipot.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Helser and seconded by Ms. Cameron to appoint Ms. Tara Shumaker for the Hearing Officer for the Free/Reduced lunch applications.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Schindler and seconded by Ms. Helser to approve the resolution to designate the Superintendent as the authorized purchasing agent and to grant the Superintendent the authority to authorize expenditures up to \$10,000.00 with the exception of the state mandated quarterly match payments provided the expenditure is within the Board approved fund budget total.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Phlipot and seconded by Ms. Cameron to authorize the Superintendent to make adjustments to revenue estimates and appropriations during 2018 on an as needed basis.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*

- Motion was made by Ms. Helser and seconded by Ms. Phlipot to approve the resolution for Defiance County Board of DD to allocate the sum of \$1,300,000.00 for the nonfederal share of the Medicaid Home Community Based Services for calendar year 2018.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Helser and seconded by Ms. Meyer to approve the November 28, 2017 Board Minutes.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Cameron and seconded by Ms. Phlipot to approve the November 2017 and December 2017 expenditures.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Helser and seconded by Ms. Schindler to accept the resignation of Cara Cordes, Instructor Assistant/Bus Assistant, effective December 31, 2017.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Cameron and seconded by Ms. Helser to endorse the hiring of Regina Unterbrink as Instructor Assistant effective January 8, 2018.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Phlipot and seconded by Ms. Meyer to approve the agreement with NOWAC to provide investigative services effective January 1, 2018 to December 31, 2018.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Meyer and seconded by Ms. Helser to approve the contract with Jodi Martinez to provide Early Intervention (E.I) Physical Therapy services effective January 1, 2018 to December 31, 2018.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Cameron and seconded by Ms. Steece to approve the resolution pertaining to the provision of educational services for the 2018-2019 school year.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- Motion was made by Ms. Helser and seconded by Ms. Meyer to approve the payment of the 2018 membership dues to the Ohio Association of County Boards of DD (OACBDD) payable for \$7,210.00.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*

- Motion was made by Ms. Helser and seconded by Ms. Steece to approve the 2018 Defiance County Board of Developmental Disabilities Table of Organization.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- The Board Members stated that a yearly evaluation has been completed on the Superintendent, Timothy Bower.
- Motion was made by Ms. Schindler and seconded by Ms. Helser to adjourn at 5:18 p.m.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Phlipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*