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# AGENDA

## DEFIANCE COUNTY BOARD OF DD

**February 27, 2018**

**5:00 pm**

- I. Call to order
- II. Roll Call
  - \_\_\_\_\_ Ms. Beck    \_\_\_\_\_ Ms. Cameron    \_\_\_\_\_ Ms. Helser    \_\_\_\_\_ Ms. Meyer
  - \_\_\_\_\_ Ms. Philipot    \_\_\_\_\_ Ms. Schindler    \_\_\_\_\_ Ms. Steece
- III. Approval of January 23, 2018 Board minutes.
  - \_\_\_\_\_ First    \_\_\_\_\_ Second
- IV. Expenditures
  - A. Approval of the January 2018 expenditures.
    - \_\_\_\_\_ First    \_\_\_\_\_ Second
  - B.
    - \_\_\_\_\_ First    \_\_\_\_\_ Second
- V. Additions/Revisions to the agenda
- VI. Petitioners
- VII. Agency/Department Reports
- VIII. Old Business
  - A.
    - \_\_\_\_\_ First    \_\_\_\_\_ Second
- IX. New Business
  - A. Personnel:
    - 1. Motion to accept the hiring of Tiffany Clayton as Service and Support Administrator effective February 22, 2018.
      - \_\_\_\_\_ First    \_\_\_\_\_ Second

2. Motion to accept the hiring of Cheryl Weidenhamer as Bus Assistant effective February 15, 2018.

\_\_\_\_\_ First \_\_\_\_\_ Second

3. Motion to accept the hiring of Regina Unterbrink as Bus Assistant effective February 15, 2018.

\_\_\_\_\_ First \_\_\_\_\_ Second

4. Motion to accept the resignation of Jennie Harsh as Bus Assistant effective February 2, 2018.

\_\_\_\_\_ First \_\_\_\_\_ Second

- B. Motion to approve the Resolution-Declaration of the month of March as "Developmental Disabilities Awareness Month." Theme: Celebrate Community

\_\_\_\_\_ First \_\_\_\_\_ Second

- C. Discussion regarding Good Samaritan School substitute jobs.

\_\_\_\_\_ First \_\_\_\_\_ Second

- D. Discussion regarding the Mach Board meeting.

\_\_\_\_\_ First \_\_\_\_\_ Second

- E. Motion to approve the Superintendent's Professional Development Plan for Timothy Bower, Defiance County Board of DD Superintendent.

\_\_\_\_\_ First \_\_\_\_\_ Second

- F. Recognition of donated items: Scoreboard, Backboard, and Flag.

- G.

\_\_\_\_\_ First \_\_\_\_\_ Second

- X. Motion to adjourn

\_\_\_\_\_ First \_\_\_\_\_ Second

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# MINUTES

**January 23, 2018**

**5:00 pm**

- Reappointed Board Members Christiana Helser and Roberta Phlipot were sworn in for a new board term on the board at 4:05 p.m. by Teri Mitchell, before the board meeting.
- The regular January meeting of the Defiance County Board of Developmental Disabilities was held January 23, 2018 in the Cafeteria at Good Samaritan School.
- The meeting was called to order at 5:00 PM. Board members present were Ms. Sue Beck, Ms. Jami Cameron, Ms. Christina Helser, Ms. Stephanie Meyer, Ms. Roberta Phlipot and Ms. Ruby Schindler. Others present were Mr. Timothy Bower, Superintendent, Mr. Bret Mack, Business Manager and approximately 5 others consisting of Board employees and members of the public
- Motion was made by Ms. Helser and seconded by Ms. Cameron to elect Ms. Sue Beck as President, Ms. Christina Helser as Vice-President, and Ms. Stephanie Meyer as Recording Secretary.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Helser and seconded by Ms. Meyer to appoint the following for Ethics Council: Ms. Jami Cameron, Ms. Christina Helser, and Ms. Roberta Phlipot.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Helser and seconded by Ms. Cameron to appoint Ms. Tara Shumaker for the Hearing Officer for the Free/Reduced lunch applications.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Schindler and seconded by Ms. Helser to approve the resolution to designate the Superintendent as the authorized purchasing agent and to grant the Superintendent the authority to authorize expenditures up to \$10,000.00 with the exception of the state mandated quarterly match payments provided the expenditure is within the Board approved fund budget total.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Phlipot and seconded by Ms. Cameron to authorize the Superintendent to make adjustments to revenue estimates and appropriations during 2018 on an as needed basis.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*

- Motion was made by Ms. Helser and seconded by Ms. Phlipot to approve the resolution for Defiance County Board of DD to allocate the sum of \$1,300,000.00 for the nonfederal share of the Medicaid Home Community Based Services for calendar year 2018.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Helser and seconded by Ms. Meyer to approve the November 28, 2017 Board Minutes.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Cameron and seconded by Ms. Phlipot to approve the November 2017 and December 2017 expenditures.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Helser and seconded by Ms. Schindler to accept the resignation of Cara Cordes, Instructor Assistant/Bus Assistant, effective December 31, 2017.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Cameron and seconded by Ms. Helser to endorse the hiring of Regina Unterbrink as Instructor Assistant effective January 8, 2018.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Phlipot and seconded by Ms. Meyer to approve the agreement with NOWAC to provide investigative services effective January 1, 2018 to December 31, 2018.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Meyer and seconded by Ms. Helser to approve the contract with Jodi Martinez to provide Early Intervention (E.I) Physical Therapy services effective January 1, 2018 to December 31, 2018.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Cameron and seconded by Ms. Steece to approve the resolution pertaining to the provision of educational services for the 2018-2019 school year.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*
- Motion was made by Ms. Helser and seconded by Ms. Meyer to approve the payment of the 2018 membership dues to the Ohio Association of County Boards of DD (OACBDD) payable for \$7,210.00.  
*The roll was called and the vote resulted as follows:*  
*Ms. Beck–yes, Ms. Cameron–yes, Ms. Helser–yes, Ms. Meyer–yes, Ms. Phlipot–yes, Ms. Schindler–yes, and Ms. Steece–yes.*

- Motion was made by Ms. Helser and seconded by Ms. Steece to approve the 2018 Defiance County Board of Developmental Disabilities Table of Organization.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Philipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*
- The Board Members stated that a yearly evaluation has been completed on the Superintendent, Timothy Bower.
- Motion was made by Ms. Schindler and seconded by Ms. Helser to adjourn at 5:18 p.m.  
*The roll was called and the vote resulted as follows:  
Ms. Beck–yes, Ms. Cameron-yes, Ms. Helser-yes, Ms. Meyer-yes, Ms. Philipot-yes, Ms. Schindler-yes, and Ms. Steece-yes.*

**January 2018 - STATEMENT RECONCILIATION  
Change in the General Fund**

**MONTHLY EXPENSES  
(2018 Compared to 2017)**

	Increase/ (Decrease)	
Salaries	6,008	
Supplies	3,134	
Equipment	113	
Contract Services	(25,768)	In 2017, bills were paid for S Paxton respite care. None in 2018
Contract Repairs	2,030	
Travel	(46)	
Other	(501)	
Medicaid Remittance	8,183	
Settlement	-	
Insurance	5,878	
PERS	682	
STRS	1,539	
Workers Compensation	-	
<b>Total Increase (Decrease)</b>	<b>1,252</b>	

**MONTHLY INCOME  
(2018 Compared to 2017)**

	Increase/ (Decrease)	
Levy	-	
Dept. of Ed. Fund	135,057	Increased Foundation Settlement payment received to finish out FY2017
Dept. of Ed. Trans.	10,489	Increased Foundation Settlement payment received to finish out FY2017
DD - Operating Subsidy	165,447	2013 Cost Report Settlement payment received in 2018
MAC Revenue	-	
Dept. of Taxation Refunds	199	
Medicaid - Adult	1,647	
TCM	(79)	
Title XX	-	
Part B Idea Spec. Ed.	-	
IDEA Early Childhood	-	
HMG Reimb.	967	
Federal Lunch Reimb	1,360	
LEA Reimbursement	-	
Contract Service Reimb	5,797	
Tax Equity	-	
Lunch Receipts	70	
Misc.	(212)	
Gym Rental	(773)	
Tuition	(926)	
Fam Supp Svc Adm Reimb	-	
Commun. Employ. Reimb	(156)	
Misc. Reimbursements	-	
Senior Reimbursements	-	
Transfer Funds from NOWAC	-	
<b>Total Increase (Decrease)</b>	<b>318,887</b>	

**PRIOR YEAR COMPARISONS:**

Auditors cash balance as of January 2018:	\$3,110,740.43
Auditors cash balance as of January 2017:	\$2,643,977.36
Auditors cash balance as of January 2016:	\$3,219,062.77

**PRIOR YEAR-TO-DATE BALANCES:**

	Revenue	Expenses	Total
<b>2018</b>	\$464,526.50	\$488,679.55	(\$24,153.05)
<b>2017</b>	\$145,637.95	\$487,428.01	(\$341,790.06)
<b>2016</b>	\$428,696.52	\$329,611.58	\$99,084.94

**January - Month to Month Comparison - 2018 to 2017**  
**General Fund**

**EXPENSES**  
**(2018 Compared to 2017)**

	<b>2018</b>	<b>2017</b>	<b>Difference</b>	<b>% Change</b>
Salaries	121,418	115,410	6,008	5%
Supplies	9,926	6,792	3,134	100%
Equipment	113	-	113	100%
Contract Services	40,973	66,741	(25,768)	-39%
Contract Repairs	3,598	1,568	2,030	129%
Travel	1,173	1,219	(46)	-4%
Other	7,511	8,012	(501)	-6%
Medicaid Remittance	244,761	236,578	8,183	3%
Settlement expenses	-	-	-	
Insurance	41,017	35,139	5,878	17%
PERS retirement	12,102	11,420	682	6%
STRS retirement	6,088	4,549	1,539	34%
Workers Compensation	-	-	-	
<b>Total</b>	<b>488,680</b>	<b>487,428</b>	<b>1,252</b>	<b>0%</b>

**INCOME**  
**(2018 Compared to 2017)**

	<b>2018</b>	<b>2017</b>	<b>Difference</b>	<b>% Change</b>
Levy	-	-	-	
Dept. of Ed. Classroom	178,735	43,678	135,057	309%
Dept. of Ed. Trans.	12,384	1,895	10,489	554%
DD - Operating Subsidy	229,858	64,411	165,447	257%
MAC Revenue	-	-	-	
Dept. of Taxation Refunds	199	-	199	100%
Medicaid - Adult	1,647	-	1,647	100%
TCM	20,783	20,862	(79)	0%
Title XX	-	-	-	
Part B Idea Spec. Ed.	-	-	-	
IDEA - Spec Ed.	-	-	-	
HMG Reimb.	6,217	5,250	967	18%
Federal Lunch Reimb	2,027	667	1,360	204%
LEA Reimbursement	-	-	-	
Contract Service Reimb	8,984	3,187	5,797	182%
Tax Equity	-	-	-	
Lunch Receipts	1,081	1,011	70	7%
Miscellaneous	-	212	(212)	-100%
Gym Rentals	-	773	(773)	-100%
Tuition	2,188	3,113	(926)	-30%
Fam Supp Svc Adm Reimb	-	-	-	
Commun. Employ. Reimb	425	581	(156)	-27%
Misc Reimbursements	-	-	-	
Senior Reimbursements	-	-	-	
Transfer Funds from NOWAC	-	-	-	
<b>Total</b>	<b>464,527</b>	<b>145,640</b>	<b>318,887</b>	<b>219%</b>

**December - Year to Year Comparison - 2018 to 2017**  
**General Fund**

**EXPENSES Year to Date**  
**(2018 Compared to 2017)**

	<b>2018</b>	<b>2017</b>	<b>Difference</b>	<b>% Change</b>
Salaries	121,418	115,410	6,008	5%
Supplies	9,926	6,792	3,134	46%
Equipment	113	-	113	100%
Contract Services	40,973	66,741	(25,768)	-39%
Contract Repairs	3,598	1,568	2,030	129%
Travel	1,173	1,219	(46)	-4%
Other	7,511	8,012	(501)	-6%
Medicaid Remittance	244,761	236,578	8,183	3%
Settlement expenses	-	-	-	
Insurance	41,017	35,139	5,878	17%
PERS retirement	12,102	11,420	682	6%
STRS retirement	6,088	4,549	1,539	34%
Workers Compensation	-	-	-	
<b>Total</b>	<b>\$488,680</b>	<b>\$487,428</b>	<b>\$ 1,252</b>	<b>0%</b>

**INCOME Year to Date**  
**(2018 Compared to 2017)**

	<b>2018</b>	<b>2017</b>	<b>Difference</b>	<b>% Change</b>
Levy	-	-	-	
Dept. of Ed. Fund	178,735	43,678	135,057	309%
Dept. of Ed. Trans.	12,384	1,895	10,489	554%
DD - Operating Subsidy	229,858	64,411	165,447	257%
MAC Revenue	-	-	-	
Dept. of Taxation Refunds	199	-	199	100%
Medicaid - Adult	1,647	-	1,647	100%
TCM	20,783	20,862	(79)	0%
Title XX	-	-	-	
Part B Idea Spec. Ed.	-	-	-	
IDEA - Spec Ed.	-	-	-	
HMG Reimb.	6,217	5,250	967	18%
Federal Lunch Reimb	2,027	667	1,360	204%
LEA Reimbursement	-	-	-	
Contract Service Reimb	8,984	3,187	5,797	182%
Tax Equity	-	-	-	
Lunch Receipts	1,081	1,011	70	7%
Miscellaneous	-	212	(212)	-100%
Gym Rentals	-	773	(773)	-100%
Tuition	2,188	3,113	(926)	-30%
Fam Supp Svc Adm Reimb	-	-	-	
Commun. Employ. Reimb	425	581	(156)	-27%
Misc. Reimbursements	-	-	-	
Senior Reimbursements	-	-	-	
Transfer Funds from NOWAC	-	-	-	
<b>Total</b>	<b>\$464,527</b>	<b>\$145,640</b>	<b>\$318,887</b>	<b>219%</b>



# Defiance County DD Fund Report

February 2, 2018  
10:42:36AM

Report Period: 01/01/2018 to 01/31/2018

County Fund	2018 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
010 General Fund	\$3,134,893.48	\$0.00	\$488,679.55	\$464,526.50	\$3,110,740.43
034 Capital Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
044 IDEA Pre-school Spec. Ed. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
046 Family Support Services Fund	\$22,780.72	\$0.00	\$468.20	\$5,212.00	\$27,524.52
205 PART B-IDEA Special Ed. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
214 Gifts and Donations Fund	\$146,014.06	\$0.00	\$1,780.00	\$308.24	\$144,542.30
<b>Grand Totals:</b>	<b>\$3,303,688.26</b>	<b>\$0.00</b>	<b>\$490,927.75</b>	<b>\$470,046.74</b>	<b>\$3,282,807.25</b>

# Defiance County DD Revenue Report for January 2018

February 2, 2018  
10:47:18AM

Report Period: 01/01/2018 to 01/31/2018

Account	Budget	January	YTD Total	% Received	To Be Received
<b>General</b>					
0010.400304.0001 Levy	\$2,560,000.00	\$0.00	\$0.00	0.00%	\$2,560,000.00
0010.400304.0002 Dept. of Educ. Classroom	\$525,000.00	\$178,734.50	\$178,734.50	34.04%	\$346,265.50
0010.400304.0003 Dept. of Educ. Transportation	\$20,000.00	\$12,384.47	\$12,384.47	61.92%	\$7,615.53
0010.400304.0004 DD Operating Subsidy	\$225,000.00	\$229,858.17	\$229,858.17	102.16%	-\$4,858.17
0010.400304.0005 MAC revenue	\$85,000.00	\$0.00	\$0.00	0.00%	\$85,000.00
0010.400304.0006 Dept. of Taxation refunds	\$500.00	\$198.60	\$198.60	39.72%	\$301.40
0010.400304.0008 Medicaid - Adult	\$0.00	\$1,646.77	\$1,646.77	100.00%	-\$1,646.77
0010.400304.0010 TCM	\$70,000.00	\$20,782.92	\$20,782.92	29.69%	\$49,217.08
0010.400304.0012 Title XX	\$20,000.00	\$0.00	\$0.00	0.00%	\$20,000.00
0010.400304.0014 PART B-IDEA - Special Education	\$47,091.00	\$0.00	\$0.00	0.00%	\$47,091.00
0010.400304.0015 IDEA - Early Childhood Spec. Ed.	\$5,359.00	\$0.00	\$0.00	0.00%	\$5,359.00
0010.400304.00165 Help Me Grow Reimb	\$65,000.00	\$6,216.83	\$6,216.83	9.56%	\$58,783.17
0010.400304.0018 Federal Lunch Reimb	\$7,000.00	\$2,026.99	\$2,026.99	28.96%	\$4,973.01
0010.400309.0001 LEA Reimbursement	\$135,000.00	\$0.00	\$0.00	0.00%	\$135,000.00
0010.400505.0001 Contract Service Reimbursement	\$6,000.00	\$8,984.47	\$8,984.47	149.74%	-\$2,984.47
0010.400506.0001 Return Balance from NOWAC	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
0010.400702.0001 Tax Equity	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
0011.400301.0019 Lunch Receipts	\$10,000.00	\$1,080.60	\$1,080.60	10.81%	\$8,919.40
0011.400301.0020 Miscellaneous	\$3,500.00	\$0.00	\$0.00	0.00%	\$3,500.00
0011.400301.0022 Gym Rental	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
0011.400301.0023 Tuition	\$11,000.00	\$2,187.50	\$2,187.50	19.89%	\$8,812.50
0011.400301.0024 Family Support Reimb	\$1,482.00	\$0.00	\$0.00	0.00%	\$1,482.00
0012.400300.0026 Community Employment Reimb	\$1,068.00	\$424.68	\$424.68	39.76%	\$643.32
0012.400300.0027 Senior Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>\$3,800,000.00</b>	<b>\$464,526.50</b>	<b>\$464,526.50</b>	<b>12.22%</b>	<b>\$3,335,473.50</b>
<b>Capital Housing</b>					
034.400100.0000 Capital Housing Receipts	\$250,000.00	\$0.00	\$0.00	0.00%	\$250,000.00
	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$250,000.00</b>
<b>IDEA Pre-school Spec. Ed.</b>					
044.400100.0000 IDEA Preschool Grant	\$5,359.00	\$0.00	\$0.00	0.00%	\$5,359.00
	<b>\$5,359.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$5,359.00</b>

# Defiance County DD Revenue Report for January 2018

February 2, 2018  
10:47:18AM

Report Period: 01/01/2018 to 01/31/2018

Account	Budget	January	YTD Total	% Received	To Be Received
<b>Family Support Services</b>					
046.400100.0000 Family Support Services Grant	\$21,168.00	\$5,212.00	\$5,212.00	24.62%	\$15,956.00
	<b>\$21,168.00</b>	<b>\$5,212.00</b>	<b>\$5,212.00</b>	<b>24.62%</b>	<b>\$15,956.00</b>
<b>PART B-IDEA Special Ed.</b>					
205.400100.0000 Part B - IDEA Flow Thru	\$47,091.00	\$0.00	\$0.00	0.00%	\$47,091.00
	<b>\$47,091.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$47,091.00</b>
<b>Gifts and Donations</b>					
214.0214.400100 Gifts and Donations	\$0.00	\$258.64	\$258.64	100.00%	-\$258.64
214.0214.400200 Gifts & Don. Other Rec (Interest)	\$300.00	\$49.60	\$49.60	16.53%	\$250.40
	<b>\$300.00</b>	<b>\$308.24</b>	<b>\$308.24</b>	<b>102.75%</b>	<b>-\$8.24</b>
<b>Grand Totals:</b>	<b>\$4,123,918.00</b>	<b>\$470,046.74</b>	<b>\$470,046.74</b>	<b>11.40%</b>	<b>\$3,653,871.26</b>

# Defiance County DD Expenditure Report January 2018

February 02, 2018  
10:43:19AM

Account	Allocation	Carry Over	Transfer	January	YTD	Encumbered	Unencumbered	% Spent	Unspent
<b>General</b>									
010.3900.510200 Salaries	\$2,000,000.00	\$0.00	\$0.00	\$121,418.01	\$121,418.01	\$0.00	\$1,878,581.99	6.07%	\$1,878,581.99
010.3900.530300 Supplies	\$120,000.00	\$3,882.75	\$0.00	\$9,925.75	\$9,925.75	\$98,957.00	\$15,000.00	8.01%	\$113,957.00
010.3900.530400 Equipment	\$60,000.00	\$0.00	\$0.00	\$112.66	\$112.66	\$49,887.34	\$10,000.00	0.19%	\$59,887.34
010.3900.530600 Contract Services	\$1,000,000.00	\$28,807.77	\$0.00	\$40,973.33	\$40,973.33	\$718,834.44	\$269,000.00	3.98%	\$987,834.44
010.3900.530700 Contract Repairs	\$60,000.00	\$0.00	\$0.00	\$3,597.99	\$3,597.99	\$54,402.01	\$2,000.00	6.00%	\$56,402.01
010.3900.530800 Travel	\$25,000.00	\$0.00	\$0.00	\$1,173.33	\$1,173.33	\$23,826.67	\$0.00	4.69%	\$23,826.67
010.3900.531100 Other	\$40,000.00	\$0.00	\$0.00	\$7,511.00	\$7,511.00	\$22,489.00	\$10,000.00	18.78%	\$32,489.00
010.3900.533000 Medicaid Remittance	\$1,300,000.00	\$0.00	\$0.00	\$244,760.84	\$244,760.84	\$1,055,239.16	\$0.00	18.83%	\$1,055,239.16
010.3900.536200 Settlement Deduction	\$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,000.00	\$0.00	0.00%	\$55,000.00
010.3900.536600 Insurance	\$525,000.00	\$0.00	\$0.00	\$41,016.89	\$41,016.89	\$470,662.80	\$13,320.31	7.81%	\$483,983.11
010.3900.536800 PERS	\$180,000.00	\$0.00	\$0.00	\$12,101.99	\$12,101.99	\$11,175.53	\$156,722.48	6.72%	\$167,898.01
010.3900.536801 STRS	\$100,000.00	\$0.00	\$0.00	\$6,087.76	\$6,087.76	\$91,945.67	\$1,966.57	6.09%	\$93,912.24
010.3900.536900 Worker's Compensati	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	0.00%	\$30,000.00
010.3900.539000 Unappropriated	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	0.00%	\$200,000.00
<b>Fund Total:</b>	<b>\$5,695,000.00</b>	<b>\$32,690.52</b>	<b>\$0.00</b>	<b>\$488,679.55</b>	<b>\$488,679.55</b>	<b>\$2,682,419.62</b>	<b>\$2,556,591.35</b>	<b>8.53%</b>	<b>\$5,239,010.97</b>
<b>Capital Housing</b>									
034.3401.531100 Capital Housing Othe	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%	\$250,000.00
<b>Fund Total:</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$250,000.00</b>	<b>0.00%</b>	<b>\$250,000.00</b>
<b>IDEA Pre-school Spec. Ed.</b>									
044.4800.510200 IDEA Salaries	\$5,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,359.00	\$0.00	0.00%	\$5,359.00
<b>Fund Total:</b>	<b>\$5,359.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,359.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$5,359.00</b>
<b>Family Support Services</b>									
046.5200.510200 Family Support Servir	\$1,482.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,482.00	\$0.00	0.00%	\$1,482.00
046.5200.539000 Family Support - Una	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
046.5200.550000 Family Support - Full	\$28,000.00	\$0.00	\$0.00	\$468.20	\$468.20	\$27,531.80	\$0.00	1.67%	\$27,531.80
<b>Fund Total:</b>	<b>\$29,482.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$468.20</b>	<b>\$468.20</b>	<b>\$29,013.80</b>	<b>\$0.00</b>	<b>1.59%</b>	<b>\$29,013.80</b>
<b>PART B-IDEA Special Ed.</b>									
205.2050.510200 PART B-IDEA -Flow	\$47,091.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,091.00	\$0.00	0.00%	\$47,091.00
<b>Fund Total:</b>	<b>\$47,091.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$47,091.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$47,091.00</b>

# Defiance County DD Expenditure Report January 2018

February 02, 2018  
10:43:19AM

Account	Allocation	Carry Over	Transfer	January	YTD	Encumbered	Unencumbered	% Spent	Unspent
<b><i>Gifts and Donations</i></b>									
214.2214.530400 Gifts & Donat. - Equi	\$25,000.00	\$1,997.96	\$0.00	\$1,780.00	\$1,780.00	\$23,220.00	\$1,997.96	6.59%	\$25,217.96
214.2214.531100 Gifts & Donat. - Othe	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	0.00%	\$2,500.00
214.2214.539000 Gifts & Donat. - Unaj	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%	\$25,000.00
<b>Fund Total:</b>	<b>\$52,500.00</b>	<b>\$1,997.96</b>	<b>\$0.00</b>	<b>\$1,780.00</b>	<b>\$1,780.00</b>	<b>\$25,720.00</b>	<b>\$26,997.96</b>	<b>3.27%</b>	<b>\$52,717.96</b>
<b>Grand Total:</b>	<b>\$6,079,432.00</b>	<b>\$34,688.48</b>	<b>\$0.00</b>	<b>\$490,927.75</b>	<b>\$490,927.75</b>	<b>\$2,789,603.42</b>	<b>\$2,833,589.31</b>	<b>8.03%</b>	<b>\$5,623,192.73</b>

**Defiance County DD Voucher (Date Posted) Report**

February 02, 2018

Report Period: 01/01/2018 to 01/31/2018

10:44:58AM

PO Number	Vendor	Description	PO Date	Post Date	Amount
<b>General</b>					
<b>010.3900.530300 Supplies</b>					
MV180218	AbleNet, Inc.	Talking Brix program for Speech Therapy	01/11/2018	01/24/2018	\$319.00
MV180218	Amazon.com	Classroom and Office Suppies	01/11/2018	01/24/2018	\$962.08
MV180218	Arps Dairy	12/17 Cafeteria milk	01/11/2018	01/24/2018	\$181.80
MV180218	Aunt Millie's Corp.	Cafeteria bread	01/11/2018	01/24/2018	\$22.00
MV180218	Aunt Millie's Corp.	Cafeteria bread	01/11/2018	01/24/2018	\$42.12
MV180218	Aunt Millie's Corp.	Cafeteria bread	01/11/2018	01/24/2018	\$35.56
MV180218	Brown Supply Company	Gasket for floor sweeper	01/11/2018	01/24/2018	\$159.64
		Hand soap for bathrooms			
MV180218	Chief Supermarkets	Cafeteria Food	01/11/2018	01/24/2018	\$37.61
MV180218	Current Office Solutions, Inc.	4th Qtr 2017 copy/printing charges	01/11/2018	01/24/2018	\$770.52
MV180218	Defiance Cty Bd of DD	SA Classroom food	01/11/2018	01/24/2018	\$28.18
		SA classroom supplies			
CT211	Hubbard Company	Office supplies -new stamps	01/11/2017	01/24/2018	\$86.00
CT226	Kroger Ltd Partnership I - Div 021: Central	Cafeteria and Classroom Food	11/30/2017	01/24/2018	\$378.02
MV180218	Menard's	Space heaters and extention cords for classrooms	01/11/2018	01/24/2018	\$75.92
MV180218	Menard's	Water heater replacement thermostats	01/11/2018	01/24/2018	\$6.09
MV180218	Neofunds by Neopost	Postage purchase for meter	01/11/2018	01/24/2018	\$500.00
MV180218	Neopost USA Inc	Postage meter equipment rental	01/11/2018	01/24/2018	\$253.80
		Jan-July '18			
MV180218	Ney Oil	12/17 Diesel Fuel for buses	01/11/2018	01/24/2018	\$464.27
		12/17 Diesel Fuel for buses			
MV180218	Ney Oil	Diesel fuel purchased	01/11/2018	01/24/2018	\$90.33
BL180304	RightWay Food Service	Cafeteria Food and supplies	01/11/2018	01/24/2018	\$819.42
BL180304	RightWay Food Service	Cafeteria Food	01/11/2018	01/24/2018	\$810.74
CT218	Shell Oil Co.	12/17 Gas and diesel fuel	06/26/2017	01/24/2018	\$1,222.13
CT218	Shell Oil Co.	11/17 Gas and diesel fuel	06/26/2017	01/24/2018	\$2,196.60
MV180218	Treasurer of State - Commodity Dist	Cafeteria food - commodities	01/11/2018	01/24/2018	\$86.85
MV180218	Wonderly, Marsha	Cafeteria Food	01/11/2018	01/24/2018	\$115.04
MV180218	Young Living Essential Oils LC	SA Classroom supplies	01/11/2018	01/24/2018	\$262.03
<b>Supplies Total: 9,925.75</b>					
<b>010.3900.530400 Equipment</b>					
MV180219	Defiance Cty Bd of DD	New faucet for classroom	01/11/2018	01/24/2018	\$42.67
MV180219	Menard's	Sensor for sump pump in elevator room	01/11/2018	01/24/2018	\$69.99
<b>Equipment Total: 112.66</b>					
<b>010.3900.530600 Contract Services</b>					
MV180217	Arend Enterprise	01/18 Radio repeater services	01/11/2018	01/24/2018	\$67.50
MV180217	CenturyLink	12/17 Long distance billing	01/11/2018	01/24/2018	\$42.25
MV180217	CenturyLink	12/17 Basic phone service	01/11/2018	01/24/2018	\$312.80
CT222	Chamberlin, Rita A.	12/17 Consulting services	11/30/2017	01/24/2018	\$1,290.30
MV180217	Champaign Residential Services Inc.	11/17 supportive living services for P Humbert	01/11/2018	01/24/2018	\$332.52
MV180217	Champaign Residential Services Inc.	10/17 supportive living services for P Humbert	01/11/2018	01/24/2018	\$386.31

**Defiance County DD Voucher (Date Posted) Report**

February 02, 2018

10:44:58AM

Report Period: 01/01/2018 to 01/31/2018

PO Number	Vendor	Description	PO Date	Post Date	Amount
<b>General</b>					
<b>010.3900.530600 Contract Services</b>					
MV180217	Defiance County Residential Housing	01/18 Utilities & Rent for J Dietz	01/11/2018	01/24/2018	\$376.08
MV180217	Defiance Utilities	12/17 Water & Sewer Utilities	01/11/2018	01/24/2018	\$535.73
MV180217	Derck, Daniel A.	01/18 Rent for D Derck	01/11/2018	01/24/2018	\$300.00
MV180217	Easy Living LLC	01/18 Rent for A Jimenez	01/11/2018	01/24/2018	\$400.00
MV180217	Family Svc - Four Co. Family Center	Hotline contract for 2018	01/11/2018	01/24/2018	\$300.00
CT224	Laurie's Empty Nest	12/17 Physical Therapy services	11/30/2017	01/24/2018	\$910.00
MV180217	MT Business Technologies	Teacher lounge copier usage and base cost 4th Qtr '17	01/11/2018	01/24/2018	\$498.38
MV180217	NOWAC	2nd Half FY2018 MUI Services	01/11/2018	01/24/2018	\$8,000.00
MV180217	Ohio Gas	12/17 Natural Gas billing	01/11/2018	01/24/2018	\$1,331.34
CT202	P.T. Services Rehabilitation Inc.	12/17 Speech Therapy services and visits	01/11/2017	01/24/2018	\$4,701.50
MV180217	Partners in Employment	Supported employment services - S Gambler	01/11/2018	01/24/2018	\$65.76
CT203	Person Centered Services, Inc.	12/17 Day Hab support services for R Coutts & M Frinfrock 12/17 Transportation services for 10 individuals	01/11/2017	01/24/2018	\$5,383.62
CT221	Quadco Rehabilitation Center	11/17 Day Hab, Follow Along, Transportation services	09/28/2017	01/24/2018	\$1,365.70
MV180217	Snow's Fire Protection	Annual inspection of automatic fire system	01/11/2018	01/24/2018	\$75.00
MV180217	Terminix	Work order and visit for pest control	01/11/2018	01/24/2018	\$54.00
CT206	Toledo Edison	12/17 Electric billing	01/11/2017	01/24/2018	\$2,522.35
BL180301	Treasurer, State of Ohio	ODODD Administrative fee - 2nd Qtr 2018	01/11/2018	01/24/2018	\$11,531.69
MV180217	Werlor	01/18 Refuse service	01/11/2018	01/24/2018	\$190.50
<b>Contract Services Total:</b>					<b>40,973.33</b>
<b>010.3900.530700 Contract Repairs</b>					
MV180220	Batt Backflow	Backflow inspection, testing, and repair	01/11/2018	01/24/2018	\$233.00
BL180306	Machinery Service Co & Auto	Diesel exhaust fluid for buses	01/11/2018	01/24/2018	\$71.42
BL180306	Machinery Service Co & Auto	Bus 2 - replace brake and dome lights Bus 2 - Oil change, new filters,lights Bus 2 - Repair coolant sender unit Bus 3 - Oil change, new filters, Amonia sensor repair Bus 6 - Service call for frozen fuel, new filters	01/11/2018	01/24/2018	\$1,891.87
MV180220	Mast Plumbing	Replaced thermostat in laundry water heater	01/11/2018	01/24/2018	\$109.50
MV180220	SimplexGrinnell LP	Service call and repair of alarm system	01/11/2018	01/24/2018	\$585.00
MV180220	Stark's Plumbing & Heating	Service call, reset boiler pump	01/11/2018	01/24/2018	\$381.25
BL180307	Tireman Auto Service Centers	2012 Dodge van - oil & air filters change, repair front brakes & rotors	01/11/2018	01/24/2018	\$325.95
<b>Contract Repairs Total:</b>					<b>3,597.99</b>

**Defiance County DD Voucher (Date Posted) Report**

February 02, 2018  
10:44:58AM

Report Period: 01/01/2018 to 01/31/2018

PO Number	Vendor	Description	PO Date	Post Date	Amount
<b>General</b>					
<b>010.3900.530800 Travel</b>					
MV180221	Howerton-Westrick, Amy	12/17 Travel - Amy Westrick	01/11/2018	01/24/2018	\$26.26
MV180221	Liffick, Melinda	01/18 Training in Archbold - M Liffick	01/11/2018	01/24/2018	\$19.07
MV180221	OACBDD	2017 OACB Annual convention in Columbus	01/11/2018	01/24/2018	\$1,105.00
MV180221	Wendling, Holly	12/17 Travel - H Wendling	01/11/2018	01/24/2018	\$23.00
					<b>Travel Total: 1,173.33</b>
<b>010.3900.531100 Other</b>					
MV180222	Herr, Bernard L.	Reimbursement for background check for employment	01/11/2018	01/24/2018	\$60.00
MV180222	Mercy Medical Partners	Employment physical for B Herr	01/11/2018	01/24/2018	\$181.00
MV180222	OACBDD	2018 OASB membership	01/11/2018	01/24/2018	\$7,210.00
MV180222	Unterbrink, Regina	Reimbursement for background check for employment	01/11/2018	01/24/2018	\$60.00
					<b>Other Total: 7,511.00</b>
<b>010.3900.533000 Medicaid Remittance</b>					
BL180308	Treasurer, State of Ohio	3rd Qtr FY2018 Waiver Match	01/11/2018	01/24/2018	\$244,020.00
BL180308	Treasurer, State of Ohio	4th Qtr 2017 MAC Admin fees	01/11/2018	01/24/2018	\$740.84
					<b>Medicaid Remittance Total: 244,760.84</b>
<b>010.3900.536600 Insurance</b>					
BL180309	OHI-NBHP	02/18 Employer Share - Health Insurance	01/11/2018	01/24/2018	\$39,299.20
MV180223	Ohio Schools Council	02/18 Life Insurance - Employer Share	01/11/2018	01/24/2018	\$38.00
					<b>Insurance Total: 39,337.20</b>
<b>010.3900.536800 PERS</b>					
RG049587	PERS	Additional PERS expense for 9-month employee reporting	01/11/2018	01/24/2018	\$1,324.47
					<b>PERS Total: 1,324.47</b>
<b>010.3900.536801 STRS</b>					
N101	STRS	Employer Share STRS - 1/11/18	01/11/2017	01/24/2018	\$3,033.43
N2000	STRS	Employer Share STRS - 1/25/18	01/11/2018	01/24/2018	\$3,054.33
					<b>STRS Total: 6,087.76</b>

Voucher Count: 73

**General Total: 354,804.33**

**Family Support Services**

**046.5200.550000 Family Support - Full Service**

MV180225	Hurtig, Kim A.	Reimbursement for respite services provided for E Hurtig	01/11/2018	01/24/2018	\$85.50
MV180225	Kaitlyn's Cottage, Inc.	12/17 Respite services for M Welch	01/11/2018	01/24/2018	\$139.00
MV180225	Kaitlyn's Cottage, Inc.	12/17 Respite Services provided for M Perez	01/11/2018	01/24/2018	\$85.00
MV180225	Mansfield, Justin	Reimbursement for equine therapy provided by Lily Creek Farms	01/11/2018	01/24/2018	\$120.00
MV180225	Vogelsong, Michelle	Reimbursement for milk purchases for T Vogelsong	01/11/2018	01/24/2018	\$13.95



**Defiance County DD Voucher (Date Posted) Report**

February 02, 2018

Report Period: 01/01/2018 to 01/31/2018

10:44:58AM

PO Number	Vendor	Description	PO Date	Post Date	Amount
<b>Family Support Services</b>					
<b>046.5200.550000 Family Support - Full Service</b>					
MV180225	Weber, Lynn	Reimbursement for STEM program membership for D Weber	01/11/2018	01/24/2018	\$24.75
<b>Family Support - Full Service Total:</b>					<b>468.20</b>
<hr/>					
Voucher Count: 79			<i>Family Support Services Total: 468.20</i>		
<b>Gifts and Donations</b>					
<b>214.2214.530400 Gifts &amp; Donat. - Equip</b>					
MV180228	Higbea Embroidery	New basketball uniforms purchased from donation	01/11/2018	01/24/2018	\$1,780.00
<b>Gifts &amp; Donat. - Equip Total:</b>					<b>1,780.00</b>
<hr/>					
Voucher Count: 80			<i>Gifts and Donations Total: 1,780.00</i>		
<b>Grand Totals:</b>					<b>\$357,052.53</b>

## Board Meeting Attendance Roster - 2018

Board Member	January	February	March	April	May	June	July	August	September	October	November	December	Total Absences
Ms. Beck	X												
Ms. Cameron	X												
Ms. Helser	X												
Ms. S. Meyer	X												
Ms. Philipot	X												
Ms. Schindler	X												
Ms. Steece	X												

X = present

E = excused

A = unexcused absence

C = Meeting cancelled

### ORC 5126.02.2

A board member shall be removed from the board by the appointing authority for neglect of duty, misconduct, malfeasance, failure to attend at least one in-service training session each year, a violation of section 5126.021 [5126.02.1] of the Revised Code, or upon the absence of a member within one year from either four regularly scheduled board meetings or from two regularly scheduled board meetings if the member gave no prior notice of the member's absence. This removal provision does not apply to absences from special meetings or work sessions. The board shall supply the board member and the member's appointing authority with written notice of the charges against the member. The appointing authority shall afford the member an opportunity for a hearing, in accordance with procedures it adopts, and shall, upon determining that the charges are accurate, remove the member and appoint another person to complete the member's term.

A member removed from the board is ineligible for reappointment for not less than one year. When a member is removed, the appointing authority shall specify the time during which the member is ineligible for reappointment. If the member is removed for failing to attend in-service training, the board also shall specify the training the member must complete prior to being eligible for reappointment.